

MANUAL OF PROCEDURES

GOVERNMENT OF GUAM PERMITS

Coastal Zone Management Program
Bureau of Planning
Government of Guam

April 1986

This booklet was funded by the United States
Department of Interior with assistance by the
United States Department of Commerce, Office
of Ocean and Coastal Resource Management, and
Guam Coastal Management Program, Bureau
of Planning, Government of Guam

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This Manual of Procedures for Government of Guam Permits is intended for Government of Guam personnel who are responsible for processing and coordinating permit applications. Users of this Manual are encouraged to supplement these procedures with other references and data which are helpful in permit processing.

The Manual will be periodically updated as procedures are revised or as new permits are required by the Government of Guam.

APPLICANT

Submit
application
and
attachments

**BUILDING OFFICIAL
PUBLIC WORKS**

Review application for completeness
Transmit application to agencies for review

Land Management
Guam Power Authority
Guam Telephone Authority

Public Utility Agency
of Guam
Guam Environmental
Protection Agency

Public Works
Architectural
Structural
Mechanical
Plumbing
Hydraulics

**BUILDING OFFICIAL
PUBLIC WORKS**

APPROVAL

DISAPPROVAL
with recommendation
for corrections

**BUILDING PERMIT
SINGLE FAMILY DWELLING**

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GOVERNMENT OF GUAM
BUREAU OF PLANNING**

APPLICANT

Submit
application
and fees

**BUILDING OFFICIAL
PUBLIC WORKS**

Transmit
application for
review

(If necessary)
Police Department
Fire Department
Public Health and
Social Services
Parks & Recreation
US Army Corps of Engineers

Land Management
Guam Power Authority
Guam Telephone Authority
Public Utility Agency of Guam
Environmental Protection Agency

Public Works Divisions

Architectural
Structural
Mechanical
Plumbing
Electrical
Hydraulics
Highways

**BUILDING OFFICIAL
PUBLIC WORKS**

EITHER

APPROVAL

DISAPPROVAL,
with recom-
mendation for
corrections

**BUILDING PERMIT
ALL STRUCTURES EXCEPT
SINGLE FAMILY DWELLING**

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Bureau of Planning**

APPLICANT

File
application
and
plans

**BUILDING OFFICIAL
PUBLIC WORKS**

Consult with Building Official
Pay filing fees

Review application for completeness

Incomplete
application

Complete
application

Land Management
for clearance

Guam Environmental Protection Agency
for clearance (may require an
Erosion Control Plan)

**BUILDING OFFICIAL
PUBLIC WORKS**

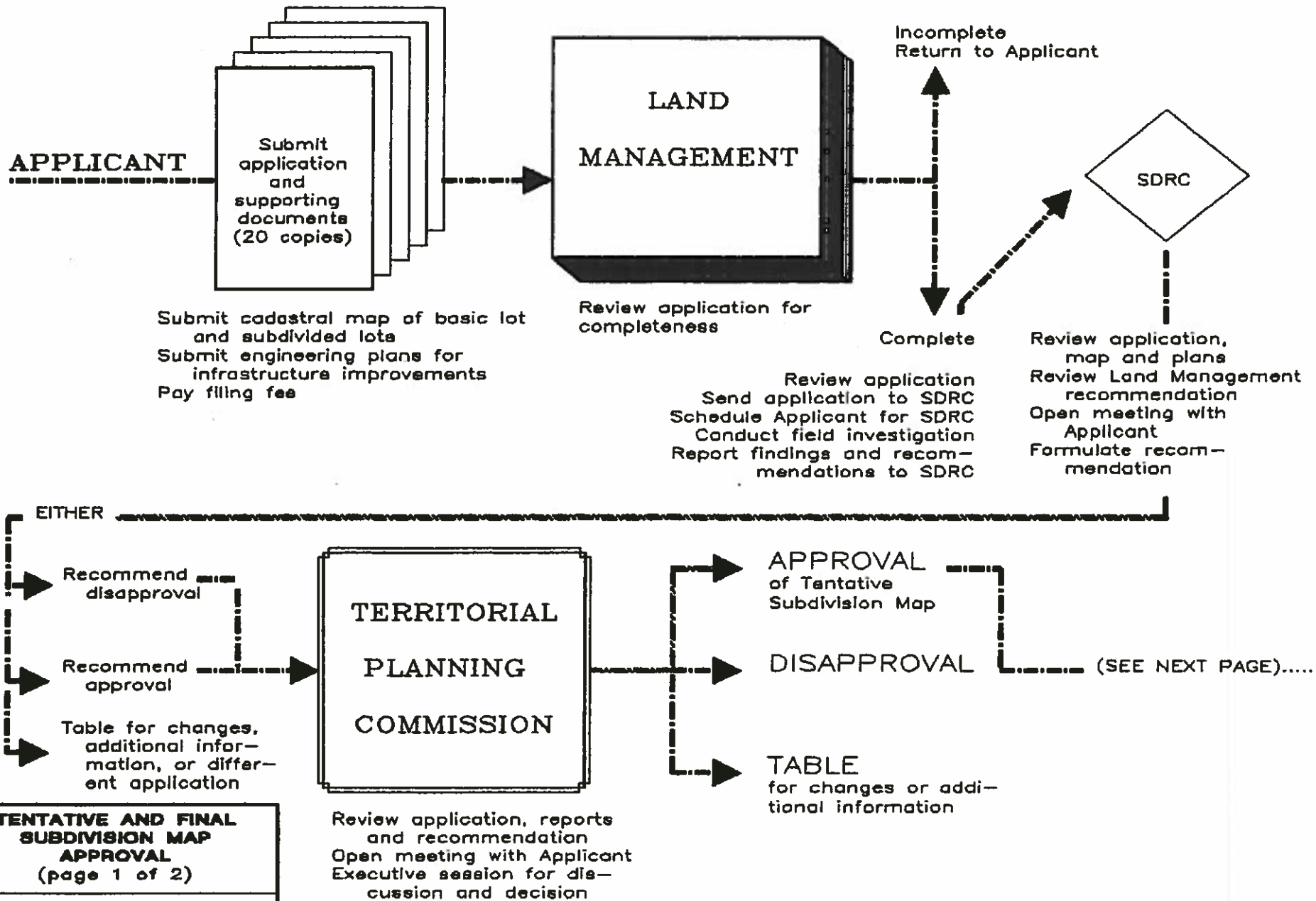
APPROVAL

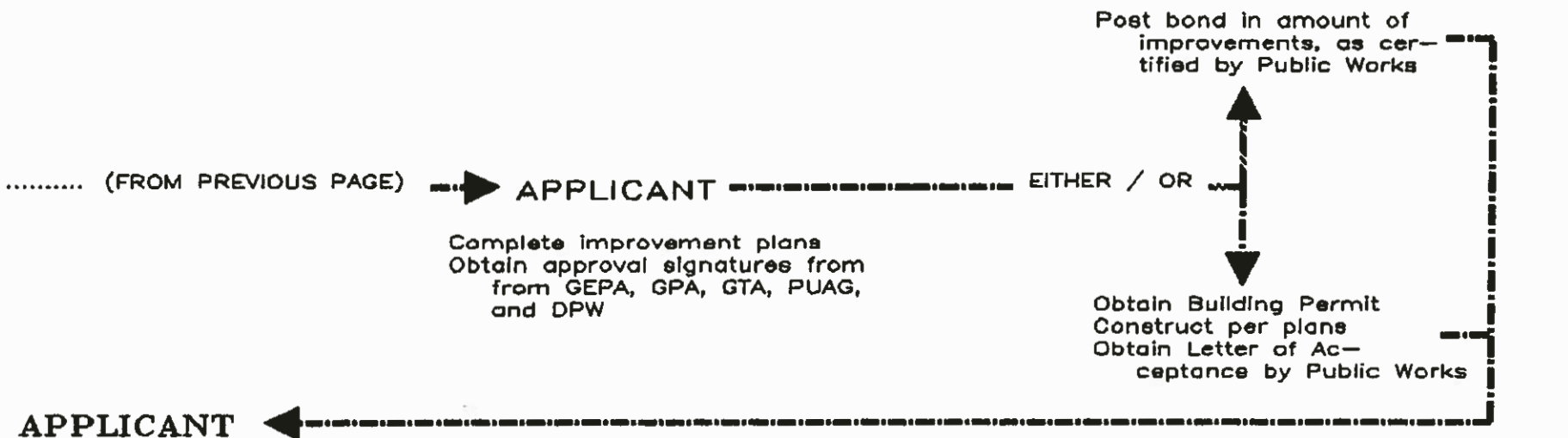
DISAPPROVAL,
with recom-
mendation for
corrections

Page 3

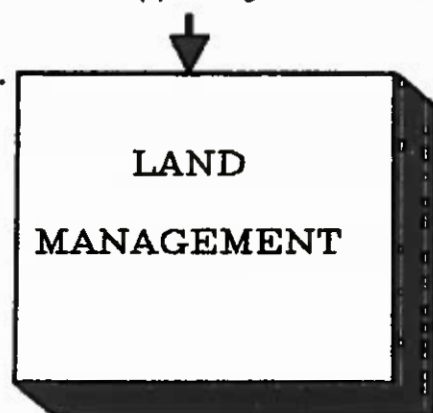
**GRADING AND CLEARING
PERMIT**

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Bureau of Planning**





File Final Subdivision Approval
application, maps and
supporting documents

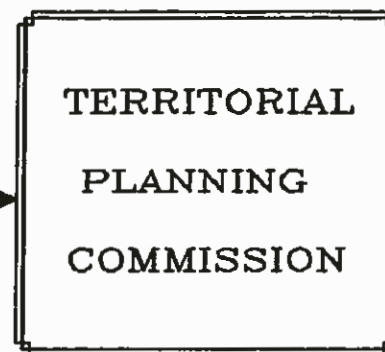


Review for completeness

Incomplete
application

Complete application -----

Schedule Applicant for TPC
Review application
Prepare recommendation



Review application, reports
and recommendation
Open meeting with Applicant
and public
Executive session for dis-
cussion and decision

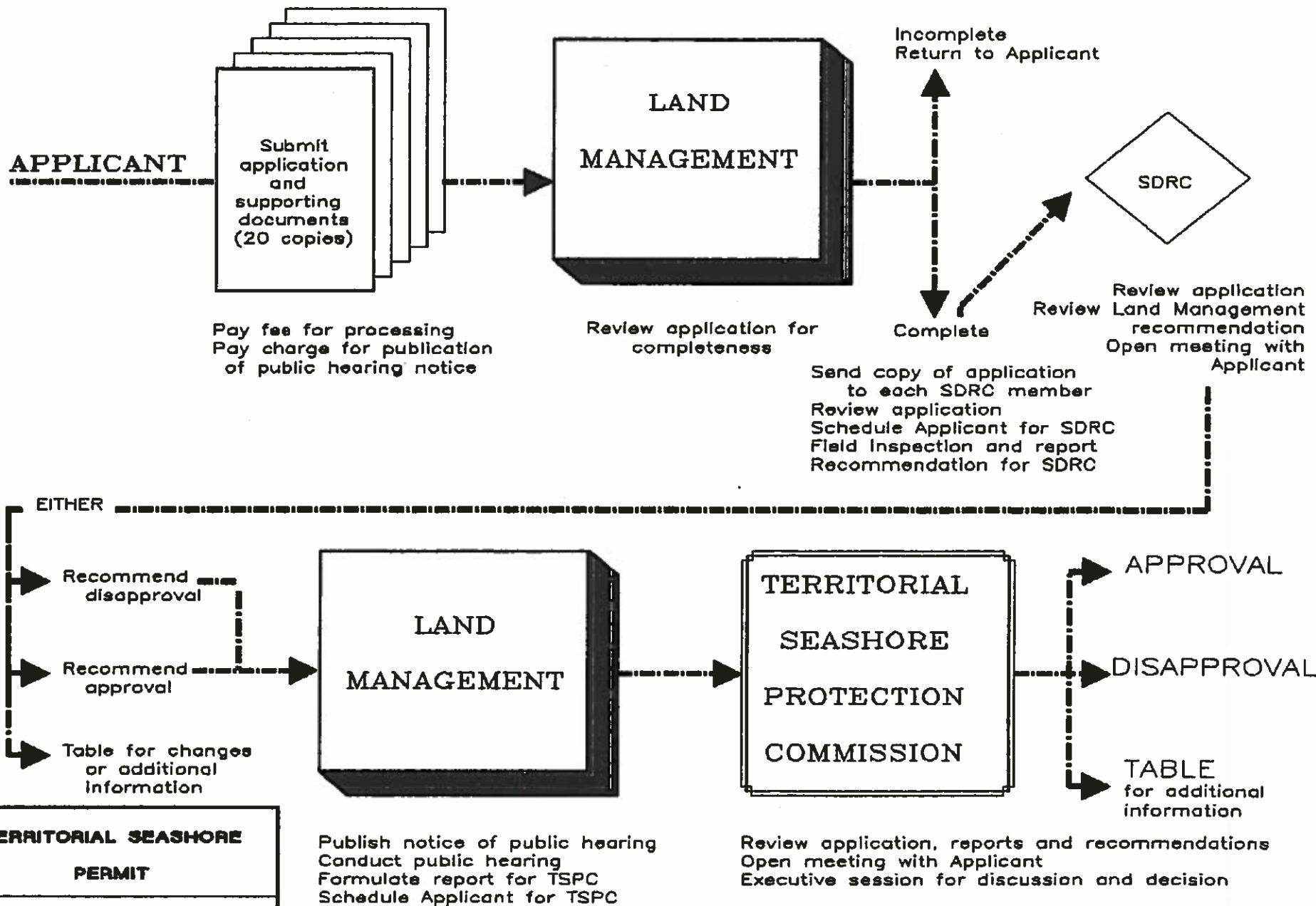
APPROVAL
Recordation of
Final Subdivision
Map

DISAPPROVAL

TABLE
for changes or
additional
information

**TENTATIVE AND FINAL
SUBDIVISION MAP
APPROVAL**
(page 2 of 2)

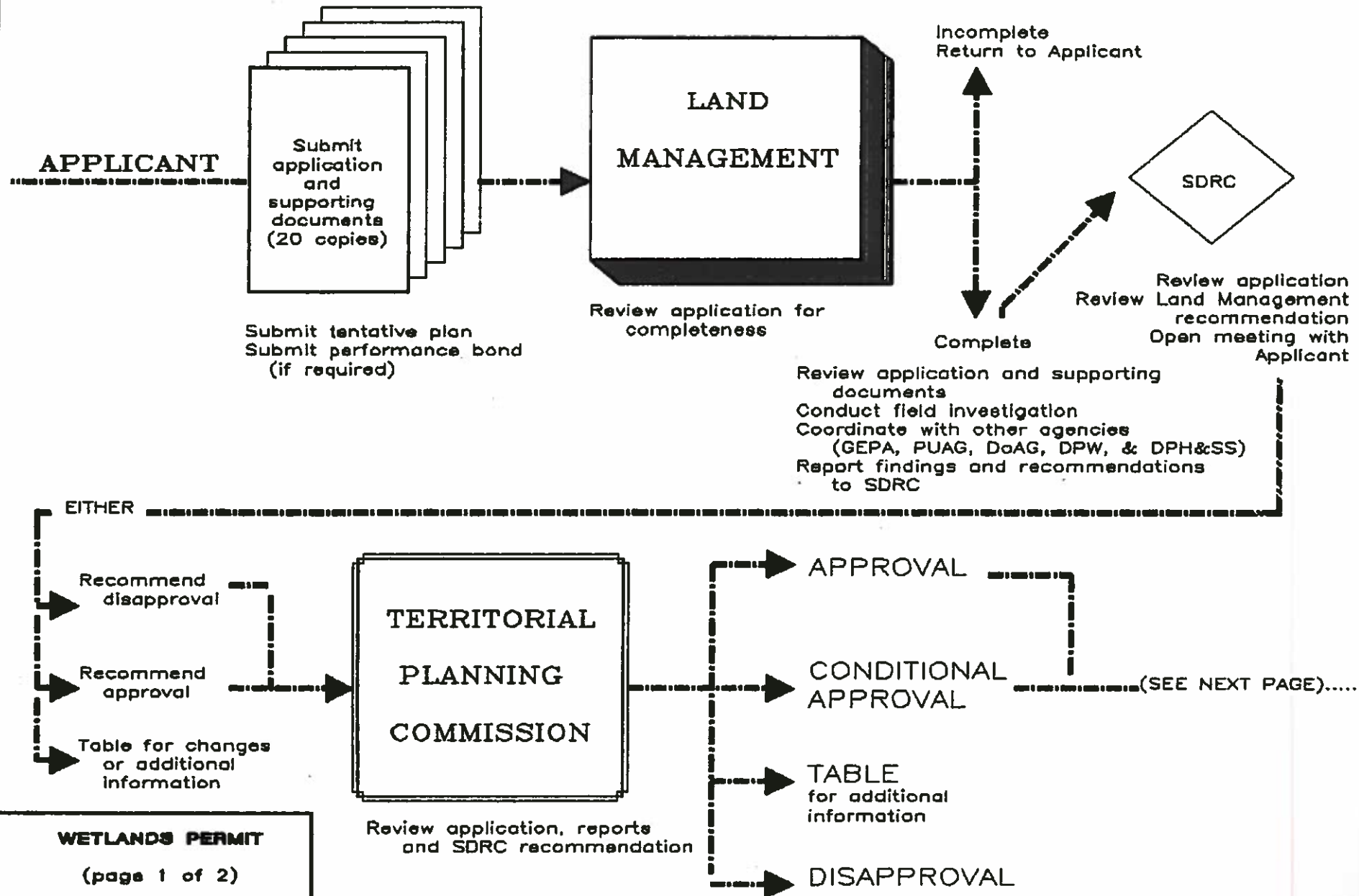
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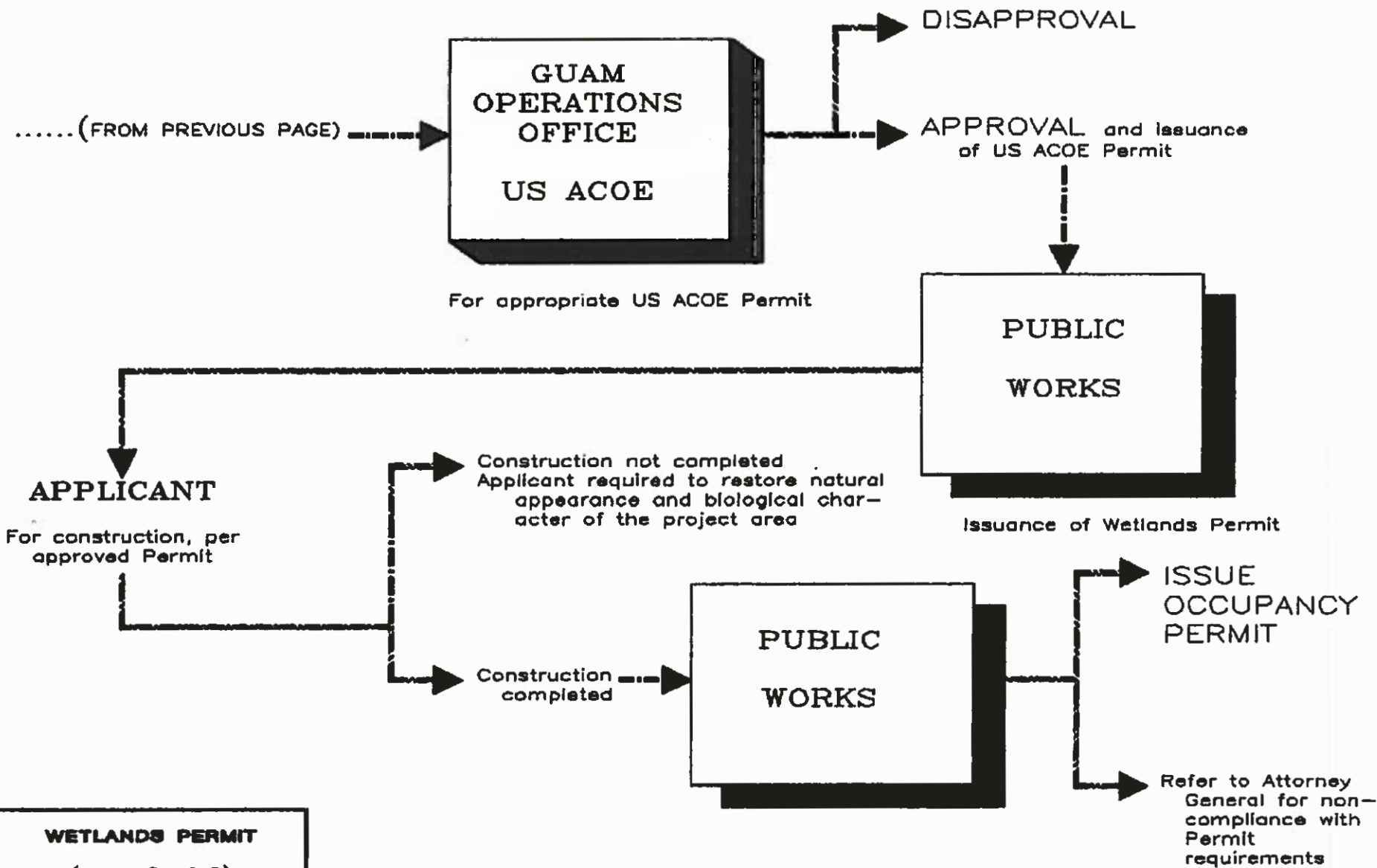


**TERRITORIAL SEASHORE
PERMIT**

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GOVERNMENT OF GUAM
Bureau of Planning

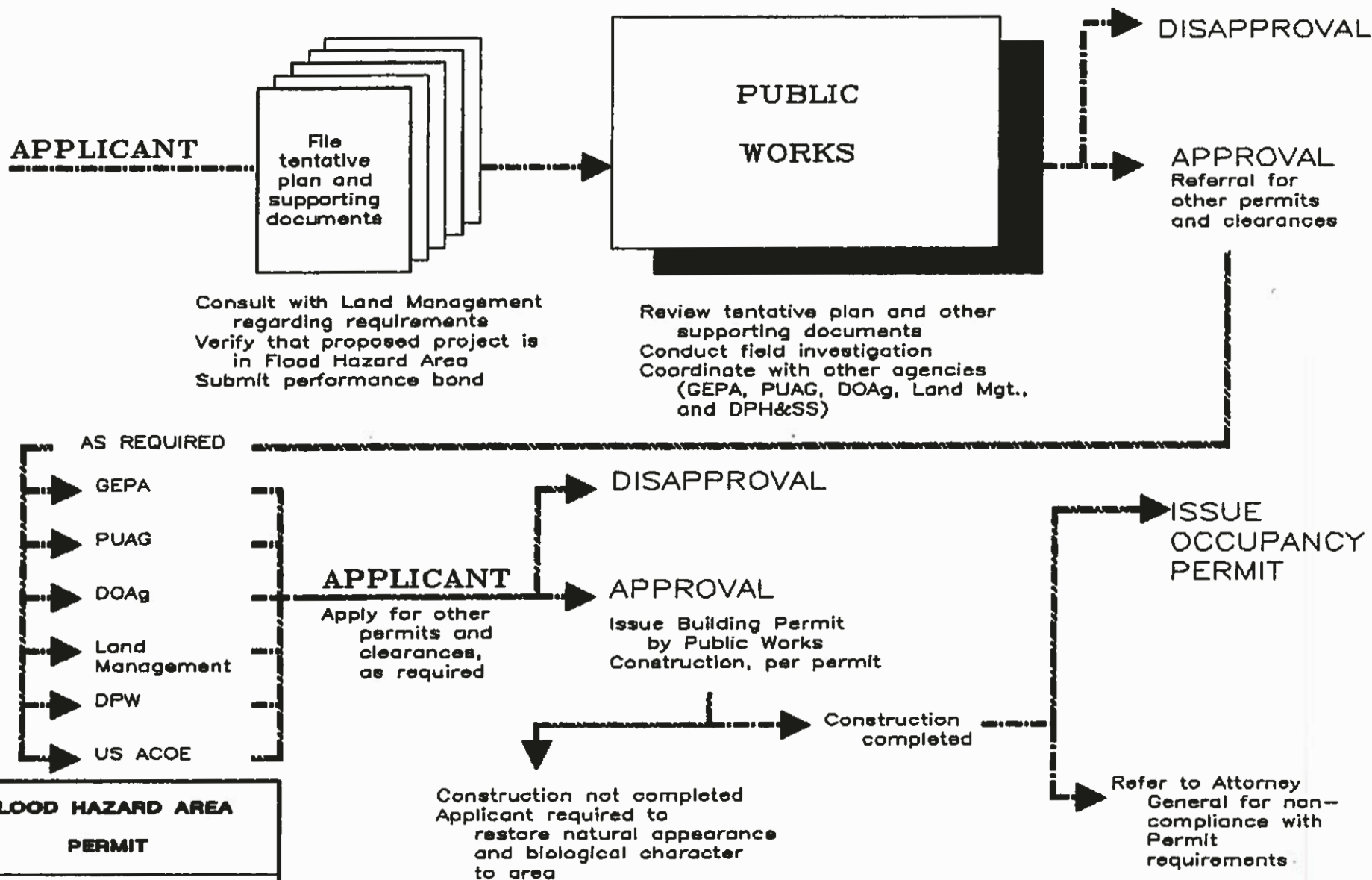
Publish notice of public hearing
Conduct public hearing
Formulate report for TSPC
Schedule Applicant for TSPC





WETLANDS PERMIT

(page 2 of 2)



**FLOOD HAZARD AREA
PERMIT**

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APPLICANT

US
ACOE

Form
4345

GUAM
OPERATIONS
OFFICE

US ACOE

...(SEE NEXT PAGE)

APPROVAL

OR

DISAPPROVAL

TERRITORIAL

SEASHORE

PERMIT

Acknowledge receipt
Process application
Issue public notice for comments
Review application
Obtain comments from other interested
agencies, organizations and individuals
Conduct public hearing
Evaluate factors
*conservation
*economics
*aesthetics
*environmental concerns
*fish and wildlife values
*flood damage prevention
*welfare of the general public
*historic values
*recreation
*land use
*water supply
*water quality
*navigation
*energy needs
*safety
*food protection

See Territorial Seashore
Permit Procedure

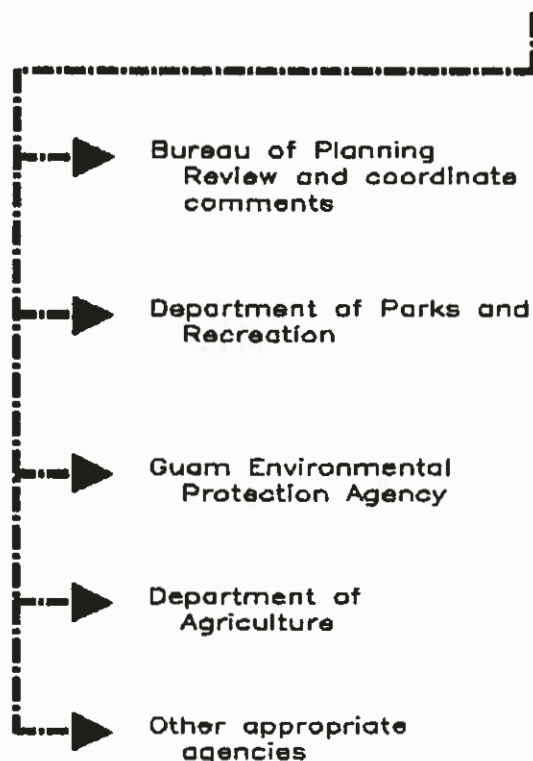
US ARMY
CORPS OF ENGINEERS
PERMIT
(page 1 of 2)

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**GOVERNOR OF
GUAM**

Clearinghouse Review



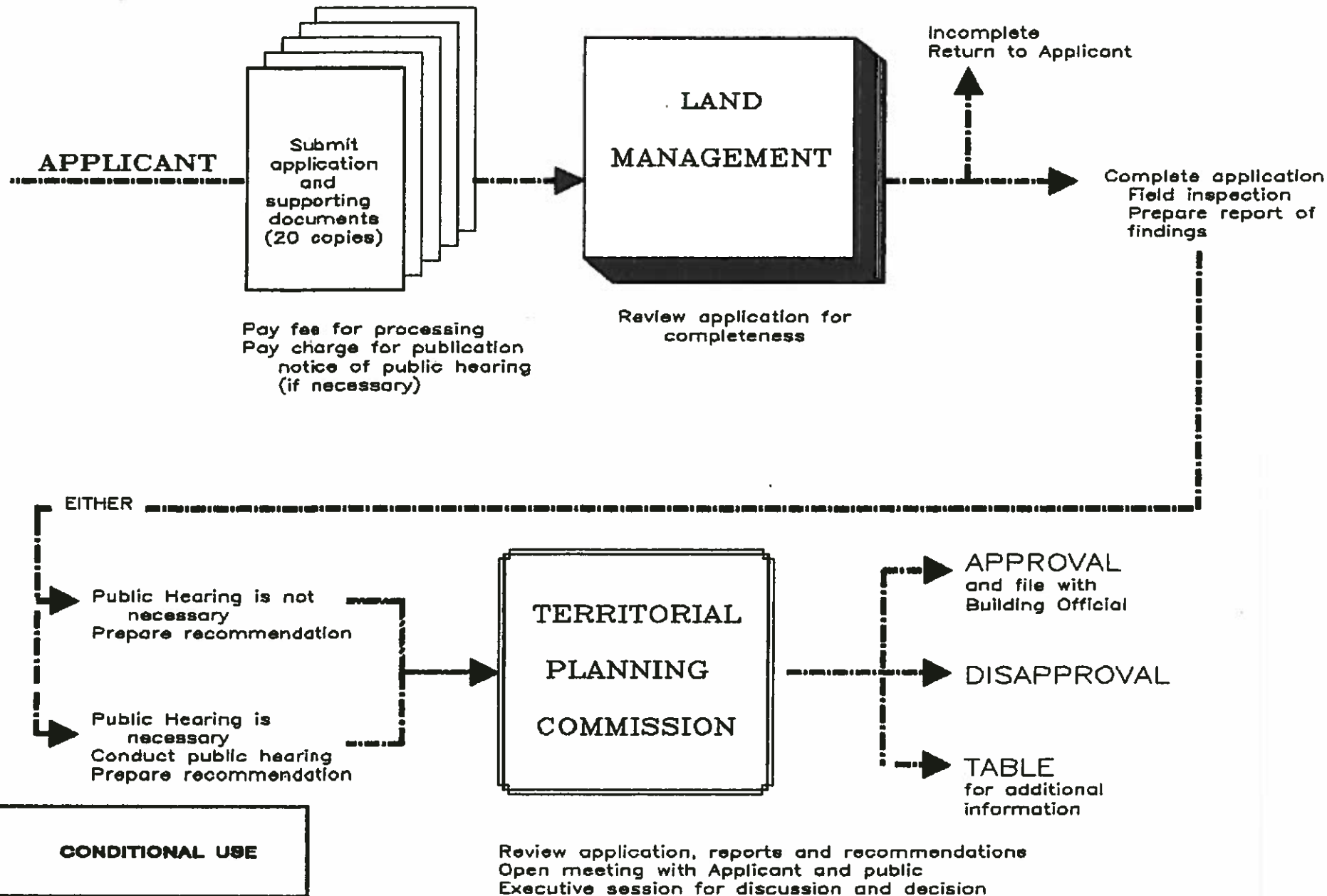
**GUAM
OPERATIONS
OFFICE
US ACOE**

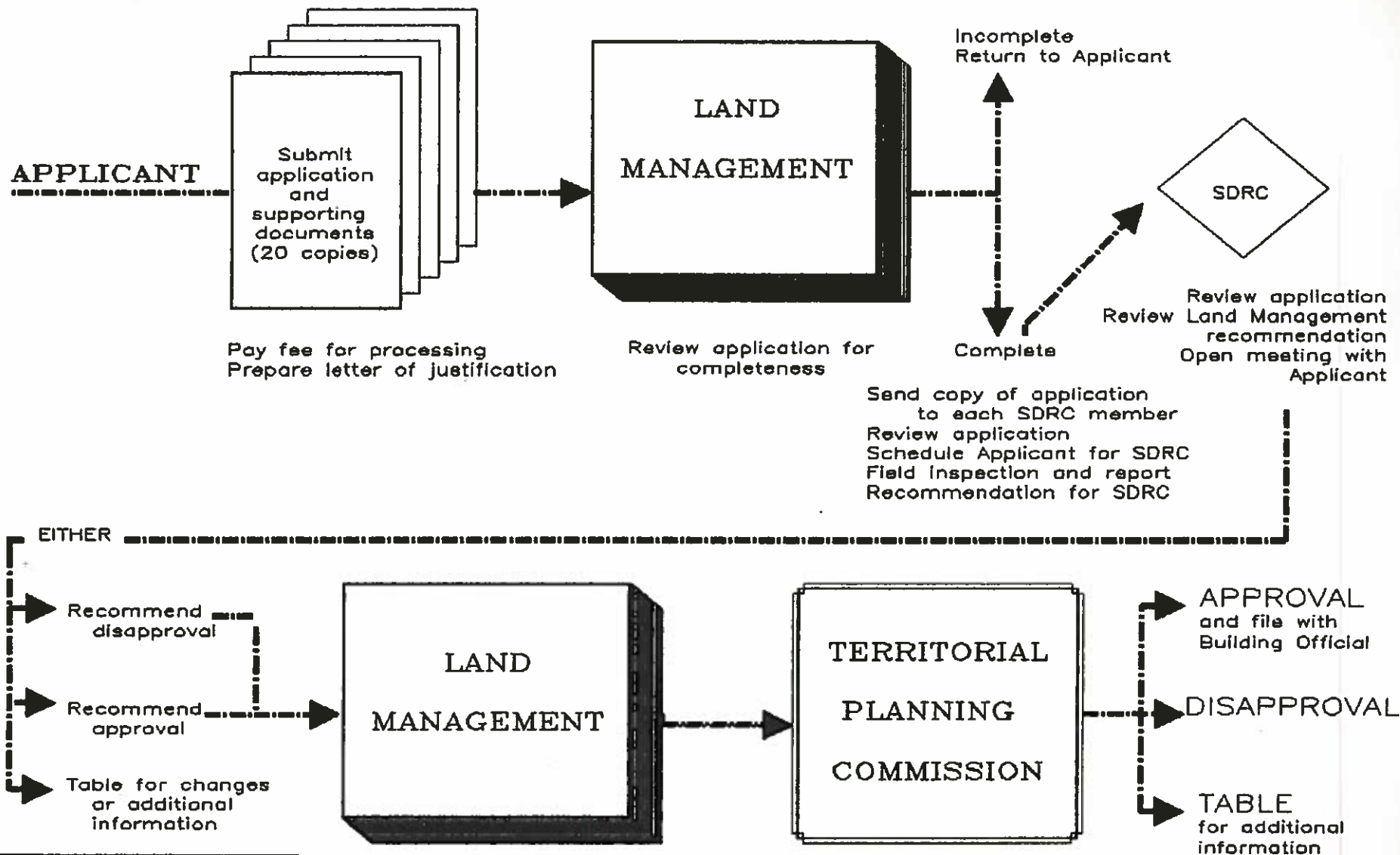
APPROVAL
Applicant signs and
returns application
with fee

DISAPPROVAL,
with reasons for
possible reapplication
as alternative project
or for modification
to original application

**US ARMY
CORPS OF ENGINEERS
PERMIT
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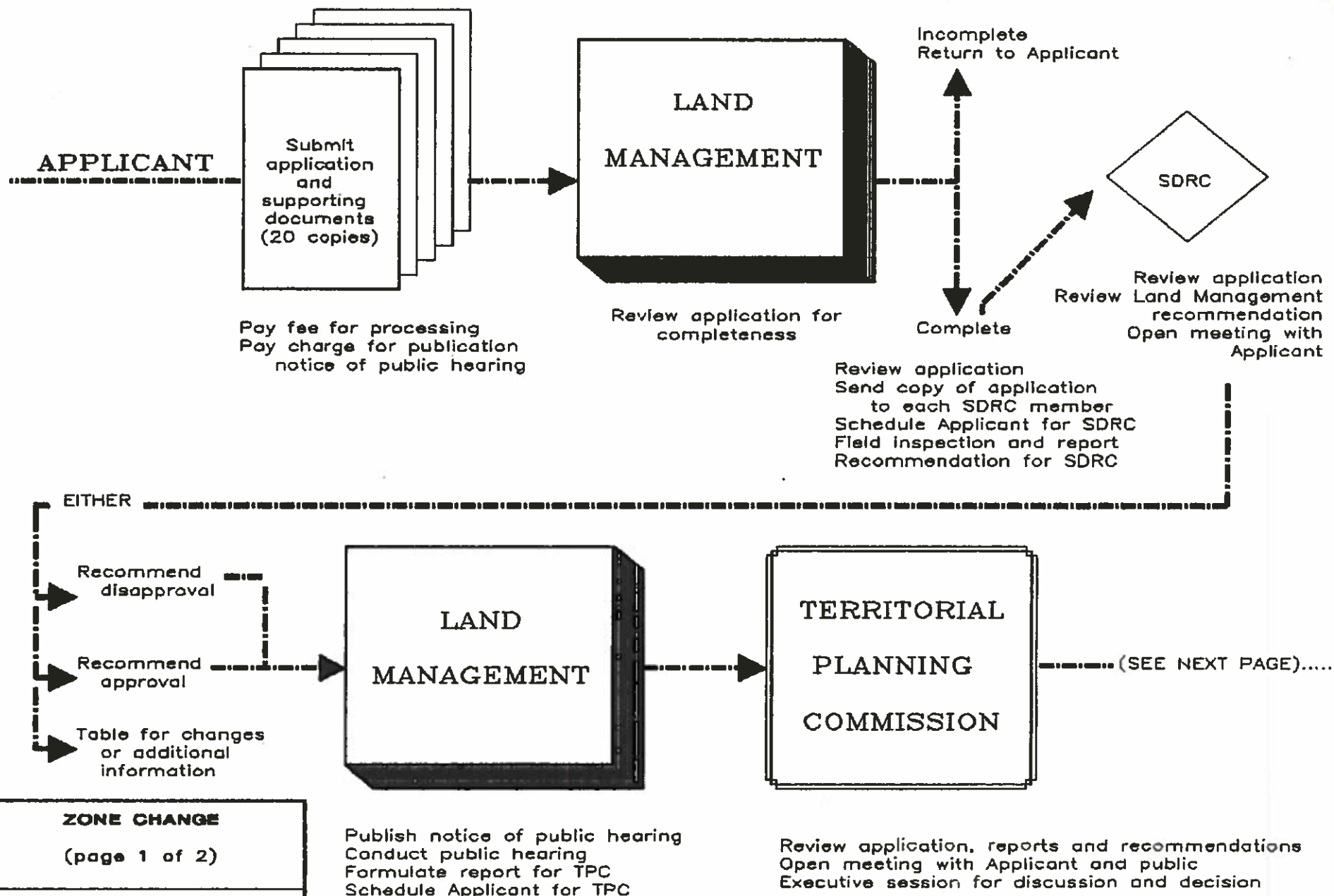


**ZONE VARIANCE &
SUBDIVISION IMPROVEMENT
VARIANCE**

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Publish notice of public hearing
(if necessary)
Conduct public hearing
(if necessary)
Formulate report for TPC
Schedule Applicant for TPC

Review application, reports and recommendations
Open meeting with Applicant and public
Executive session for discussion and decision



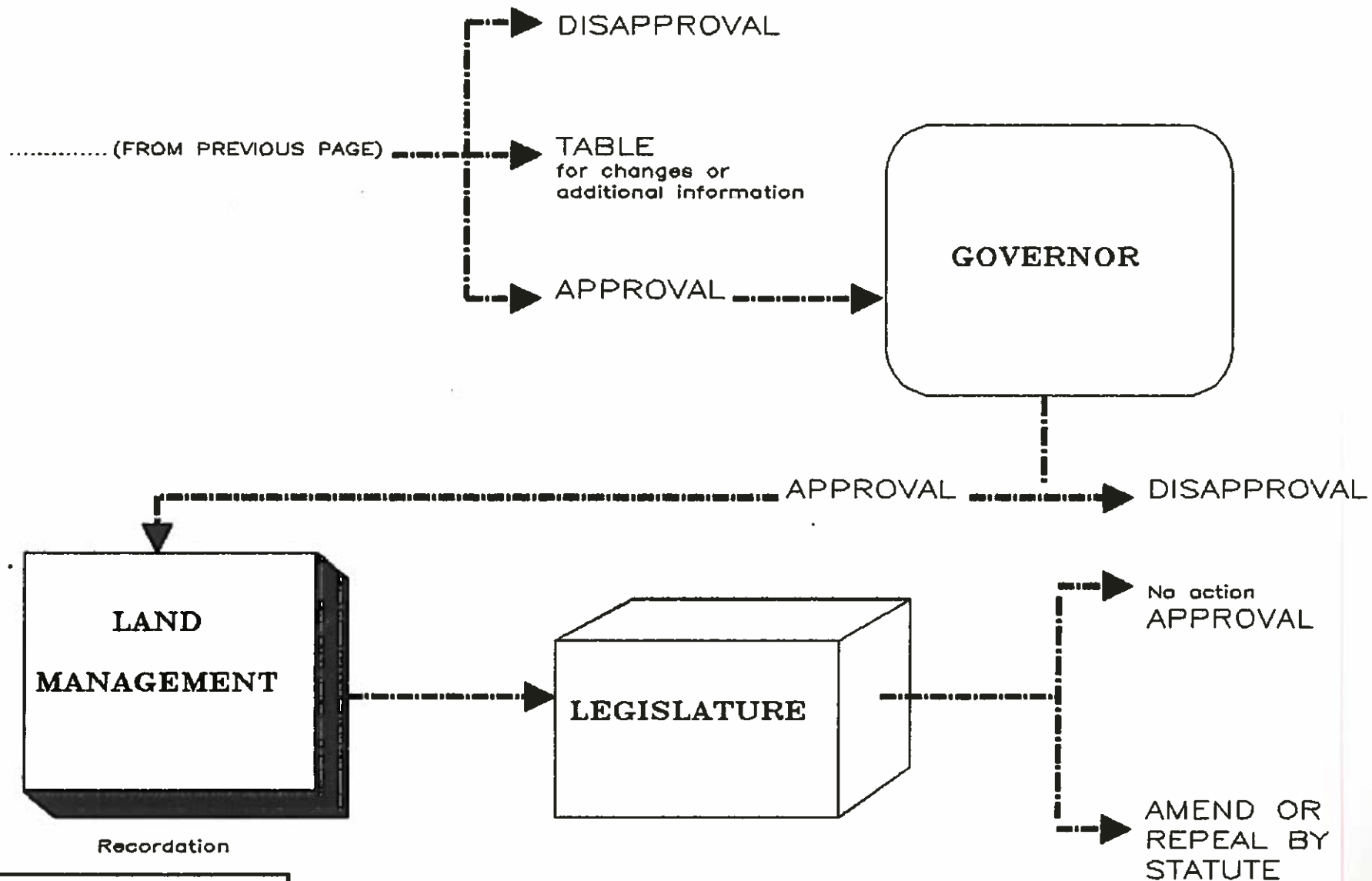
ZONE CHANGE

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Publish notice of public hearing
Conduct public hearing
Formulate report for TPC
Schedule Applicant for TPC

Review application, reports and recommendations
Open meeting with Applicant and public
Executive session for discussion and decision



ZONE CHANGE

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