

CHRONOLOGICAL SUMMARY OF TPC: FY70-FY74

**By: Harry Sickler, Territorial Planning Commission
1975**

BUREAU OF PLANNING
GOVERNMENT OF GUAM
P.O. BOX 2950
AGANA, GUAM 96910

WORKABLE PROGRAM CERTIFICATION

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Agenda

- A. Code and Code Enforcement
 - 1. Codes and code enforcement
 - 2. Long range plan and objective for using codes
 - 3. Plan projection on priority need for code enforcement
 - 4. budget and staff projection
- B. Planning and Programming
 - 1. Status of community's general plan
 - a. Completion
 - b. Adoption
 - c. Nature of functional plan
 - 2. Studies made on major problems and estimated completion date
 - 3. Magnitude of problem or needs
 - 4. 5 or 6 year goal for accomplishment in meeting problems
 - 5. Action program to be undertaken to meet needs
 - 6. Action program undertaken in last certification
 - 7. Organization involved, amount expended in last certification and budget projection for next period
 - 8. Professional staff participating in process
 - 9. Role of Chief Executive
 - 10. Role of major local agencies and organizations
- C. Housing and Relocation
 - 1. Estimate of low and moderate income families in substandard housing
 - 2. Describe estimate and plan to develop accurate inventory for estimate above
 - 3. Targets for accomplishment for next certification
 - 4. Accomplishment of last period
 - 5. Public agency responsible for housing program
 - 6. Name of agency administering Relocation program under Urban Renewal
 - 7. Name of agency administering Relocation for ~~dis~~placees by government action
 - 8. Data on displaced families
 - 9. Relocation service
 - 10. Number of units available for ~~dis~~placees
 - 11. Single persons displaced
 - 12. Inventory of low and moderate income housing units
- D. Citizen Involvement
 - 1. Group participating in HUD programs
 - 2. Type of groups participating
 - 3. Describe particular programs
 - 4. Efforts to achieve coordination
 - 5. Public relations
 - 6. Issue made and results of participation

Tabular Summary of Annual Work Program

TERRITORIAL PLANNING COMMISSION - GUAM

	Schedule for Performances Start/Finish*	Agency Staff		Overhead	Cost Sharing		Total Cost**
		Man Days	Cost		Local	HUD	
1. Master Plan Coordination		450	25000	4800	16800	13000	29800
Consultation	var. (15-25 pts)						
Technical Review	2 wks. per study						
Coordination	1 wk. per study						
Revision	1 wk. per study						
2. Infrastructure		180	10000	2400	7900	4500	12400
Data Collection	3rd. Quarter						
Plan Preparation	4th. Quarter						
Capital Programing	1st. Quarter						
Coordination	2nd. Quarter						
3. Community Facilities		180	10000	2400	7900	4500	12400
Data Collection	1st. Quarter						
Alternatives	2nd. Quarter						
Plan Preparation	3rd. Quarter						
Priorities and Scheduling	4th. Quarter						
4. Environmental Quality		180	10000	2400	7900	4500	12400
Pollution Abatement	Continuing						
Beautification	Continuing						
Open Space and Conservation	Continuing						
5. Socio-Economic		180	10000	2400	7900	4500	12400
Data Collection	3rd. Quarter						
Goals and Standards	4th. Quarter						
Plan Preparation	1st. Quarter						
Evaluation and Coordination	2nd. Quarter						
6. Village Development		180	10000	2400	7900	4500	12400
Data Collection	1st. Quarter						
Analysis	2nd. Quarter						
Plan Preparation	3rd. Quarter						
Regulatory	4th. Quarter						

EXHIBIT B (cont.)

7. Housing		180	10000	2400	7900	4500	12400
	Data Collection	1st. Quarter					
	Goals and Standards	2nd. Quarter					
	Alternatives	3rd. Quarter					
	Program Planning	4th. Quarter					
8. Public Relations	continuing	180	10000	3600	13600	--	13600
9. Staff Development	continuing	110	5000	1200	6200	--	6200
		<u>1820</u>	<u>100000</u>	<u>24000</u>	<u>84000</u>	<u>40000</u>	<u>124000</u>

* Schedule flexible to attack problem areas; includes a minimum of 20% revision annually

** Based on anticipated annual expenditures for a staff of 7 rather than overlapping budgets, especially as this is a new agency expected to increase to a staff of 10.

NOTE: HUD Project inspection fee included in the Master Plan program.

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(NAME OF DEPARTMENT)
PROJECTION REPORT
For Year Ending June 30, 1973

<u>Section</u>	<u>Appropriation</u>	<u>Allot. to Date</u>	<u>Current Expenditure</u>	<u>Current Obligated</u>	<u>Anticipated</u>	<u>Total Expenditure</u>	<u>Balance</u>
Territorial Planning Commission:							
01 - Personnel Services	\$80,054	\$61,117.00	\$53,455.49	\$ -0-	\$26,598.51	- - -	-0-
02 - Off-Island Travel Recruitment	\$ 4,000 2,000	1,701.29	296.37	4,002.34	1,701.29	\$4,298.71	-0-
03 - Contractual Serv	\$17,200.00	\$16,775.00	\$14,981.29	1,675.33	543.38	16,656.62	-0-
04 - Materials & Supplies	\$ 1,752.00	1,393.00	1,079.99	96.88	575.33	1,176.67 ✓ (1,175.81)	-0-
05 - Equipment	250.00	250.00	137.85	85.90	26.75	223.75	-0-

(NAME OF DEPARTMENT)
PROJECTION REPORT
For Year Ending June 30, 1973

Object	Section	Appropriation	Allot. to Date	Current EXpenditure	Current Obligated	Anticipated	Total Expenditure	Balance
TPC								
01- Personnel Services		\$80,968 914 - \$80,054	61,117.00	53,455.49	- 0 -	18,987 + 7,661.51 26,598.51	- 0 -	
02- Off-Island Travel		4,000.00	1,701.29	2,663.7	4,002.34	1,701.29	4,298.71	- 0 -
Recruitment		2,000.00						
03- Contractual		17,200.00 Sen	16,775.00	14,981.29	1,675.33	425.00 118.38 543.38	16,656.62	- 0 -
04- Mat & Supp		1,752	1,393.10	1,079.79	96.88	359.00 216.53 575.33	1,176.67	- 0 -
05 Equip		250	250	137.85	85.90	16.75	223.75	- 10 -

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John,

Tried to list high-lites. Tronit can find additional attachments as identified in the notes. Will log in occasionally or by message from Arnold.

Harry

Title: Chronological Summary of TPC: FY70-FY74
By: Harry Sickler, TPC
Date: 1975

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Federal Auditor Report Analysis

1. Introduction

Master Plan definition is a long range planning program, not a static document. Preparation of a document organizes and promotes the planning effort but long range programs in social, economic and environmental areas may be effective without a summarization in a document, although the document is helpful in assuring horizontal coordination. Community goals and governmental policy statements are supplanting the traditional future land use map which has been the mainstay of the Master Plan documents. The lack of strong policy in development areas caused the 1967 Master Plan for Guam to be ignored and consequently became ineffective since its inception. Continual updating and upgrading of the document was not accomplished. The practice of short term personnel contracts and frequent transfers and turnover of personnel with little upward mobility within agencies does more to prevent long term thinking than the lack of a traditional document.

2. Executive Order 70-21

An effort to establish a central planning

agency during FY 70 resulted in functional agencies developing their own planning capability with a coordinating agency designated as the Territorial Planning Commission Staff. The timing of EO 70-21 in June of 1970 prevented inclusion of TPC staff requirements within the 1971 budget cycle. Financial support for a Master Plan document revision during FY 71 was found in the Department of Public Works and subsequently a consultant contract was signed. Work conducted under that contract and its effectiveness is the subject of another analysis. It should be noted, however, that stringent review of the consultant's reports led by the TPC staff prevented a comparatively worthless document from being submitted and accepted as the new Master Plan for Guam. It was also the TPC staff that labored to terminate the consultant contract after the first of three phases was presented as being complete.

3. Fiscal Year 1972

A budget for a separate TPC staff was accepted for FY 72 and the Chief of Land Planning for the Department of Land Management stepped down from that

position to form the nucleus of a TPC staff. The executive director's position for the TPC was subsequently denied by the Civil Service Commission and the former Chief of Land Planning operated as a Planner III until being appointed Acting Director by the Governor in January of 1972. By February of 1972, a separate office was established and recruitment for the coordinating staff began. A Planner III and an Engineer Aide IV were transferred with the Acting Director from Land Management. A Clerk Typist IV was recruited and a second Planner III who did not arrive until August of 1972. The existing Planner III was forced to leave due to visa problems and a replacement also found in August of 1973.

During FY 72 three major projects were completed despite organizational problems. The first, ^{in coordination with the Dept. of Planning} was an amendment to the Outdoor Recreation Plan for Guam which permitted a continuation of Federal assistance by the Bureau of Outdoor Recreation and became the forerunner of the "Paradise Plan." The second was a Marina Standards document for evaluation of marina applications presented to the Territorial Planning Commission which was

expanded to a proposed Water Protection District legislation still awaiting review by The Legislative Review Committee. The third accomplishment, in conjunction with Land Management and Public Works, was the Consultant's agreement for a complete revision of Phase I of the Master Plan revision. The revision was finally received in August of 1972. A failure of the staff was the inability to acquire Federal assistance for the planning program, although much of the failure was Federal reluctance to recognize the TPC staff as a central planning agency. ↗

Many other areas of activity occurred during FY 72, primarily associated with coordination and review of planning efforts in school bus stop locations, water and sewerage plans, water conservation studies, highway planning, airport plans and, most time consuming of all, reviews of subdivision and zoning (P.U.D.) activity affecting long range development of Guam.

4. Fiscal Year 1973

A meagre budget increase enabled a staff increase of a Planner I, not to be recruited before 14 pay periods, and a position conversion for an Administrative Assistant. Both positions were subsequently filled after seven months and two desperately needed part-time personnel were recruited by utilizing personnel lapses. The part-time personnel were eventually assimilated in the staff due to vacancies occurring but since December of 1972 the TPC has remained at eight positions, barely enough to review current projects, let alone conduct viable planning studies.

Major efforts during FY73 include

1. preparation of Workable Programs for Community Development
2. preparation of landscaping guidelines for future subdivisions and P.U.D.'s
3. commencement of a land use and housing data collection and information system
4. research and preparation of a central planning agency organization document
5. review of development applications
6. projection of population distribution in areas served by sewerage projects

5. Fiscal Year 1974

With increased development activity while staff resources remained static, a greater proportion of time was spent on project review. A major environmental assessment effort was conducted to prevent contamination and restriction of a vital water recharge area. A comparatively isolated area was the focus of extensive future land use studies due to pressures of large scale development applications. Guidelines for approval of commercial and residential variances were prepared and relegated to limbo following pressures by developers who wish to rape the countryside to protect their speculative activities. Central planning agency organization was continued with revisions to proposed legislation and the land use and housing survey also was continued with increased base map preparation. Special studies were begun in military land analysis and environmental policy statements and were completed early in FY75. On top of all this much time has been devoted to the energy crisis with the TPC director appointed as energy administrator. SDRC effort promoted and supported fully by the TPC staff.