

**GUAM
BUREAU OF STATISTICS
AND PLANS**

**DISASTER PREPAREDNESS
STANDARD OPERATING
PROCEDURES (DPSOP)**

Approved by:

Okada Chifu 2/28/24

I. INTRODUCTION

The Bureau of Statistics and Plans (Bureau) Disaster Preparedness Standard Operating Procedure (DPSOP) will serve as a guide and plan of action for all employees of the Guam Bureau of Statistics and Plans when a disaster is officially announced as a threat to Guam. This DPSOP was created to insure that, among other things, important meetings are rescheduled, documents are not destroyed and that equipment, such as computers, printers, typewriters and vehicles are not damaged by the disaster, and to establish basic rules for establishing the assessment team. All employees should review and be familiar with this DPSOP before a disaster strikes.

II. TYPES OF DISASTERS TO PREPARE FOR

A. TYPHOONS

Weather reports will refer to the Guam Typhoon Condition of Readiness (COR). These conditions are:

COR 4 Damaging winds (39 mph sustained winds or higher) impacting the island are possible within 72 hours. Due to the risk of tropical cyclones developing and impacting the island with destructive winds within 72 hours any part of the year, the normal Condition on Guam is level 4.

COR 3 Damaging winds impacting the island are possible within 48 hours. Condition 3 government-wide preparedness checklists are initiated usually prior to the setting of Condition 3 in order to complete all Condition 3 checklists before Condition 2 is set.

COR 2 Damaging winds impacting the island are possible within 24 hours. Condition 2 government-wide preparedness checklists are initiated usually prior to the setting of Condition 2 in order to complete all Condition 2 checklists before Condition 1 is set. Condition 1 checklists, especially outdoor requirements, are completed simultaneously with Condition 2 requirements.

COR 1 Damaging winds are expected within 12 hours or are occurring. No outdoor activities allowed, except for extreme emergencies. During Condition 1, only emergency vehicles should be on the roads.

The official typhoon announcement is coordinated through the Office of Civil Defense. This portion of the DPSOP shall go into effect upon the announcement of COR 2 by the Governor or his/her spokesperson, the Director, the Deputy Director, the Department's Response Activity Coordinator (RAC) or Office of Civil Defense (via radio). The designated Bureau RAC's are Ms. Sonia Siliang (primary) and Mr. Christian Benitez (alternate).

B. EARTHQUAKE (LINAO) AND TIDAL WAVE (TSUNAMI)

Earthquakes can occur at any time on Guam because Guam lies along one of the most active seismic belts in the world. Most damage resulting from earthquakes are falling objects and debris. Earthquakes can trigger a tidal wave (tsunami) which can result in many injuries.

The safest place to be during an earthquake is outdoors away from buildings and power lines.

If you are indoors when shaking starts:

- “**DROP, COVER and HOLD on**”. **Drop** to the floor, Take cover under a sturdy desk or table and **Cover** your head and neck, and **Hold on** to it firmly.
- Do not try to run out of the building.

If you are outdoors when shaking starts:

- Move to a clear area if you can safely walk. Avoid power lines, building and trees.
- If you’re driving, pull to the side of the road and set the parking brakes. Stay inside the vehicle until the shaking is over. If a power line falls on the car, remain inside until a trained person removes the wire. Avoid stopping under overhead hazards.

A tidal wave (tsunami) is away from the water edge and on high ground (elevation 50 feet or higher).

If possible, go **50 feet UP** and **100 feet IN** (go inland). Follow the Tsunami Evacuation Route Signs to a Safe Assembly Area. Stay away from coastal areas until an “all clear” is issued. If you can’t get to a higher ground, go to the top floor of a tall, concrete building.

The official earthquake and tidal wave (tsunami) announcement are coordinated through the Office of Civil Defense. This portion of the DPSOP shall go into effect upon the announcement by the Governor or his/her spokesperson, the Director, the Deputy Director, the Bureau’s Response Activity Coordinator (RAC) or Office of Civil Defense (via radio).

C. FLOODS (MILAK)

Flooding usually occurs during or after rainstorms, tropical storms, and typhoons.

The official flood announcement is coordinated through the Office of Civil Defense. This portion of the DPSOP shall go into effect upon the announcement by the Governor or his/her spokesperson, the Director, the Deputy Director, the Bureau’s Response Activity Coordinator (RAC) or Office of Civil Defense (via radio).

III. SECURING WORKPLACE

The following procedures will serve as a guideline in securing the workplace in preparation of a disaster. These procedures should be performed before COR I or other known impending disaster is announced.

- A. **Project Meeting/Deadlines.** Employees shall review all projects for scheduled meetings and deadlines. If necessary, staff should contact affected individuals or organizations to reschedule deadlines or meetings.
- B. **Working Papers.** All employees shall secure all current working papers in their desks or filing cabinets.
- C. **Office Equipment.** All office equipment must be unplugged, and secured by covering with plastic or placing the equipment in their boxes, elevated off the floor and away from windows.
- D. **Personal Items.** All valuable personal items should be taken home. The department will not be responsible for damaged or stolen personal items.
- E. **Secure vehicles.** Secure all government vehicles and placed in a secured location.
- F. **Secure typhoon shutters** as necessary for all doors and windows.

IV. REPORTING TO WORK

Teams will be formed to conduct damage assessment of businesses affected by a natural disaster. Each team will be responsible for assessing damages in the designated area (s) of the islands. Each team will be assigned a TEAM LEADER who will organize the team and work responsibilities. A listing of the teams with the designated team leader is attached. Also attached are instructions for team leaders.

Upon the announcement by the Office of Civil Defense that the island's disaster is over or it has returned to COR 4, all employees must return to work. The announcement will include the time all employees need to report to the Bureau or a specified meeting location. The guideline that employees will follow is provided below:

- 1. If a disaster or COR 4 is announced between 7:00 am to 11:00am, team members must proceed to 513 Ricardo J. Bordallo Governor's Complex, Adelup location at 1:00 p.m. of the same day unless otherwise directed.
- 2. If a disaster or COR 4 is announced between 11:00 am to 7:00 am the next morning, then the team members must report to the team's designated location at 8:00 am unless otherwise directed.
- 3. If, for whatever reason the Bureau of Statistics and Plans are not

located at Ricardo J. Bordallo Governor's complex, Adelup, then report directly to the Office of Civil Defense in Agana Heights unless otherwise directed.

4. If a disaster or COR 4 is announced and the Governor or his spokesperson indicate that a damage assessment survey is not needed, employees will report to his/her normal work place according to the schedule above unless otherwise directed.

5. In the event that the Governor announces a disaster or COR 3 or COR 4 during a weekend or holiday, employees shall report to the office or to their designated workplace as if the announcement was made during a regular work day.

6. All employees, including those on approved leave, must report to work or their designated team meeting locations.

7. All employees, when reporting to work with the Damage Assessment Survey, will have their Identification Card (ID) attached to an outer garment. This will identify our staff to the business sector.

8. All employees are required to wear proper protective gear clothing that includes:
- tennis shoes/sneakers/rain boots
 - long pants
 - long sleeve/t-shirt
 - hat (optional)
 - raincoat/umbrella (optional)

V. TEAM ASSIGNMENTS AND VEHICLE USE

A. Coordination with GovGuam Agencies

Duties of Other Agencies

The Bureau and Statistics and Plans will coordinate with respective agencies in conducting the Business Sector Disaster Damage Assessment. These agencies include Department of Labor (DOL) and Agency for Human Resource Development (AHRD), Department of Chamorro Affairs, Department of Land Management (DLM), Guam International Airport Authority (GIAA), Guam Economic Development Authority (GEDA), Guam Visitors Bureau (GVB) and the Port Authority of Guam (PAG).

B. Damage Assessment Teams

Teams will be formed to conduct damage assessment of businesses affected by a natural disaster. Each team will be responsible for assessing damages in the designated area(s) of the island. Each team will be assigned a TEAM LEADER who will organize the team and work responsibilities. A listing of the teams with the designated team leader is attached (see Appendix A). Also attached are instructions for team leaders (see Appendix B).

C. Routes for Disaster Assessment Team (see Appendix C)

D. Use of Personal and Government Vehicles

Government Vehicles. All vehicles assigned to the Bureau of Statistics and Plans will be used for assessing disaster damages. The vehicles will be turned in to the Director, Deputy Director, or the RAC on or before COR 2 or upon announcement of a disaster. Other government vehicles assigned to GEDA and other government agencies may also be made available to use for damage assessment.

Private Vehicles. Teams will use their privately owned vehicles in order to conduct the business sector disaster damage assessment. Persons using their privately owned vehicles are not authorized to claim mileage reimbursement when conducting damage assessments.

VI. BUREAU DUTIES AND RESPONSIBILITIES

The following are duties and responsibilities to guide employees of the Bureau of Statistics and Plans:

A. Division Head Duties and Responsibilities

All Division Heads shall inspect respective work areas and report immediately to the Director for Damage Assessment Survey Instructions. Division Heads are held personally responsible for the accountability of their staff. All staff, unless specifically excused by the Director, must participate in the Damage Assessment Survey.

The Response Activity Coordinator (RAC) will ensure the telephone numbers of their staff are updated every three (3) months.

Division Heads are responsible to ensure that each member of their staff fully understand their responsibilities and where to report in case of disaster.

B. Response Activity Coordinator (RAC)

After consultation with the Director, the Office of Civil Defense will provide a press release and/or announcement to the media requesting the cooperation of businesses during the preparation of the Disaster Damage Assessment. This will be done during COR 2 preceding any storm threat or, if possible, during an announcement of a disaster.

C. Business Sector Disaster Damage Assessment Report

The Guam Bureau of Statistics and Plans is responsible for collecting, preparing and submitting the Business Sector Disaster Damage Assessment Report (as dictated by the Territorial Emergency Plan Annex Appendix V) to the Government of Guam. The report identifies the number of commercial establishments that have suffered some form of damage or loss as a result of a disaster. The report will include the estimated dollar loss to

building(s), equipment and merchandise. A sample copy of the Business Sector Disaster Damage Assessment survey form and Letter to Business Owners is attached. (See Appendix D)

The report is due no later than 72 hours after the Governor declares COR 4. The Bureau will give the Business Sector Damage Assessment Report the highest priority.

VII. AGENCY ASSESSMENT RESULTING FROM THE DISASTER

Upon the Governor's declaration of COR 4, the Bureau's Program Supervisors in collaboration with their subordinate will conduct an assessment of office equipment, supplies and structural condition of each of their respective division to determine the extent of damages and condition, if any. The Bureau's Program Supervisors will report to the Director identifiable physical damages (interior and exterior) resulting from the disaster. The Bureau will prepare the agency's assessment report and submit it to the Chief of Staff, Office of the Governor within 72 hours from the declaration of COR 4.

VIII. UPDATING THE DISASTER PREPAREDNESS STANDARD OPERATING PROCEDURES

The Disaster Damage Assessment Committee will meet once each year or as requested by the Director, to review and update the Business Sector Disaster Damage Assessment Standard Operating Procedures. Each participating Government of Guam agency is to inform the Bureau of Statistics and Plans of any changes or updates to the agencies Point of Contact (POC) information. The review will be held during the month of June of each year at a time to be announced by the Bureau of Statistics and Plans.

APPENDIX A

BSDDA Point of Contacts

BSDDA Point of Contact (As of December 2023):

<u>Agency</u>	<u>Name</u>	<u>Work/Cell No.</u>	<u>Email</u>
BSP	Lola Leon Guerrero	671-486-2646	lolaig@bsp.guam.gov
	Matthew Santos	671-488-3992	matthew.santos@bsp.guam.gov
	Esther Camacho	671-682-5299	esther.camacho@bsp.guam.gov
	Monica Guerrero	671-685-7141	monica.guerrero@bsp.guam.gov
	Sherry Chargualaf	671-777-0201	sherry.chargualaf@bsp.guam.gov
DOL	David Dell’Isola	671-475-7043/44	david.dellisola@dol.guam.gov
	Gerard Toves	671-475-7044	gerard.toves@dol.guam.gov
	Peter Pereda	671-686-8861	peter.pereda@dol.guam.gov
	Don Lastimoza	671-483-1142	don.lastimoza@dol.guam.gov
	Virginia Castro	671-788-3377	virginia.castro@dol.guam.gov
DCA	Melvin Won Pat Borja	671-989-2426/ 671-487-1323	melvin.borja@guam.gov
	Joseph Santos	671-787-8808	joseph.santos@dca.guam.gov
	Jayna Borja	671-688-6023	jayna.borja@dca.guam.gov
	Marilyn Reyes	671-488-4996	marilyn.reyes@dca.guam.gov
DLM	Joseph Borja	671-649-5263 x650	joseph.borja@land.guam.gov
	Richard Arroyo	671-649-5263 x605	richard.arroyo@land.guam.gov
	Paul Santos	671-649-5263 x293	paul.l.santos@land.guam.gov
	Celine Cruz	671-649-5263 x311	celine.cruz@land.guam.gov
GEDA	Melanie Mendiola	671-647-4332, x123/121	mel.mendiola@investguam.com
	Austin Grant	671-647-4332	austin.grant@investguam.com
	Jha’ Aunie Leon Guerrero	671-647-4332	jleonguerrero@investguam.com
GIAA	Ron DelaRosa	671-482-0316/642-4657	ron@guamairport.net
GVB	Dina ”Dee” Hernandez	671-648-1492	dee.hernandez@visitguam.org
	Josh Tyquiengco	671-686-4827	josh.tyquiengco@visitguam.org
	Nakisha Garrido	671-646-5278	nakisha.garrido@visitguam.org
	Lyann Dydasco	671-646-5278	lyann.cruz@visitguam.org
PAG	Rory Respicio	671-472-7678	rjrespicio@portguam.com
	Betty W. Perez	671-482-4279	bwperetz@portguam.com

APPENDIX B

Instructions to Team Leaders

INSTRUCTIONS TO TEAM LEADERS

1. The team leader is responsible for completing the business assessment survey for their designated area.
2. Team leaders should designate an alternate leader.
3. Team leaders must contact their team members immediately upon notice of COR 2 to determine the availability of each member and to designate a meeting place when the storm or disaster passes.

The team leader should make the following announcements:

- a. If COR 4 is announced by the Governor from 7:00 a.m. to 11:00 a.m., then team members proceed to the team's designated meeting place by 1:00 p.m. of the same day.
 - b. If COR 4 is announced by the Governor after 11:00 a.m. and before 7:00 a.m. the next morning, then the team members will report to your designated meeting place by 8:00 a.m. the following morning.
 - c. Any team member missing the group at the teams designated meeting place will report to 513 Ricardo J. Bordallo Governor's Complex, Adelup or other designated location, i.e., Office of Civil Defense, for a new assignment.
 - d. If COR 4 is announced by the Governor and the Governor or his representative indicate that a damage assistance survey is not needed, report to your normal work place according to the schedule above.
4. Team leaders are responsible for delivering the business assessment survey forms and the time and mileage sheets to the RAC immediately following the completion of the survey.
 5. Team leaders must ensure all team members are advised to report to 513 Ricardo J. Bordallo Governor's Complex, Adelup or other designated location, i.e., Office of Civil Defense, at the completion of the survey.
 6. Headquarters Team:

The members of the headquarters team will report to 513 Ricardo J. Bordallo Governor's Complex, Adelup or other designated location, i.e., Office of Civil Defense, to respond to inquiries and prepare the final report.

APPENDIX C

Routes

ROUTES FOR THE BUSINESS DISASTER ASSESSMENT TEAM:

Team 1. DLM: Route 2 from Umatac (start at Sirena's/The Fruit Stand) head south and continue to Route 4 to Merizo, Inarajan, and Talofofu. Route 4a (Talofofu village includes Notre Dame area) and 17 (includes Cross Island Road). Continue to Route 12 and continue 5 (through Santa Rita and Naval Magazine. Also include Route 5 (Apra Heights) and Route 2a (end and include Apra Heights Mobil Gas Station). Villages include Umatac, Merizo, Inarajan, Talofofu, Yona (Windward Hills) and Cross Island Road.

Team 2. DLM: Route 7 Naval Hospital area to include Agana Heights, Sinajana area. Head south on Route 4 from Mobil Gas Station (Sinajana) through Ordot, Chalan Pago, Yona and before reaching Togcha traffic light. Observe all businesses/stores on both sides. Villages include Yona, Chalan Pago, Ordot, Sinajana, Agana Heights.

Team 3. DLM: Route 2 (Inn on the Bay) head south and end at Route 2 (PRI Dolphin's Beach Resort after the Umatac Fire Station). Villages include Agat and Umatac.

Team 4. BSP: All of Anigua (both sides of the street starting at Adelup Mobil heading North) South of Route 4 to McDonald's include O'Brien Drive and all cross streets, including Tolan's Machine Shop area up to Rosie's Bar. Include the lumber company, Bank of Guam, (across from Tolan's Machine Shop). Villages include Anigua and Hagatna.

Team 5. CA: Route 10 Mangilao (start at Song Mart) and connecting roads to Barrigada, left on Route 8 to Route 1 including Mongmong, Toto, Maite, and the area West of the Agana River). Agana Shopping Center, Route 4 to Marine Drive (include Ada Shopping Center). Villages include Mangilao, Barrigada, Mongmong, Toto, Maite, Hagatna.

Team 6. GIAA: North of Chalan San Antonio, East of Route 1 to the South side of Airport Road. Start at FHP in Tamuning and continue all the way northbound covering establishments on Marine Corps Drive and ending at East West Center complex (cliff right side only all the way). Return and begin at Circle K76 Gas Station and entering airport road and also covering Home Depot, Hertz Rent-A-Car and surrounding establishments. Does not include GIAA air Cargo, Tiyan. This includes the Hafa Adai Exchange, Kmart, and One Plus Outlet Guam.

Team 7.1. DOL: Intersection between Route 4 and Route 15 (entering Maimai, Chalan Pago). Continue on Route 15 (Andersen Air Force back gate) both sides of road until the end of Route 15 (UPI Elementary School). Includes Hawaiian Rock and Mangilao Golf course. Villages include Mangilao, Barrigada, Yigo, Dededo.

Team 7.2. Enter Route 29 from Route 15 (start at Gayinero store heading to Yigo Mayor's Office) both sides of the road. At the traffic light on Route 29, head north on Route 1 to Andersen Main gate and continue to Route 9 (Machananao) and on Route 3 and across NCTAMS until you reach the traffic light between Route 3 and Route 1 (GRMC hospital). Villages include Yigo, Machananao (Fern Terrace, Santa Ana, Starts Guam Golf Course).

Team 8.1. DOL: Begin at intersection between Route 1 (Marine Corps Drive) and Route 3 (NCS) traffic light heading north left side of road till you reach Harmon Loop Road (Flea Market). Then continue northbound doing both sides until Route 29 meets Route 1 (before Yigo Church). Then stop and turn around till you enter Route 28 (Ysengsong Road) and do both sides of the road until you reach the traffic light on Route 3 (stop at NCS Market). Village includes Dededo.

Team 8.2. Start at KFC, Dededo on Route 26 head towards Latte Heights both sides of road till you reach Route 15 (Back road). Stop and go back down Latte Heights road till you get to Alagata Street (Chalan Tun Pedro Columbus road) both sides of road till you reach traffic light overpass. Villages include Dededo, Mangilao (Latte Heights).

Team 9: DOL: Route 16 from Route 10 (Traffic light intersection where Crown Bakery is located. Right side only from K-76 Gas Station). Proceed north on Route 16 all the way to Micronesia Mall- right side only. Then turn right at traffic light at Micronesia Mall heading northbound- right side only. Then turn right at flea market traffic light towards Old Harmon Loop Road (both sides of the road including Cost U Less and Calvo Shopping Center) (include the Navy Golf Course area, Barrigada Heights and all the stores on Old Harmon road). Villages include Barrigada, Harmon, Dededo.

Team 10. GIAA: Airport Road to Route 16. South side of Route 16 from Marine Drive to the Flea Market. Start and include vendor establishments within Guam Airport to Capital Kitchen. Head to Rte. 16 traffic light turn left going down overpass and cover all establishments west (left side only) to include the entire Harmon area and Harmon Industrial Park. Cover and end at US Renal Care Building. This does not include Micronesia Mall. (Survey/observe the back streets for businesses). Villages include Tamuning and Harmon.

Team 11. BSP: North of Route 4 (Start at Crab Daddy, Anigua), West/Ocean side of Route 1 to South side of Chalan San Antonio (ITC Bldg). Includes Route 30 both sides (Sakura Noodle House to Pacific Surgical Arts near GMH) and left side of Route 14 (King's to Micropac, Inc.) Survey/observe establishments between Route 30 and left side of Route 14. Villages include East Hagatna to Tamuning.

Team 12. GEDA: North of Chalan San Antonio, West of Route 1 to Route 16 light. Start at Camacho Landmark Bldg in Tamuning and continue northbound covering establishments left side only. End and include Shell/Jack-in-the-Box before Micronesia Mall. Includes Tumon Heights, etc. Villages include Tamuning, Tumon, Upper Tumon.

Team 13. GEDA: North of Route 4, East of Route 1 to Chalan San Antonio (include ITC and back side). Start at Willows Club in Hagatna and continue all northbound right/cliffside only. Include and cover ITC bldg., Copy Express, Commercial Tire, etc.. Villages include East Hagatna and Tamuning.

Team 14. PAG: Route 6 (Nimitz Hill includes AC Sales & Service/Slowalk Coffee Roasters) continue uphill to Veterans cemetery. At Veterans cemetery Traffic light head south Route 1 (Piti) and end at Naval Base traffic light (include Pizza Hut and Taco Bell). Also, both sides of Piti and Asan (includes Cabras Island). DO NOT include Adelup Mobil Gas Station (BSP assigned route). Villages include Piti, Asan (includes Cabras Island).

Team 15. GVB: All businesses in Tumon row and all Guam hotels (North, Central, South). Island-wide.

TEAM 1: DLM

Route 2 from Umatac (start at Sirena s/The Fruit Stand) head south and continue to Route 4 to Merizo, Inarajan, and Talofofo. Route 4a (Talofofo village includes Notre Dame area) and 17 (includes Cross Island Road). Continue to Route 12 and continue 5 (through Santa Rita and Naval Magazine. Also include to Route 5 (Apra Heights) and Route 2a (end and include Apra Heights Mobil Gas Station). Villages include Umatac, Merizo, Inarajan, Talofofo, Yona (Windward Hills) and Cross Island Road.



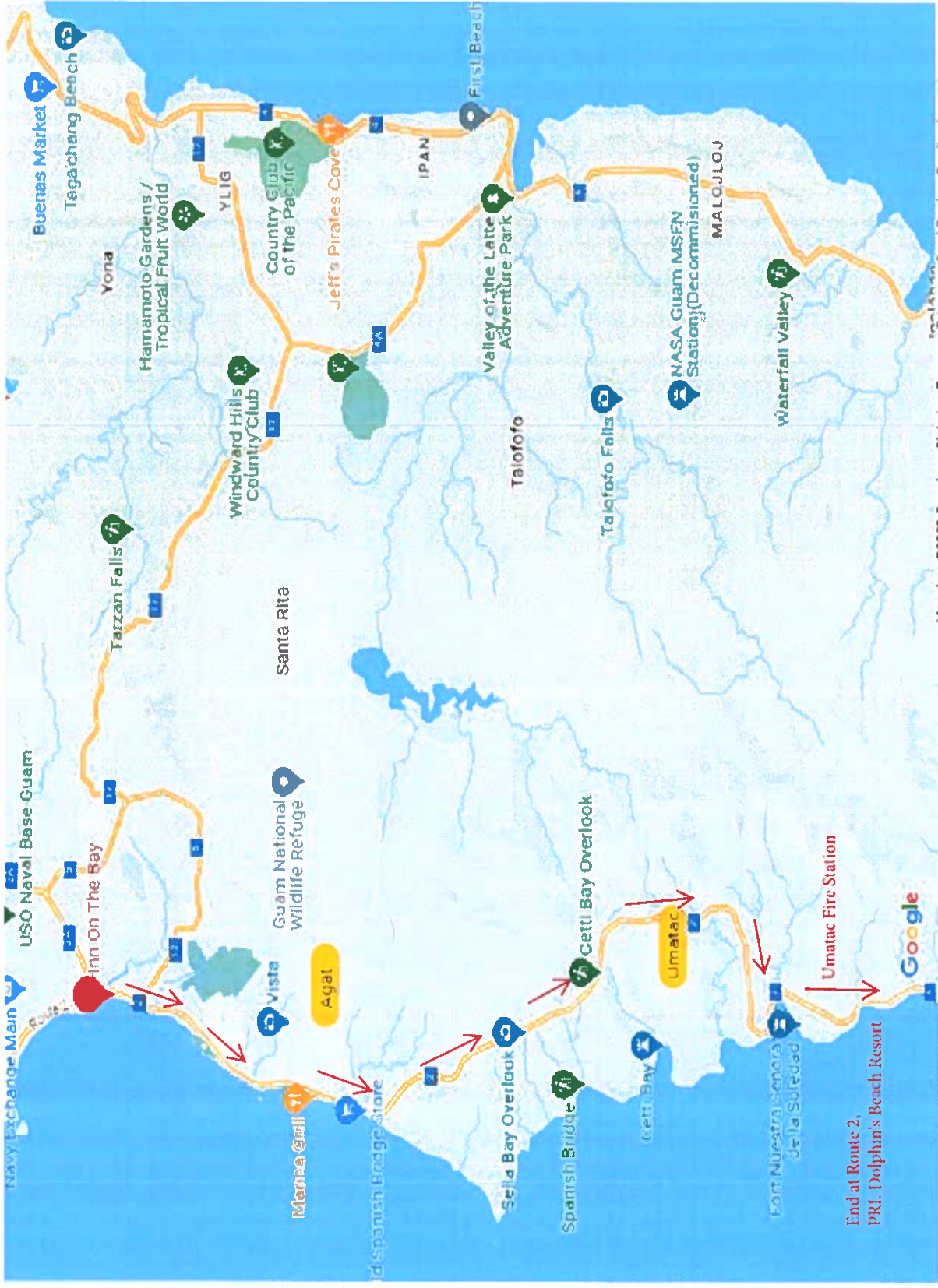
TEAM 2: DLM

Route 7 Naval Hospital area to include Agana Heights, Sinajana area. Head south on Route 4 from Mobil Gas Station (Sinajana) through Ordot, Chalan Pago. Yona until reach Togcha traffic light. Observe all businesses/stores on both sides.



TEAM 3: DLM

Route 2 (Inn on the Bay) head south and end at Route 2 (PRI Dolphin's Beach Resort after the Umatac Fire Station).



TEAM 4: BSP

All of Anigua (both sides of the Street starting at Adelup Mobil heading North) South of Route 4 to McDonald's include O'Brien Drive and all cross streets, including Tolan's Machine Shop area up to Rosie's Bar. Include the lumber company, Bank of Guam, (across from Tolan's Machine Shop).



TEAM 5: CA

- Start at Song Market, Mangilao and head to Barrigada, left on Route 8 to Route 1.
- Include MIM and west of the Agana River to include Agana Shopping Center



TEAM 6: GIAA

North of Chalan San Antonio, East of Route 1 to the South side of Airport Road. Start at FHP in Tamuning and continue all the way northbound covering establishments on Marine Corps Drive and ending at East West Center complex (cliff right side only all the way). Return and begin at Circle K76 Gas Station and entering airport road and also covering Home Depot, Hertz Rent-A-Car and surrounding establishments. Does not include GIAA air Cargo, Tiyan. This includes the Hafa Adai Exchange, Kmart, and One Plus Outlet Guam



TEAM 7.1 DOL

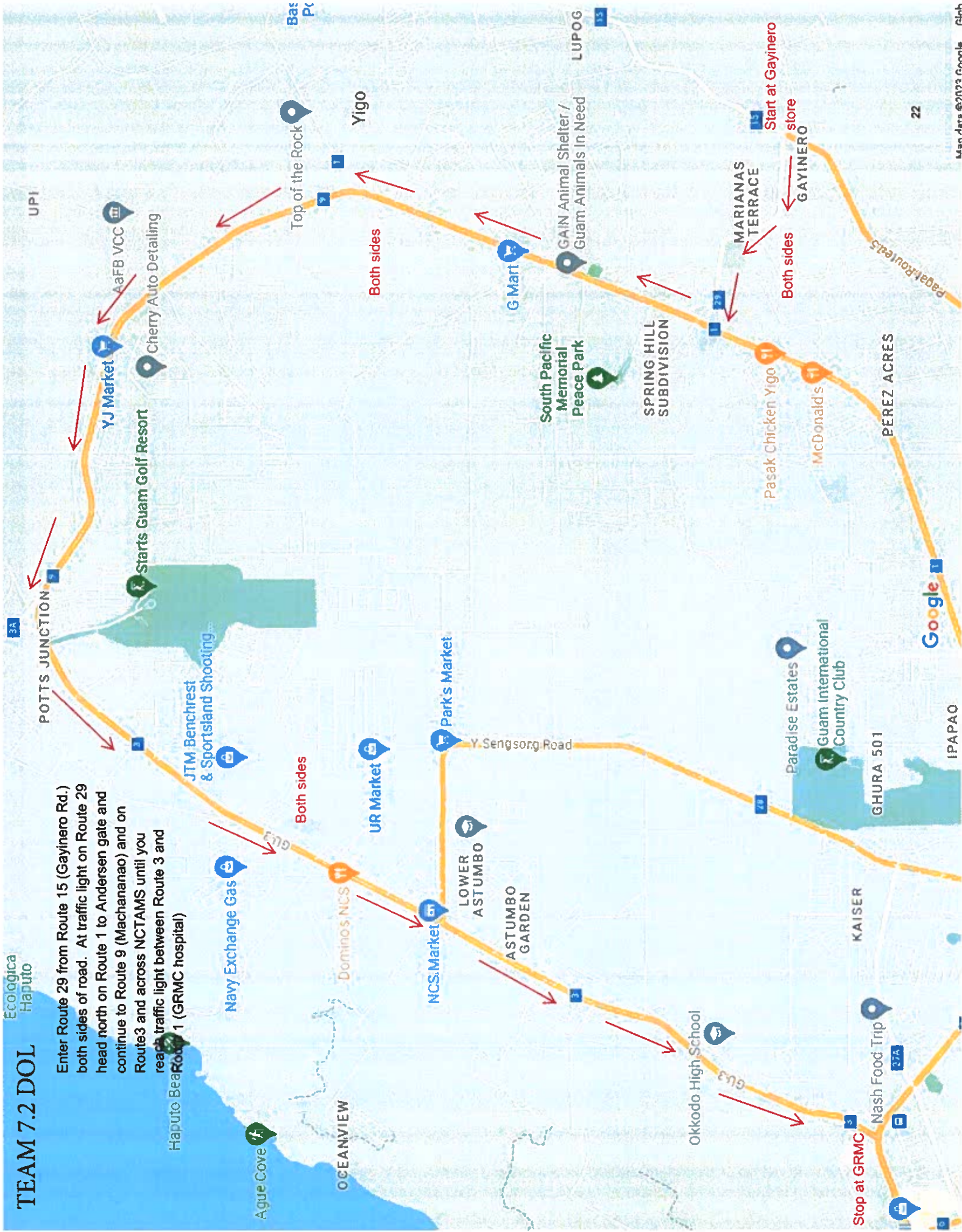


Intersection between Route 4 and Route 15 (entering Maimai, Chalan Pago). Continue on Route 15 (Andersen Air Force back gate) both sides of road until end of Route 15 (UPI Elementary School). Includes Hawaiian Rock and Mangilao Golf Course.

TEAM 7.2 DOL

Ecologica
Haputo

Enter Route 29 from Route 15 (Gayinero Rd.) both sides of road. At traffic light on Route 29 head north on Route 1 to Andersen gate and continue to Route 9 (Machananao) and on Route 3 and across NCTAMS until you reach traffic light between Route 3 and Route 1 (GRMC hospital)



TEAM 8.2 DOL



Start at KFC, Dededo on Route 26 (Latte Heights) both sides of road until you reach Route 15 (Back road). Stop and go back down Latte Roads until you get to Alagata Street (Chalan Tun Pedro Columbus) both sides of road until you reach traffic light overpass.

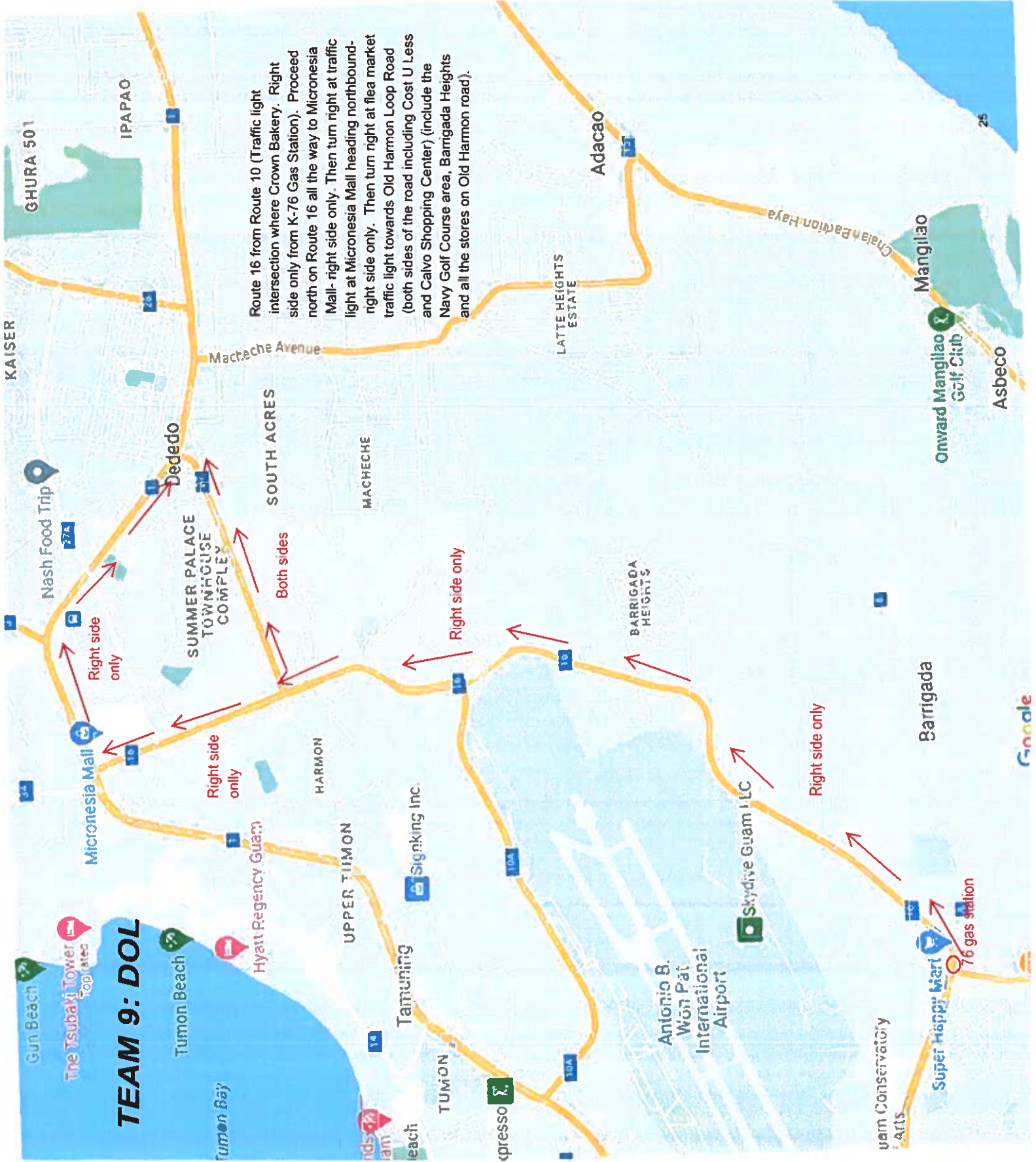
Frank & Angjez Place

Both sides

Both sides

Skilled Nursing Unit

TEAM 9: DOL



Route 16 from Route 10 (Traffic light intersection where Crown Bakery. Right side only from K-76 Gas Station). Proceed north on Route 16 all the way to Micronesia Mall- right side only. Then turn right at traffic light at Micronesia Mall heading northbound- right side only. Then turn right at flea market traffic light towards Old Harmon Loop Road (both sides of the road including Cost U Less and Calvo Shopping Center) (include the Navy Golf Course area, Barrigada Heights and all the stores on Old Harmon road).

Right side only

Right side only

Both sides

Right side only

Right side only

76 gas station

TEAM 10: GIAA

Airport Road to Route 16. South side of Route 16 from Marine Drive to the Flea Market. Start and include vendor establishments within Guam Airport to Capital Kitchen. Head to Rte. 16 traffic light turn left going down overpass and cover all establishments ~~west~~ ~~east~~ (only) to include the entire Harmon area and Harmon Industrial Park. Cover and end at US Renal Care Building. This does not include Micronesia Mall (Survey/observe the back streets for businesses).



TEAM 11: BSP

North of Route 4 (Start at Crab Daddy, Anigua), West/Ocean side of Route 1 to South side of Chalan San Antonio (ITC Bldg). Includes Route 30 both sides (Sakura Noodle House to Pacific Surgical Arts near GMH) and left side of Route 14 (King's to Micropac, Inc.) Survey/observe establishments between Route 30 and left side of Route 14.



TALO VERD ESTATES
Wyndham Garden Guam

Left side only

Start at Crab Daddy

Hagatna

Nuestra Señora de las Aguas Church

Jaza de España

Hagatna Mayor's Office

Ross Dress for Less

Mongmong

Mongmong-Toto-Maite

Cars Plus Guam

Pay-less Maite

KFC Barrigada

Best Catering Value on Island

SK Laundromat

APURCUAN

Triple J Tire Center

Guam Ocean Park

Jimmy Dees Paradise Beach Resort & Bar

Guam Premier Outlets

Kings

Lone Star Steakhouse

Left side only

Both sides Three Squares

Pay-less Supermarket

Joy Market

HORNET SPORTS

Oka Point

Summer Towers

Guam Memorial Hospital

Hilton Guam Resort & Spa
Pacific Island Club Guam
Ypao Beach

TEAM 12: GEDA

North of Chalan San Antonio, West of Route 1 to Route 16 light. Start at Camacho Landmark Bldg in Tamuning and continue northbound covering establishments left side only. End and include Shell/Jack-in-the-Box before Micronesia Mall.



TEAM 14: PAG

Route 6 (Start at AC Sales & Services) continue uphill to Veterans cemetery. At Veterans cemetery traffic light head south Route 1 (Piti) and end at Naval Base traffic light. (include Pizza Hut and Taco Bell) Also include both sides of Piti and Asan (includes Cabras island. (DO NOT INCLUDE ADELUP GAS STATION)

Start at AC Sales & Services



APPENDIX D

BSDDA Survey Form and Letter to Businesses

**Government of Guam
BUSINESS SECTOR
DISASTER DAMAGE ASSESSMENT**

- | | |
|--|---|
| <p>1. Map Code: _____</p> <p>2. Village: _____</p> <p>3. Street Address: _____</p> <p>4. Name of Establishment:
_____</p> <p>5. # of Employees: _____</p> <p>6. Major Activity:</p> <p><input type="checkbox"/> (1) Agriculture, Forestry, and Fishing</p> <p><input type="checkbox"/> (2) Construction</p> <p><input type="checkbox"/> (3) Manufacturing</p> <p><input type="checkbox"/> (4) Transportation and Public</p> <p><input type="checkbox"/> (5) Wholesale Trade</p> <p><input type="checkbox"/> (6) Retail Trade</p> <p><input type="checkbox"/> (7) Finance, Insurance, and</p> <p><input type="checkbox"/> (8) Services</p> <p><input type="checkbox"/> (9) Recreation</p> <p><input type="checkbox"/> (10) Hotel</p> <p><input type="checkbox"/> (11) Export</p> <p>7. Contact Person: _____</p> <p>8. Contact Number: _____</p> <p>9. Did Your Business suffer ANY Damages? <input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No Damages (Skip to Question 16.)</p> | <p>10. Are there Damages to the Building?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>11. What is the Estimated Value of Building Damages? _____</p> <p>12. Are there Damages to the Equipment?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>13. What is the Estimated Value of Equipment Damages? _____</p> <p>14. Are there Damages to the Merchandise?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>15. What is the Estimated Value of Merchandise Damages? _____</p> <p>16. Who is the Source of Information?</p> <p><input type="checkbox"/> Owner/Manager</p> <p><input type="checkbox"/> Employee</p> <p><input type="checkbox"/> Survey Worker (No One Present)</p> <p><input type="checkbox"/> Other _____</p> <p>Comments: _____</p> <p>_____</p> <p>Interviewer: _____</p> <p>Department: _____</p> <p>Date: _____</p> |
|--|---|

Hafa Adai Business Owner:

The Bureau of Statistics and Plans (Bureau), in coordination with the Office of the Governor and the Office of Civil Defense/Homeland Security is hereby conducting the **Business Sector Disaster Damage Assessment (BSDDA)** Survey. We are seeking your cooperation in assessing the damages, if any, that may have been caused by the recent disaster event.

According to the Guam Comprehensive Emergency Management Plan, the Bureau is responsible for collecting, preparing and submitting the business sector disaster assessment report to the Governor of Guam within seventy-two (72) hours after the Governor declares Condition of Readiness (COR) IV. This assessment is conducted in collaboration with other Government of Guam agencies, to include but not limited to: Guam Visitors Bureau, Guam Economic Development Authority, Agency for Human Resources Development, Department of Labor, Department of Land Management, Port Authority of Guam, Guam International Airport Authority, and the Department of Chamorro Affairs.

Please note that this is a “preliminary” assessment to ascertain estimated damages caused by the recent event (i.e. Typhoon, earthquake, etc.) to the business sector of Guam. Should an emergency declaration be announced by the Office of the Governor, application for federal assistance will be done separately and at a later date.

For more information regarding this survey, please do not hesitate to contact the Bureau of Statistics and Plans at 671-472-4201/2/3 or Guam Homeland Security/Office of Civil Defense at 671-475-9600.

(Director Name)
Director