



Matthew Santos <matthew.santos@bsp.guam.gov>

Fwd: FY 22 PREA Discretionary Grant: Request to hire (2) Program Coordinator III

1 message

Terry L. Cuabo <terry.cuabo@bsp.guam.gov>

Tue, Dec 20, 2022 at 2:33 PM

To: "Lynette O. Muna" <lynette.muna@guam.gov>, Leon Guerrero Lola <lolalg@bsp.guam.gov>

Cc: Sonia Siliang <sonia.siliang@bsp.guam.gov>, Erguiza Millie <millie.erguiza@bsp.guam.gov>, Matthew Santos <matthew.santos@bsp.guam.gov>

Hi Lynette,

See below email. BSP was awarded a discretionary DOJ PREA grant, which funds two (2) Program Coordinator positions for a period of 34.5 payperiods or 1.4 years.

As this project is temporary in nature, we are seeking your assistance in sending us qualified applicants that can possibly fill position(s) identified under this program.

Again, we are looking for individuals that may have been profiled and qualify for a Program Coordinator II or Program Coordinator III position.

Your kind assistance in this matter is greatly appreciated. And we look forward to hearing from you.

Best regards,
Terry

TERRY CUABO

Administrative Services Officer

Bureau of Statistics and Plans, Government. of Guam

(671) 472-4201

(671) 477-1812

*** - The information contained in this e-mail and any accompanying documents may contain information that is confidential or otherwise protected from disclosure. If you are not the intended recipient of this message, or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message, including attachments. Any dissemination, distribution or other use of the contents of this message by anyone other than the intended recipient is strictly prohibited.**

----- Forwarded message -----

From: **Sonia Siliang** <sonia.siliang@bsp.guam.gov>

Date: Tue, Dec 20, 2022 at 12:35 PM

Subject: FY 22 PREA Discretionary Grant: Request to hire (2) Program Coordinator III

To: Terry L Cuabo <terry.cuabo@bsp.guam.gov>

Cc: Lola Leon Guerrero <lolalg@bsp.guam.gov>, Millie Erguiza <millie.erguiza@bsp.guam.gov>, Monica Guerrero <monica.guerrero@bsp.guam.gov>, Emily Blaz <emily.blaz@bsp.guam.gov>

Håfa Adai,

The Bureau of Statistics and Plans was awarded the BJA 'FY 2022 Implementing the PREA Standards, Protecting People Who Are Incarcerated, and Safeguarding Communities' award in the amount of \$250,000. The goal of this program is to assist the Department of Corrections and the Department of Youth Affairs to prevent, identify and respond to sexual abuse and sexual harassment and support compliance with the PREA Standards. To meet this requirement, funding would allow for the hiring of dedicated PREA Coordinators for both DOC and DYA to assist with implementation of PREA strategies and sustainability plans that will address the specific needs and challenges in achieving compliance with PREA Standards.

Position Description:

The State Administering Agency (BSP) seeks to recruit two (2) Program Coordinator III at Grade Level N, Step 1. The two (2) Program Coordinator III at Grade Level N Step 1 will be recruited to fill the role of PREA Coordinators for both DOC and DYA. **The PREA Coordinators will be responsible for developing a comprehensive plan that will guide PREA-related activities in the day-to-day operations of both agencies in terms of training, education and outreach programs to employees, service providers/contractors and residents.** The PREA Coordinators will work in tandem with the Technical Assistance (TTA) coach to develop the comprehensive plans needed. In addition, the PREA Coordinators will also work with the TTA to develop a sustainability plan to ensure the strategies and activities outlined in the comprehensive plan continue to be implemented with fidelity in future years with the goal of achieving full compliance with the PREA Standards and reducing and preventing sexual abuse within each facility. The PREA Coordinator will make recommendations to agency heads for policy and procedural changes and staff assignments; and work with facility PREA Compliance Managers to effectuate all PREA policies and reporting of PREA investigations. PREA Coordinator will track corrective measures on standards and report the number of standards met on a monthly basis to the agency director. PREA Coordinators will monitor the LMS Program to develop effective and specific training courses that are culturally relevant to the population of DOC and DYA. The annual salary for the PC III (N,1) is \$45,014. Funds will be used to hire the two PC III positions for a total of 34.5 pay periods or 2760 hours ($\$21.64/\text{hr.} \times 2760 = \$59,727 \times 2$) (rounded to the nearest dollar). The estimated Personnel Cost for two (2) Program Coordinator III positions is \$119,454.

Please advise on further guidelines or steps to accomplishing this goal,

--



Sonia Siliang

Planner

Socio-Economic Planning Program

Bureau of Statistics and Plans

Adelup Governor's Complex

532 W. Marine Corps Drive

Hagatna, Guam 96910

(671) 475-4467 (office)