

BUREAU OF PLANNING OVERALL PROGRAM

DESIGN FY'76-'78

Prepared by: Bureau of Planning
April 29, 1975

FISCAL YEARS
1976 - 1978

April 29, 1975

BUREAU OF PLANNING
OVERALL PROGRAM DESIGN

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OVERALL PROGRAM DESIGN

1976 - 1978

BUREAU OF PLANNING

INTRODUCTION

The purpose of the Overall Program Design is to establish a flexible long-range work program:

- That presents the basic long-range goals of the Territory of Guam.
- That broadly states island-wide issues, problems and opportunities as envisioned by the people.
- That sets forth the technical and administrative work elements, priorities and flexible scheduling required to work toward the accomplishment of the Territory's broad goals.
- That estimates the technical and administrative resources required to accomplish the overall program.

The overall program design (OPD) is considered by the planning staff as a flexible tool which may be revised as and if warranted by changing priorities. The OPD also forms the foundation for those elements to be undertaken in each annual work program.

Since the Bureau of Planning and many of its mandated responsibilities are new to Guam's planning process and since the extent of local and federal financial commitment is yet to be identified, no attempt has been made within the scope of this OPD to itemize or project subcategory cost. Such estimates will be prepared, however, once the Bureau's overall budget is known and full planning staff and programs are in operation.

Issues, Problems, Opportunities

It is essential in the day-to-day planning and operation of the Bureau of Planning that a professional staff be provided to manage and direct comprehensive planning activities. It is vital that a system of communication be developed between the Bureau and line departments, who are principally responsible for the government's functional and project planning activities. The Bureau's professional staff will be charged with the management, operation, and evaluation of all the territorial government's planning programs and activities - implementing the responsibilities and authority mandated by P.L. 12-200. In conjunction with the professional staff, it is necessary to provide for adequate administrative support, clerical staff, overhead and indirect costs.

GOAL

To provide professional staff assistance and general administrative and clerical support in the management, operation, and evaluation of the Bureau of Planning as it conducts an island-wide comprehensive planning process.

Program Subcategory

0101 PROGRAM PLANNING AND COORDINATION

Objective: To provide program supervision and grant management and accountability for the Bureau's planning process.

Work Elements:

- .1 Day-to-day problem solving.
- .2 Coordinate programs with government agencies.
- .3 Prepare and submit completion and evaluation reports.
- .4 Prepare and submit grant proposals.
- .5 Develop project management procedures.
- .6 Update overall program design.
- .7 Prepare and supervise implementation of the annual work program.
- .8 *Form the district advisory planning committees*

0102 TERRITORIAL GOALS PROGRAM

Objective: To identify and formulate island-wide goals, objectives and priorities concerning education, health, law enforcement, land use, etc.

Work Elements:

- .1 Prepare a format and work program for the identification and formulation of island-wide problems, goals, priorities, etc. within the context of the comprehensive development planning process.
- .2 Assist the Goals for Guam Commission in its development of goals.

0103 INDIRECT COSTS

Objective: To provide the necessary support staff, materials, space and equipment to carry out the required planning functions.

Work Elements:

- .1 Clerical -- type, file, prepare information needed by staff and Central Planning Council.
- .2 Develop and maintain a library on planning studies pertaining to Guam.
- .3 Provide equipment, supplies, travel costs, office space and utilities.

Issues, Problems, Opportunities

The Bureau of Planning has recognized a need by government agencies for ready access to reliable physical, social and/or economic information of a historical and current nature. At present each governmental agency implements its planning research independently, often in isolation, and relies on its own data resources. Because of this and the lack of a central information and coordination system, collected information is often deficient in quality, detail and scope. The result being repetitive planning research and inadequate data.

The practical realization of comprehensive planning is heavily dependant upon the implementation of functional projects. To assure that each project, as conceived within the Administration and/or Legislature, receives rapid and proper planning consideration, there is the need to establish a system which will gather, store, retrieve and analyze data.

As the Government of Guam attempts to increase its per capita share of allocated federal funds, grants-in-aid programs will become more numerous. These programs make it increasingly difficult to compartmentalize federal and territorial planning resources and programs. As a result inter-governmental cooperation in the development of a central information system will become a financial and practical necessity.

GOALS

To design and implement a centralized Planning Information System and subsystems for the gathering, storage, retrieval and analysis of data.

To coordinate government planning research and data collection.

Program Subcategory

0201 THE USER SUBSYSTEM

Objective: To identify regular system users, their requirements, and governmental resources.

Work Elements:

- .1 Initiate and coordinate inter-governmental meetings to determine system users and use requirements.
- .2 Inventory and evaluate the amount and capability of hard and software and personnel presently utilized by government.
- .3 Prepare a summary report on users, use requirements and existing government and private resources.

0202 THE DATA SUBSYSTEM

Objective: To identify the desirable content of the data base and design the required collection, programming and storage operations.

Work Elements:

- .1 Determine the content of the data base for each information component (e.g., demographic, economic land use of the system).
- .2 Identify and compile alternative procedures and formats for collecting data.
- .3 Identify and assess alternative data processing procedures for the system.
- .4 Identify and assess alternative data storage and retrieval approaches.

0203 THE ANALYTIC SUBSYSTEM

Objective: To determine the hard and software which will allow user access to the data base in order to ask questions, manipulate information, analyze patterns and generate taxonomic measures.

Work Elements:

- .1 Identify and evaluate alternative hard and software for the statistical analysis of data including correlation and regression analysis, factor and principle component analysis, calculation of statistical measures, temporal and spatial trend analysis, discrimination analysis, and estimation.
- .2 Identify and assess alternative hardware and software for classification and taxonomic measurement.
- .3 Identify and assess alternative hard and software for modeling through simulation and impact analysis.
- .4 Identify, and assess alternative hardware and software for forecasting and predictions.

0204 SYSTEMS AND DESIGN ALTERNATIVES

Objective: To develop an appropriate model and systems for Guam's Planning Information System.

Work Elements:

- .1 Assess alternative models and operational systems and subsystems in terms of users, use requirements, information characteristics and financial parameters.
- .2 Select the most appropriate model and operational systems.

0205 THE MANAGEMENT SUBSYSTEM

Objective: To determine the system's level of use and the degree to which it will meet the requirements of system users.

Work Elements:

- .1 Determine organizational structure.
- .2 Identify resource requirements.

.4 Develop the necessary design control.

.5 Determine existing legal restraints.

0206 DATA COLLECTION AND TABULATION

Objective: To compile and tabulate the informational input identified for the data base.

Work Elements:

.1 Develop procedural manuals for the collection and tabulation of data for each informational component of the data base.

.2 Compile, assess and tabulate existing data.

.3 Initiate an island-wide aerial photography and interpretation program.

.4 Coordinate the development of an island-wide grid Mapping system.

Issues, Problems and Opportunities

Concern for land use problems developing in both urban and rural areas of the Territory have been expressed continually over the past 5 years. Much of the concern has been for the scattered and uncoordinated and unplanned development occurring in rural areas.

A need has also been frequently expressed for greater coordination between governmental agencies with plans and administrative authority relating to land use development. Differences in agency requirements have often been a basis for controversy.

It is the purpose of this program category to develop and begin implementation of an island-wide land use policy and planning process. It is intended that the land use policy and plan contain recommendations regarding future land use and population distribution, identify gaps and deficiencies in existing plans, and recommend steps necessary to implement proposed policies, so that the island may strengthen its land planning and administration process.

GOAL

To prepare an island-wide land use element and policy which will assist the territorial government as it guides future land development.

Program Subcategory

0301 INVENTORY, ANALYSIS, AND EVALUATION OF EXISTING LAND USE

Objective: To develop an inventory of existing land use, land use problems and population distribution.

Work Elements:

- .1 Prepare island-wide^{map} showing existing land use, transportation, major public facilities and and physiography.
- .2 Prepare a quantitative distribution of present and future population and economic activities.
- .3 Prepare an analysis of problems.
- .4 Prepare a computerized inventory of existing properties and uses.

0302 COMPILATION AND EVALUATION OF EXISTING LAND USE PLANS

Objective: To identify, summarize and assess existing land use plans.

Work Elements:

- .1 Prepare a compilation of existing land use plans.
- .2 Prepare a summary and analysis of existing land use plans noting gaps and deficiencies.

0303 DEVELOPMENT OF AN ISLAND-WIDE LAND USE ELEMENT AND POLICY

Objective: To update Guam's existing master plan.

Work Element:

- .1 Prepare issue and position papers pertaining to Guam's future physical development.
- .2 Formulate alternative growth policies and patterns for the island.
- .3 Prepare a tentative land use sketch plan and a set of land use oriented policies consistent with territorial land use problems, existing data and plans, and projected needs and trends.
- .4 Prepare and adopt island-wide land use policies.

5. Develop ^{land} ~~Physical~~ Development Guide Lines.

Issues, Problems, Opportunities

Transportation problems are evident throughout the Territory. Local problems most often mentioned maybe categorized as highways, public modes, airports, and harbors.

Highway transportation is mentioned most frequently. Territorial highway problems include deteriorating bridges and roadways, inadequate linkages between major activity centers, acute congestion and high injury and fatality rates.

Public transportation facilities are non-existent. Elderly and low income residents need some form of public transportation service. Residents from southern communities frequently need transportation to northern centers for government, health and other services.

A need for expanded airport facilities has also been mentioned. An international airport presently exists, but it has been noted that the airport does not meet present needs. The present airport's location within an urbanized area and its joint use character are continual points of controversy.

The port facility in Apra Harbor needs to be expanded and improved to meet greater demand.

GOALS

To prepare a multiple systems transportation plan and related policies to assist the local government in developing Guam's transportation facilities.

To provide a means to plan and coordinate development of the Territory's transportation systems in a systematic, efficient, humanistic and ecological manner.

Program Subcategory

0401 HIGHWAYS AND BRIDGE LOCATION

Objective: To determine the most effective route system for surface transportation.

Work Elements:

- .1 Establish liaison and coordination of island issues, needs and opportunities with territorial and federal highway departments.

- .2 Review and incorporate Guam's 1975 Comprehensive Transportation Plan into the comprehensive development plan process.
- .3 Assist the Division of Highway Planning in developing hard data and analyzing the social and economic impacts of its recommendations.

0402 AIRPORT DEVELOPMENT

Objective: To develop an airport plan and policy for Guam's International Airport.

Work Elements:

- .1 Compile, analyze and prepare a summary of existing airport needs, plans, priorities and programs.
- .2 Investigate the need and potential for relocating the international airport with specific reference to location, costs, funding, management.
- .3 Prepare a report discussing the alternatives for future airport development.

0403 PUBLIC MODES

Objective: To develop a public transit system that meets elderly, low-income and commuter needs.

Work Elements:

- .1 Review needs for public transportation of intra and inter-community users and providers.
- .2 Formulate an island-wide public transportation policy.
- .3 Coordinate planning activities with relevant governmental agencies in recommending specific programs.

0404 PORT DEVELOPMENT

Objective: To develop a port plan and policy for the future development of Commercial Port.

Work Elements:

- .1 Coordinate territorial port planning activities with the Commercial Port Authority.
- .2 Compile, analyze and prepare a summary of existing port needs, plans, and priorities.
- .3 Investigate the port's potential with specific reference to costs, funding, management and expansion constraints and potentials.

Issues, Problems, Opportunities

The need for adequate housing has often been expressed by the Guam Housing and Urban Development Authority. Two villages have housing projects and programs in existence, but an island-wide effort has not yet been possible. Housing for low and moderate income residents has been the most frequently mentioned need.

A large portion of the islands housing stock is dilapidated. The age and condition of housing island wide has been mentioned as a problem.

Housing and finance costs have soared to the point of stagnating even the higher income housing market. Ironically a large volume of higher income housing lies idle while the need for low and moderate income homes persists.

Territorial activity in this program category will be to refine housing related needs and problems, obstacles to the solution of such problems and area-wide programs and policies. While successful programs and projects have been underway in the territory, other projects have been only partially implemented to date.

GOAL

To coordinate and develop an island-wide housing plan and program that will support the Territory's attempt to provide adequate housing for all residents.

Program Subcategory

0501 INVENTORY AND ANALYSIS OF EXISTING HOUSING CONDITIONS, NEEDS AND PROBLEMS

Objective: To accurately define the island's existing housing situation.

Work Elements:

- .1 Assist in the inventory of existing housing conditions, needs and problems for each municipality using available data, plans and staff surveys.
- .2 Seek information and input from governmental agencies, private enterprise and citizens in evaluating housing conditions, needs, problems, and obstacles to their solution.
- .3 Prepare a report outlining existing housing conditions, needs, and problems and obstacles.

0502 DEVELOPMENT OF TERRITORIAL HOUSING PROGRAMS AND POLICIES

Objective: To prepare housing programs and policies which will provide adequate housing for all residents.

Work Elements:

- .1 Formulate policies for future housing programs and projects.
- .2 Coordinate and assist in the preparation of territorial housing programs incorporating the activities of government, private enterprise and individuals.
- .3 Assist in the preparation and coordination of housing programs which summarize gathered data, analyses, policies and recommendations.

0503 IMPLEMENTATION OF HOUSING PROGRAMS - PUBLIC APPROACHES

Objective: To provide profession expertise to government agencies for the effective implementation of Guam's housing programs.

Work Elements:

- .1 Provide technical assistance in preparing applications for federal housing assistance.
- .2 Provide technical assistance in development and implementation of planning tools to assist in the solution of housing needs and problems.

0504 IMPLEMENTATION OF HOUSING PROGRAMS - PRIVATE APPROACHES

Objective: To provide professional expertise to the public and private enterprise for the effective implementation of Guam's housing programs.

Work Elements:

- .1 Provide technical assistance to private enterprise in developing solutions to housing needs and problems.
- .2 Assist citizen's groups in organization, development and implementation of private and public approaches to solving housing problems.

Issues, Problems, Opportunities

The development of park and recreational facilities has been mentioned as a need by both private and governmental groups. Others have expressed concern for beautification, cultural facilities, seashore development, and historic site preservation.

Various territorial plans contain recommendations for recreation, open space and conservation, but these recommendations need to be coordinated and refined within the perspective of a comprehensive development program.

The purpose of this category is to develop an island-wide plan for open space, conservation and recreation. It is intended that the planning process will study both facility and program needs. A set of standards will also be developed.

GOAL

To develop an island-wide plan for open space, recreation and conservation that consistent with the needs of residents.

Program Subcategory

0601 TERRITORIAL OPEN SPACE AND RECREATIONAL ELEMENT

Objective: To develop a planning element and program for the effective and orderly development of open space and recreational facilities.

Work Elements:

- .1 Compile, analyze and update existing recreational facilities. *plans*

0602 TERRITORIAL ^{*historical preservation and*} CONSERVATION ELEMENT

Objective: To develop a conservation ^{*and preservation*} element which will coordinate and manage the development of environmentally sensitive areas.

Work Elements:

- .1 Inventory, existing data and studies related to ^{*historical and*} environmentally sensitive areas noting gaps and deficiencies.
- .2 Analyze existing information on marine waters, estuaries, drainage basins, coastal zones, ^{*marine sites*} etc. to delineate the boundaries of environmentally sensitive areas.
- .3 Identify and analyze local and federal laws and ordinances pertaining to ^{*preservation &*} conservation areas.
- .4 Determine national and island-wide goals, objectives, problems, issues and priorities concerning conservation areas. *historical*

- .5 Inventory, ^{historical} and categorize existing uses and within environmentally sensitive areas.

0603 DEVELOPMENT OF FACILITY STANDARDS

Objective: To prepare standards for the development of open space, conservation, and recreation facilities.

Work Elements:

- .1 Compile local and national standards for facilities and programs on open spaces, and recreational areas.

and historical

Issues, Problems, Opportunities

A concern has been expressed during recent village meetings on economic development issues and opportunities. Much of this concern has centered on unemployment and underemployment of island residents, civilian job reductions at military facilities, major declines in government revenues, the need to continue diversification of the island's limited industrial base, the need to develop Guam's tourism and agricultural potentials, and the need for financial capital for public improvements.

The purpose of this functional category is the development of an island-wide effort to enhance the overall economic position of the Territory. Local emphasis will be placed upon the development of island-wide economic development strategies, models and indicators (e.g., Gross Island Product). Central planning personnel will work closely with existing agencies to develop methods for maintaining full employment, establishing increased employment stability, promoting industrial expansion and growth and developing new sources of financial capital.

GOALS

To develop policies, plans, and programs which will enhance and diversify Guam's economic base.

To assist the Territory's in furthering its potentials for sound economic development while maintaining its environmental and cultural amenities.

Program Subcategory

0701 INVENTORY TERRITORIAL GOALS, PRIORITIES AND POTENTIALS

Objective: To prepare an inventory and conceptual framework from which to develop alternative economic strategy recommendations.

Work Elements:

- .1 Assemble and compile economic and industrial information prepared by territorial and federal agencies, and private organizations.
- .2 Assemble and compile economic industrial fact files and reports by district and territory.
- .3 Prepare an economic summary of potentials, constraints, goals, and priorities noting gaps and deficiencies in existing information and considerations.

0702 DEVELOP AN ECONOMIC MODEL AND INDICATORS

Objective: To prepare an economic model and appropriate indicators of Guam's economic system.

Work Elements:

- .1 Establish a theoretical structure for the model of Guam's economic system.
- .2 Establish relevant Gross Island Income and/or Product series as input to the model.
- .3 Assist in the establishment of a system for gathering, compiling, and analyzing contemporary economic data for use in decision-making.

0703 EVALUATE CURRENT AND FUTURE CAPITAL IMPROVEMENT PROJECTS

Objective: To determine the impacts of governmental projects on employment and incomes.

Work Elements:

- .1 Identify areas for potential capital investment which would result in significant employment.
- .2 Identify areas of potential capital investment which would result in improved skills in the labor force and higher incomes.
- .3 Create a system of project appraisal based on cost and benefits.

0704 DEVELOP ISLAND-WIDE ECONOMIC DEVELOPMENT STRATEGIES

Objective: To prepare an economic development strategy for Guam which formulates economic goals, policies, programs, priorities, and recommendations.

Work Elements:

- .1 Compile a report outlining existing economic development programs in tourism, industrial diversification, finance, renewal and other areas.
- .2 Analyze, evaluate and recommend alternative island-wide strategies to enhance Guam's economic base.

0705 IMPLEMENT ECONOMIC DEVELOPMENT STRATEGIES

Objective: To provide technical expertise for the practical implementation of adopted strategies.

Work Elements:

- .1 Provide technical assistance on a governmental and private bases in implementing existing economic development strategies and policies.

0706 ECONOMIC DEVELOPMENT PROBLEM SOLVING

Objective: To provide a profession staff to assess the impacts of various economic trends and developments and to prepare alternative positions concerning such developments.

Work Elements:

- .1 Work with business, industry, finance, and government institutions to assist in alleviating problems which affect Guam's economic growth.

- .2 Conduct impact studies and reuse studies of business, government and military closures and/or cutbacks.

Issues, Problems and Opportunities

According to the planning organization established by the Comprehensive Development Act of 1975, a central agency was created to develop a comprehensive planning process and to coordinate functional and project planning activities, within line departments and commissions. At present few of the government's functional departments have an adequate planning capability.

The number of governmental personnel who have training and/or experience in planning is small; and there are only a few government employees in academic planning programs. Given the limited number in training, the difficulty of off island recruiting for lower planning positions, and the government's policies for hiring locally, the number of adequately trained and experienced personnel will probably not meet required needs.

It is the purpose of this program category to assist each functional governmental agency in assessing its planning responsibilities and developing its staffing requirements, planning program and budget; to assist in developing and implementing training programs; and to promote inter-governmental coordination and cooperation.

GOALS

To develop adequate planning capabilities within each of the functional agencies staffed with appropriately trained personnel.

To promote inter-governmental cooperation and coordination.

Program Subcategory

0801 EVALUATE EXISTING FUNCTIONAL PLANNING PROGRAMS

Objective: To assess the planning capability of each functional department and commission.

Work Element:

- .1 Inventory the present planning activities and responsibilities of each agency noting gaps and deficiencies.
- .2 Prepare a summary of the government's present functional and project planning capability.
- .3 Assist functional agencies in determining and meeting their planning and staffing needs.

802 PERSONNEL TRAINING AND DEVELOPMENT

Objective: To provide Guam's overall planning organization with adequately trained and experienced personnel.

Work Elements:

- .1 Inventory training programs sponsored by local, national and international organizations.
- .2 Develop proposals for inter-governmental training programs.
- .3 Coordinate seminars, workshops, and training programs to develop staff expertise (e.g., grantsmanship).

0803 INTER-GOVERNMENTAL COOPERATION

Objective: To promote departmental coordination and cooperation.

Work Elements:

- .1 Utilize departmental personnel in updating the Bureau of Plannings "Overall Program Design".
- .2 Provide coordination and liaison between the Bureau and the various line agencies.
- .3 Provide technical assistance to line agencies for the implementation of their planning programs.

Issues, Problems, Opportunities

Concern over human resources has become more and more evident as the Territory attempts to adjust to the impacts of past development and present recession. Primary concerns revolve around the adequacy of existing human service programs associated with the ill, elderly, low income, unemployed and underemployed, dropout and offender.

Several public agencies and private organizations presently provide services for these groups. The proliferation of public and private groups and programs has divided the providers role into several uncoordinated parts. An attempt must be made to provide planned and coordinated services, so that the needs of all residents are effectively met.

GOAL

To provide an inter-governmental framework for coordinated human resources planning and programming in order to insure human resource needs are met in an efficient, economical, and effective manner.

Program Subcategory

0901 LAW ENFORCEMENT PLANNING

Objective: To develop a law enforcement planning and coordinating process that will assist in the protection of life and property.

Work Elements:

- .1 Develop an inventory of existing law enforcement plans; programs, needs and priorities.
- .2 Prepare a summary and analysis of existing law enforcement plans and programs noting gaps and deficiencies.
- .3 Prepare and adopt law enforcement policies.
- .4 Provide liaison and technical assistance to appropriate agencies in the preparation of law enforcement plans and programs.

0902 COMPREHENSIVE HEALTH PLANNING

Objective: To provide the necessary planning and coordination framework to develop and implement a comprehensive and effective health delivery system.

Work Elements:

- .1 Prepare an inventory of existing health plans, programs, needs, and priorities.
- .2 Prepare a summary and analysis of existing healthservice plans, and programs noting needs, priorities, problems and deficiencies.
- .3 Provide liaison and coordination for comprehensive health planning activities to appropriate government and private agencies and councils.
- .4 Provide technical assistance.

0903 SOCIAL SERVICES FOR ELDERLY AND LOW INCOME

Objective: To provide the required planning and coordination mechanism to assure the development of an effective services system for the elderly and low income.

Work Elements:

- .1 Inventory and assess existing plans and programs concerning elderly and low income residents.
- .2 Develop a coordinating committee of social service providers to stimulate communication, coordination, non-duplication and to insure needs are met.
- .3 Provide liaison and coordination with social service providers and clients.
- .4 Provide technical assistance to providers in the planning of programs for the elderly and low income.

0904 EDUCATION SERVICES/FACILITIES PLANNING

Objective: To provide the proper planning and coordinating capability to assure the continued development of an adequate educational delivery system.

Work Elements:

- .1 Conduct an inventory and prepare a summary of existing plans for educational facilities, programs and services.
- .2 Assist the Department of Education in the formulation of goals, objectives and priorities; and the analysis of needs and problems.
- .3 Review and incorporate existing plans into the education segment of the Comprehensive Development Plan.

0905 MANPOWER DEVELOPMENT

Objective: To provide the required planning and coordinating capability to assure the development and implementation of a comprehensive man power program.

Work Elements:

- .1 Conduct an inventory and prepare a summary of existing manpower plans, programs and services noting deficiencies and gaps.
- .2 Provide liaison and coordination with government agencies involved in manpower training and planning.

.3 Provide technical assistance to agencies involved with manpower development.

Issues, Problems, Opportunities

Major concern has been expressed at many of the Governor's village meetings on the inadequacy of Guam's existing water, sewerage, telephone and power systems. The southern portion of the island is particularly affected by frequent water and power outages, contaminated water, poor communications and inadequate sewerage disposal systems. Health problems have developed resulting in a shift in capital improvement priorities to southern district.

With the expansion of government employment and services over the past ten years, the government's central administration building has become inadequate. Many departments are now locating in office building scattered across the northern portion of the island. The development of a central governmental structure is being considered, but greater study is required.

The purpose of this category is to provide coordination and professional assistance to government agencies as they implement their functional planning responsibilities and attempt to improve the delivery of community services to island residents. This category will also attempt to develop a public buildings plan and improvements program.

GOALS

To coordinate and assist line departments in their efforts to improve the quality of community services and facilities.

To develop a public buildings plan and program.

Program Subcategory

01001 COMMUNITY FACILITIES

Objectives: To coordinate and assist in the development of adequate water, sewerage, solid waste, power, telephone, etc. plans and improvement programs.

Work Elements:

- .1 Survey and inventory government agencies to determine the adequacy of existing service systems.
- .2 Compile, review and summarize existing data and studies.
- .3 Identify and attempt to resolve inter-governmental conflicts pertaining to the development and delivery of services.

1002 PUBLIC BUILDINGS

Objective: To coordinate and assist in the development of a public buildings plan and improvements program.

Work Elements:

- .1 Identify government departments with authority to plan and construct public buildings.
- .2 Collect data, analyze and evaluate existing conditions and needs for major public buildings in the Territory.

U. S. Department of Housing & Urban Development
Comprehensive Planning Assistance Program
Overall Program Design - Work Schedule

BUREAU OF PLANNING

FISCAL YEAR 1976 - 1977 - 1978

[illegible]

BUREAU OF PLANNING
FISCAL YEAR 1976 - 1977 - 1978

[illegible]

BUREAU OF PLANNING
FISCAL YEAR 1976 - 1977 - 1978

NO.	CATEGORY/SUBCATEGORY	FY 1976 QUARTER				FY 1977 QUARTER				FY 1978 QUARTER			
		1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th
0500	HOUSING												
	0501 Inventory & Analysis of Existing Housing	- - - - -											
	0502 Development of Territorial Housing Programs & Policies	- - - - -											
	0503 Implementation of Housing Programs - Public Approaches			- - - - -	- - - - -					- - - - -			
	0504 Implementation of Housing Programs - Private Approaches			- - - - -	- - - - -					- - - - -			
0600	OPEN SPACE & RECREATION												
	0601 Territorial Open Space & Recreational Element	- - - - -		- - - - -			- - - - -				- - - - -		
	0602 Territorial Conservation Element	- - - - -								- - - - -			
	0603 Development of Facility Standards			- - - - -									
0700	ECONOMIC DEVELOPMENT												
	0701 Inventory Territorial Goals, Priorities & Potentials	- - - - -		- - - - -			- - - - -				- - - - -		
	0702 Develop An Economic Model and Indicators		- - - - -	- - - - -	- - - - -								
	0703 Evaluate Current & Future Capital Improvements Projects	- - - - -								- - - - -			
	0704 Develop Island-Wide Economic Development Strategies				- - - - -	- - - - -							
	0705 Implement Economic Development Strategies						- - - - -	- - - - -			- - - - -		
	0706 Economic Development Problem Solving						- - - - -	- - - - -			- - - - -		

BUREAU OF PLANNING
FISCAL YEAR 1976 - 1977 - 1978

NO.	CATEGORY/SUBCATEGORY	FY 1976 QUARTER				FY 1977 QUARTER				FY 1978 QUARTER			
		1st	2nd	3rd	4th	1st	2nd	3rd	4th	1st	2nd	3rd	4th
0800	GOVERNMENTAL ORGANIZATION & MANAGEMENT												
0801	Evaluate Existing Functional Planning Programs	- - - -											
0802	Personnel Training & Development			- - - -									
0803	Inter-Governmental Cooperation	- - - -											
0900	HUMAN RESOURCES PLANNING												
0901	Law Enforcement Planning	- - - -				- - - -					- - - -		
0902	Comprehensive Health Planning	- - - -				- - - -				- - - -			
0903	Social Services for Elderly and Low Income			- - - -		- - - -				- - - -			
0904	Education Services/Facilities Planning			- - - -		- - - -				- - - -			
0905	Manpower Development							- - - -		- - - -			
1000	COMMUNITY FACILITIES & PUBLIC BUILDINGS												
1001	Community Facilities	- - - -											
1002	Public Buildings								- - - -				

INTERGOVERNMENTAL COORDINATION

As conceived Guam's overall planning system will consist of two operational components: comprehensive planning and coordination, and functional and project planning. Comprehensive planning and coordination will be implemented through the Bureau of Planning, and functional and project planning through each of the agencies of government. In order to incorporate functional plans and programs into a comprehensive framework and to assure quality planning results at both levels, it has been recognized locally that intergovernmental coordination is a necessity.

To insure intergovernmental coordination, Section 62014 of the Comprehensive Development Act directed that:

All agencies, departments, boards, commissions and other instrumentalities of the Territorial government shall review their present statutory authority, administrative regulations and current planning policies and procedures to determine whether there is any duplication, any deficiencies or inconsistencies therein which prohibit or tend to prohibit full accommodations between them and the purposes and provisions of this Chapter and shall propose to the Council each January such measures as may be necessary to bring their planning authority and policies into conformity with the intent, purposes, and procedures set forth in this Chapter. All master plans, development plans, long-range plans, and the like prepared by public agencies, will be required to be submitted to the Council for processing as part of the comprehensive planning program. Emphasis will be placed on the continuing nature of the comprehensive plan program rather than a final completion of a single plan. The Council may assign, with concurrence of the director or head of agency involved, planning staffs or portions thereof of staff or line agencies who shall prepare portions of the plan under the supervision of the Director of Planning.

In addition, it is the present intention of the planning staff to initiate, as soon as possible, intergovernmental meetings to inventory all departmental planning activities and to solicit recommendations in preparing the Bureau's detailed work program. It is also the staff's intent to utilize the functional planning personnel of each agency and commission in updating the Overall Program Design and in developing a Unified Work Program for FY-77.