

MANUAL OF PROCEDURES

GOVERNMENT OF GUAM PERMITS

Coastal Zone Management Program
Bureau of Planning
Government of Guam

April 1986

This booklet was funded by the United States
Department of Interior with assistance by the
United States Department of Commerce, Office
of Ocean and Coastal Resource Management, and
Guam Coastal Management Program, Bureau
of Planning, Government of Guam

Prepared by

John P. Duenas & Associates, Inc.
P.O. Box 8900
Tamuning, Guam 96911

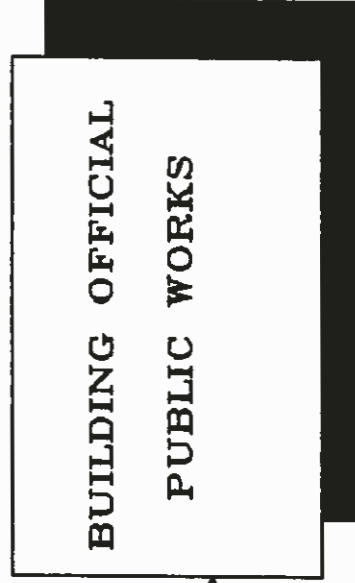
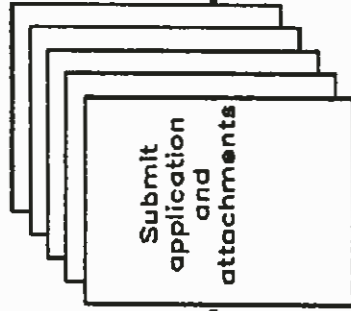
TABLE OF CONTENTS

PERMIT/PROCEDURE	PAGE
Building Permit Single Family Dwelling	1
Building Permit All Structures Except Single Family Dwelling	2
Grading and Clearing Permit	3
Tentative and Final Subdivision Map Procedure	4
Territorial Seashore Permit	6
Wetlands Permit	7
Flood Hazard Area Permit	9
US Army Corps of Engineers Permit	10
Conditional Use Procedure	12
Zone Variance & Subdivision Improvement Variance Procedure	13
Zone Change Procedure	14

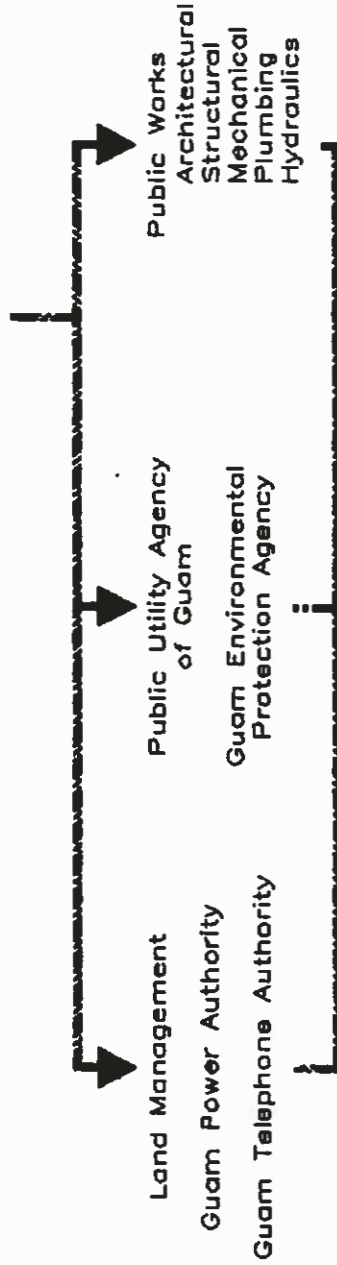
This Manual of Procedures for Government of Guam Permits is intended for Government of Guam personnel who are responsible for processing and coordinating permit applications. Users of this Manual are encouraged to supplement these procedures with other references and data which are helpful in permit processing.

The Manual will be periodically updated as procedures are revised or as new permits are required by the Government of Guam.

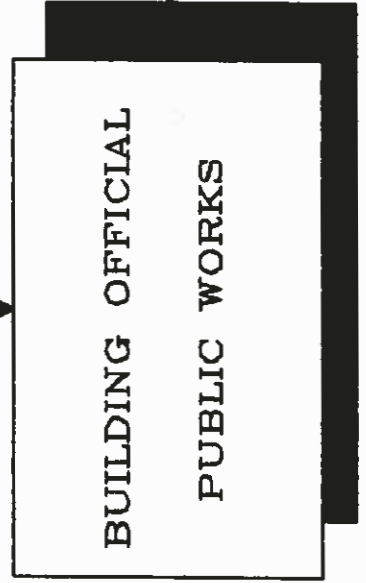
APPLICANT



Review application for completeness
Transmit application to agencies for review



APPROVAL



DISAPPROVAL
with recommendation
for corrections

BUILDING PERMIT

SINGLE FAMILY DWELLING

**MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
BUREAU OF PLANNING**

APPLICANT

Submit
application
and fees

**BUILDING OFFICIAL
PUBLIC WORKS**

Transmit
application for
review

(If necessary)
Police Department
Fire Department
Public Health and
Social Services
Parks & Recreation
US Army Corps of Engineers

Land Management
Guam Power Authority
Guam Telephone Authority
Public Utility Agency of Guam
Environmental Protection Agency

Public Works Divisions

Architectural
Structural
Mechanical
Plumbing
Electrical
Hydraulics
Highways

**BUILDING OFFICIAL
PUBLIC WORKS**

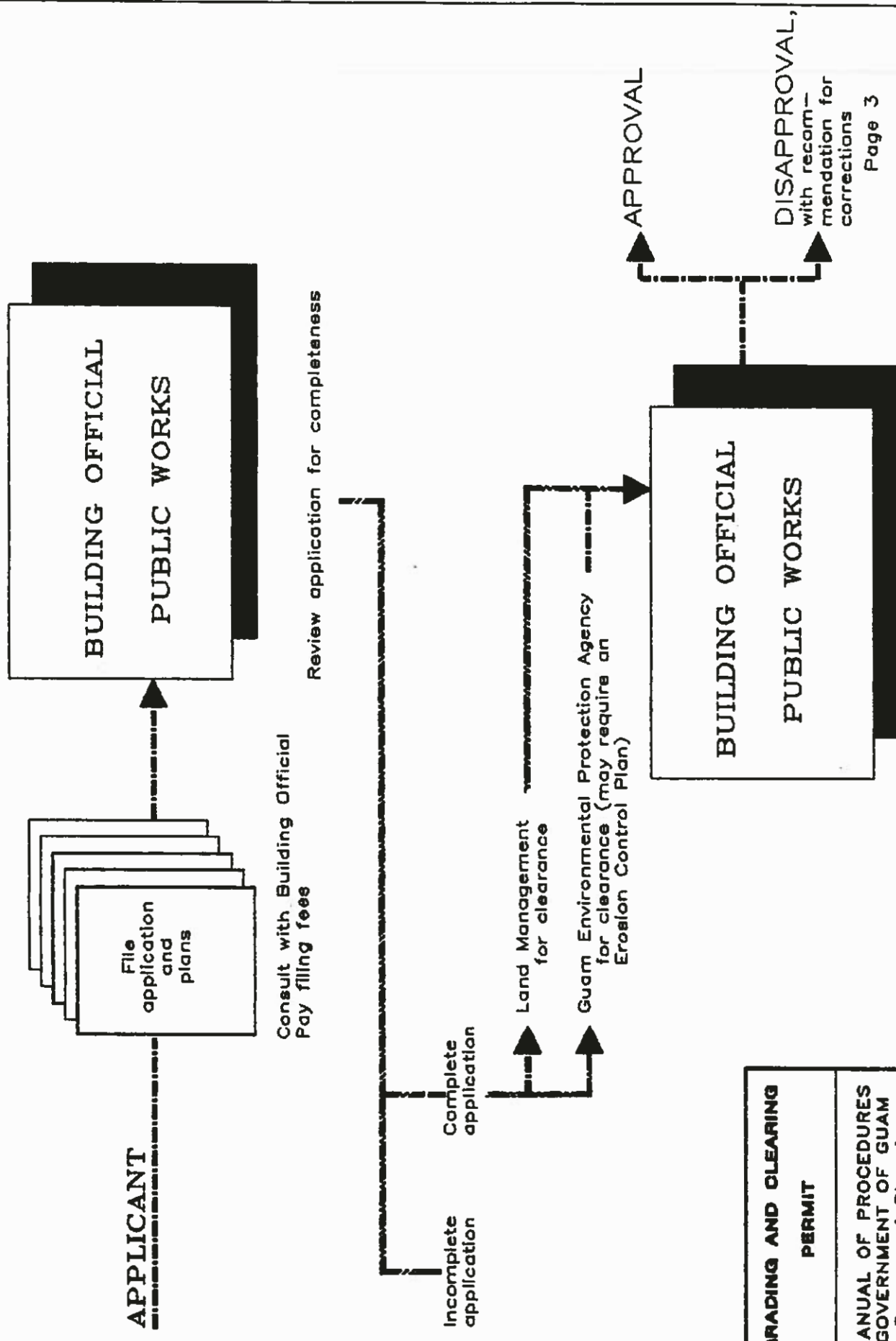
APPROVAL

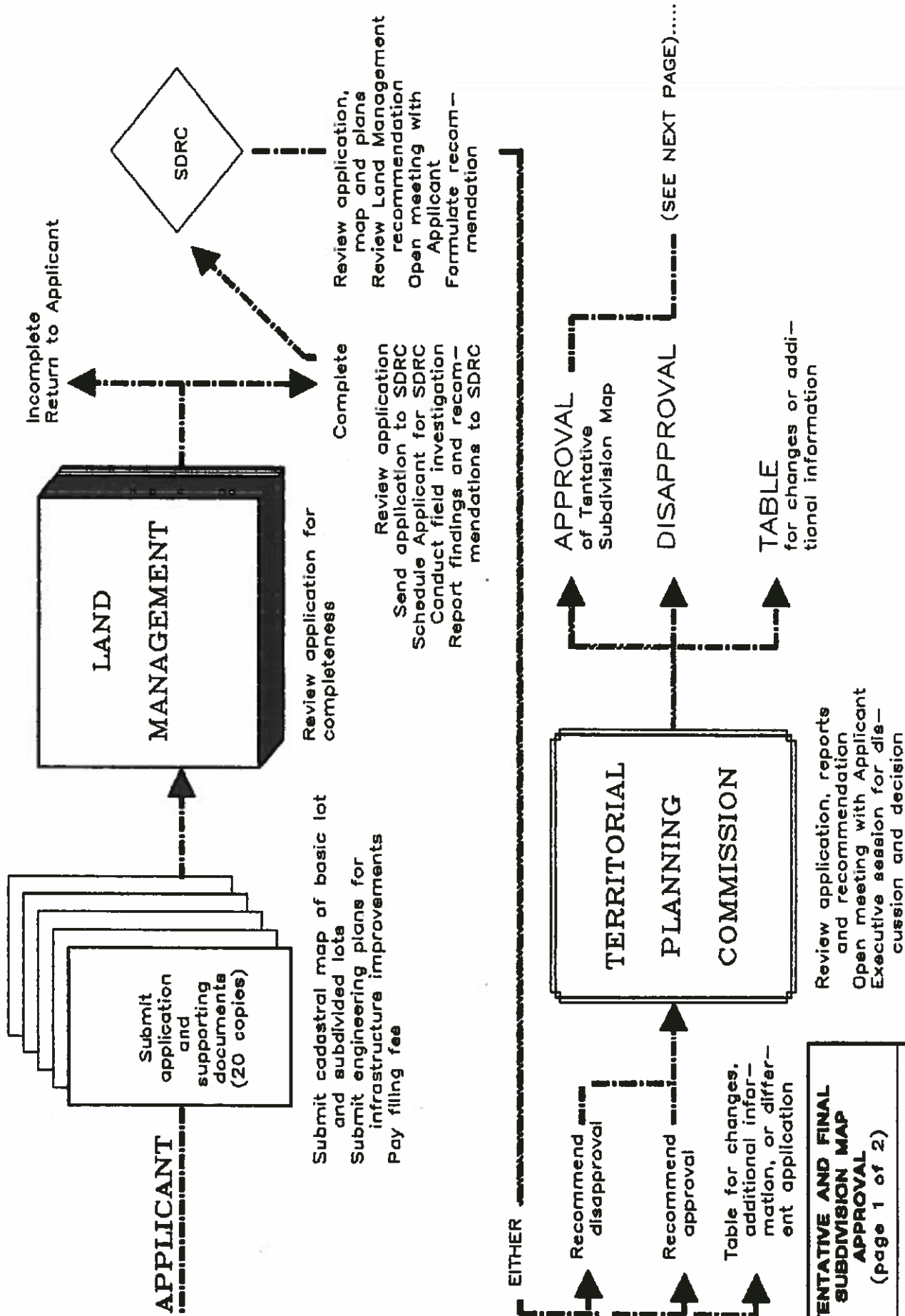
EITHER

DISAPPROVAL,
with recom-
mendation for
corrections

**BUILDING PERMIT
ALL STRUCTURES EXCEPT
SINGLE FAMILY DWELLING**

**MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
Bureau of Planning**





Post bond in amount of improvements, as certified by Public Works

..... (FROM PREVIOUS PAGE)

APPLICANT

EITHER / OR

Complete Improvement plans
Obtain approval signatures from
from GEPA, GPA, GTA, PUAG,
and DPW

Obtain Building Permit
Construct per plans
Obtain Letter of Acceptance by Public Works

APPLICANT

File Final Subdivision Approval
application, maps and
supporting documents

LAND

MANAGEMENT

Review for completeness

Incomplete
application

Complete application
Schedule Applicant for TPC
Review application
Prepare recommendation

TERRITORIAL
PLANNING
COMMISSION

Review application, reports
and recommendation
Open meeting with Applicant
and public
Executive session for discussion and decision

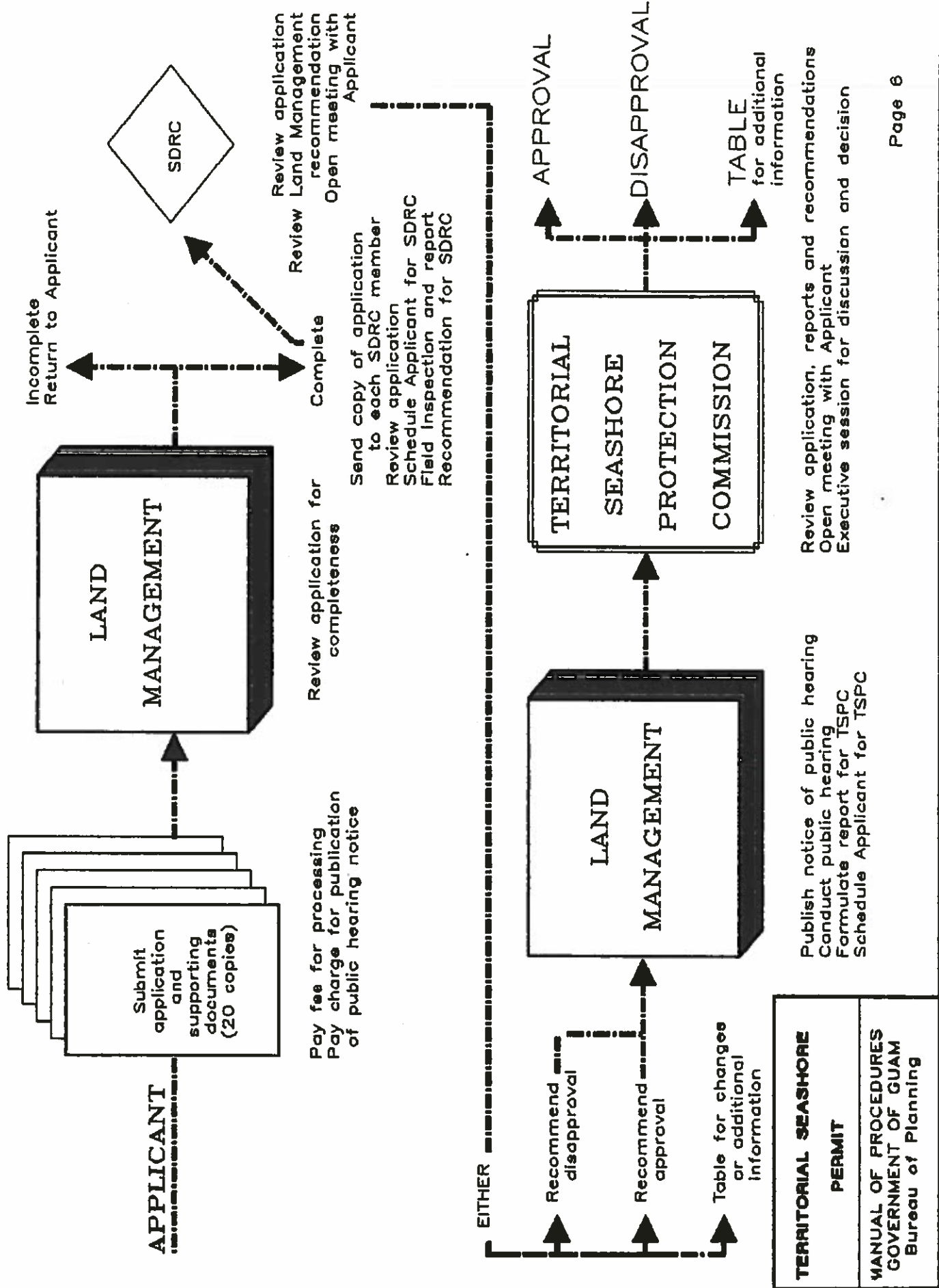
APPROVAL
Recordation of
Final Subdivision
Map

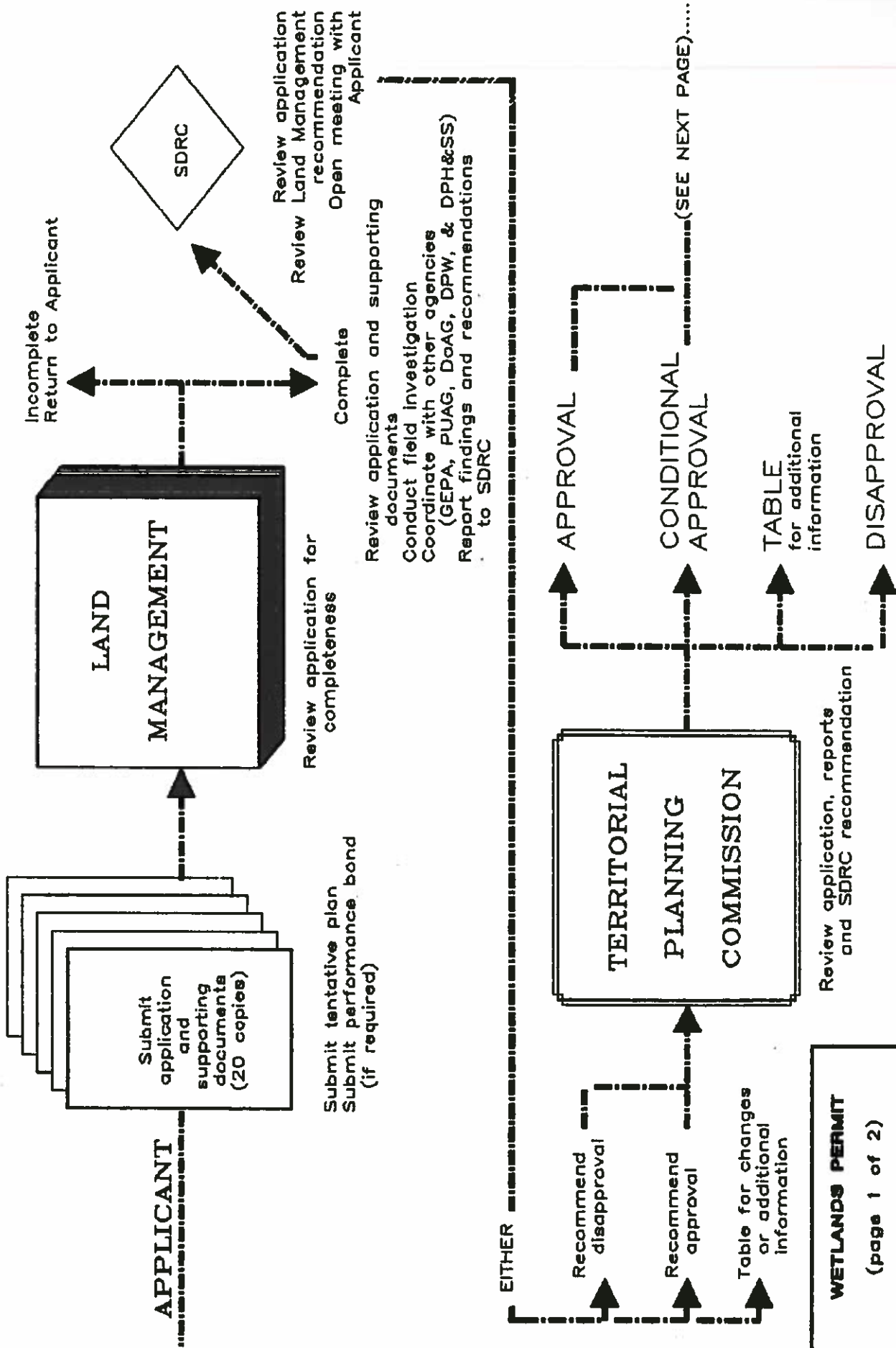
DISAPPROVAL

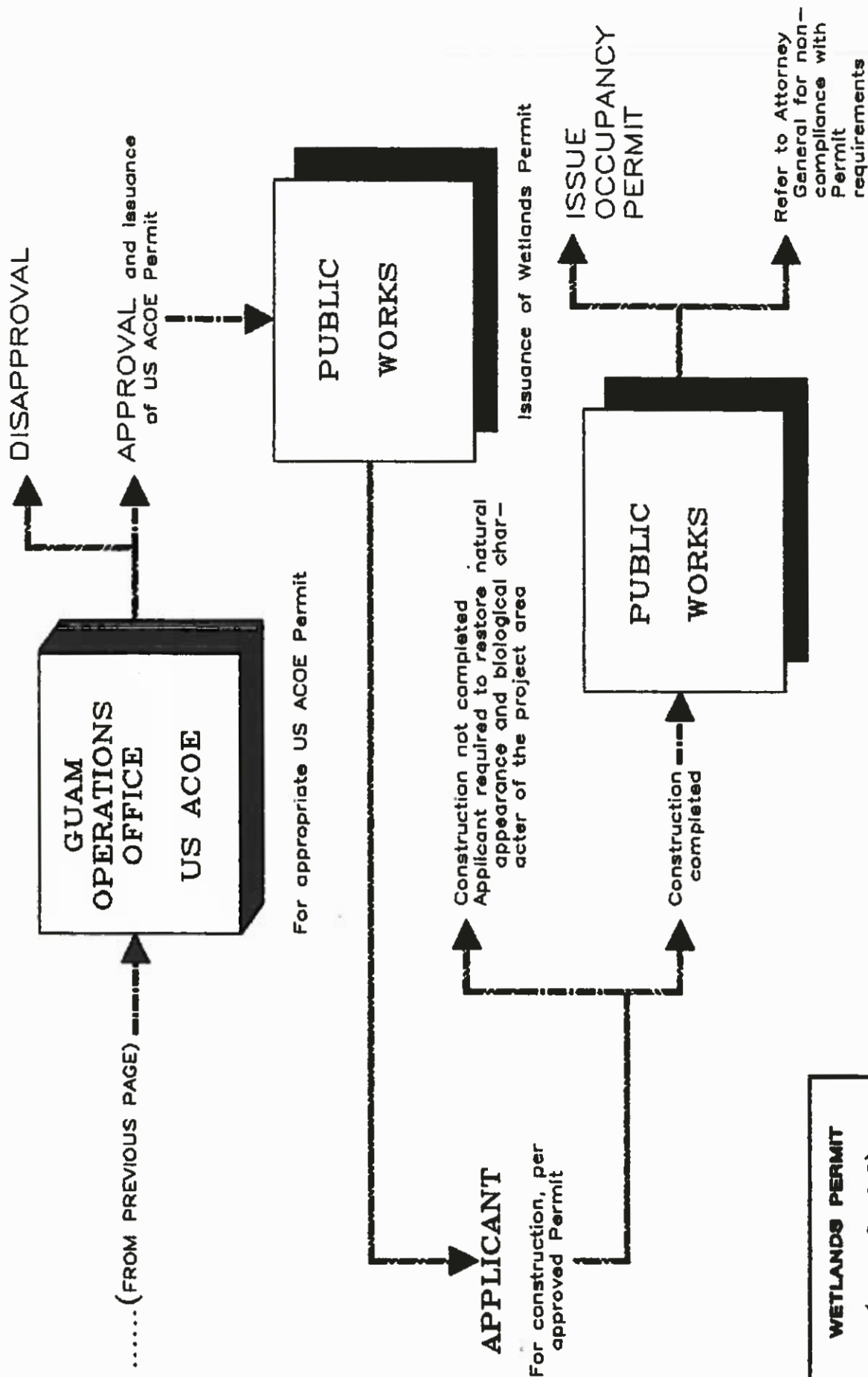
TABLE
for changes or
additional
information

TENTATIVE AND FINAL
SUBDIVISION MAP
APPROVAL
(page 2 of 2)

MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
Bureau of Planning



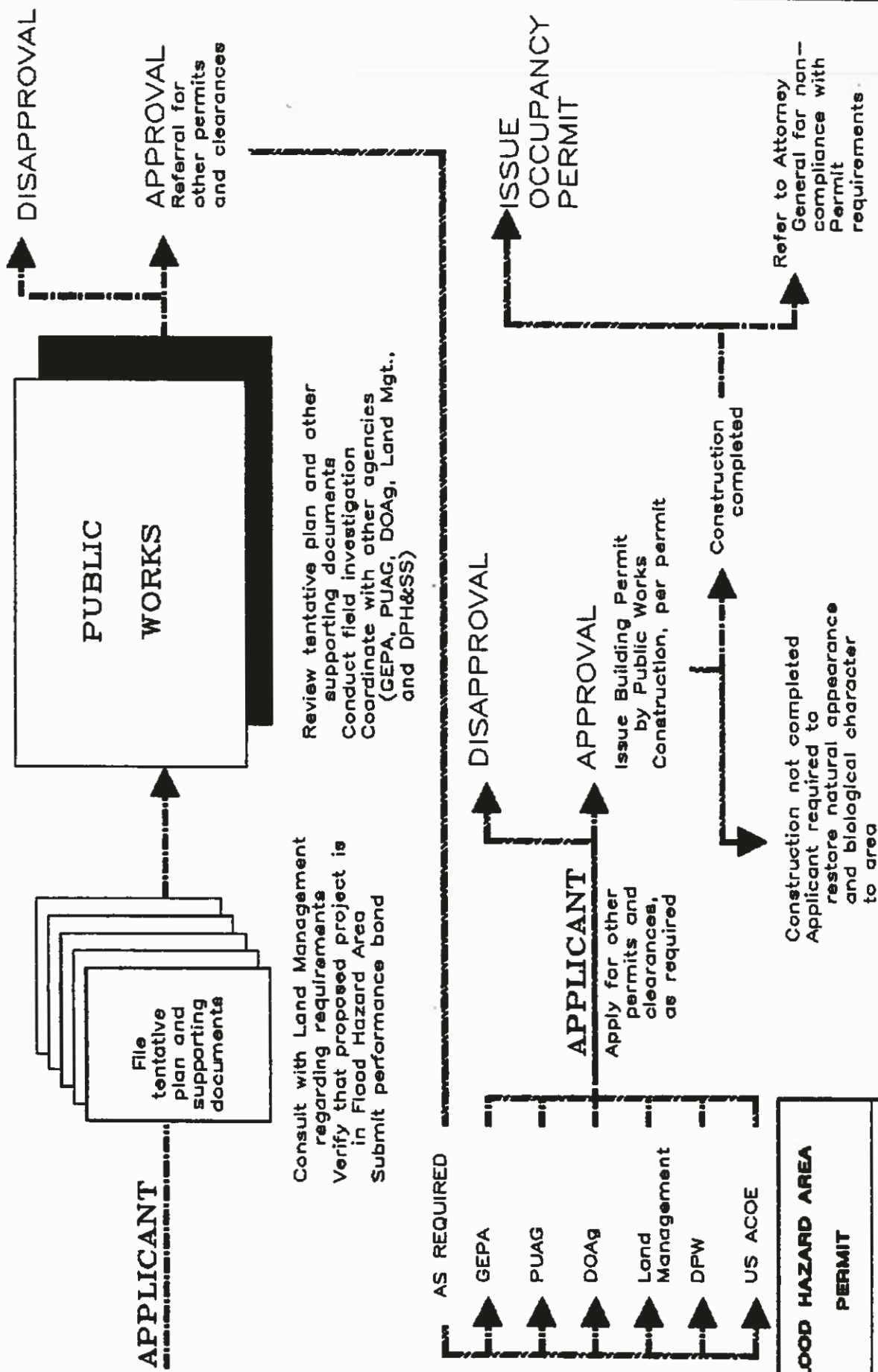


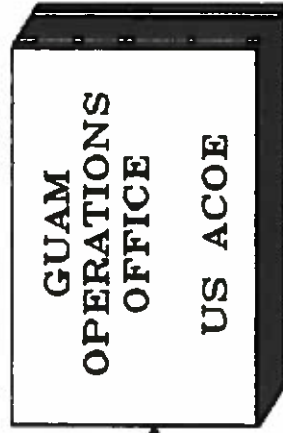
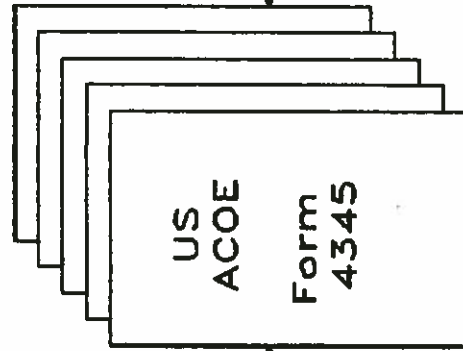


WETLANDS PERMIT

(page 2 of 2)

**MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
Bureau of Planning**

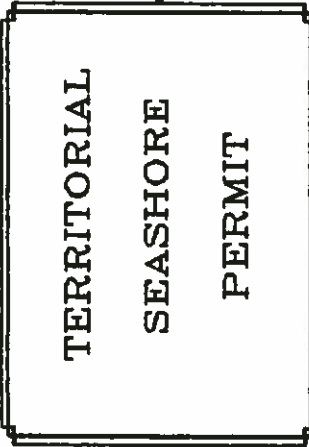




...(SEE NEXT PAGE)

APPROVAL
OR
DISAPPROVAL

Acknowledge receipt
Process application
Issue public notice for comments
Review application
Obtain comments from other interested agencies, organizations and individuals
Conduct public hearing
Evaluate factors



See Territorial Seashore Permit Procedure

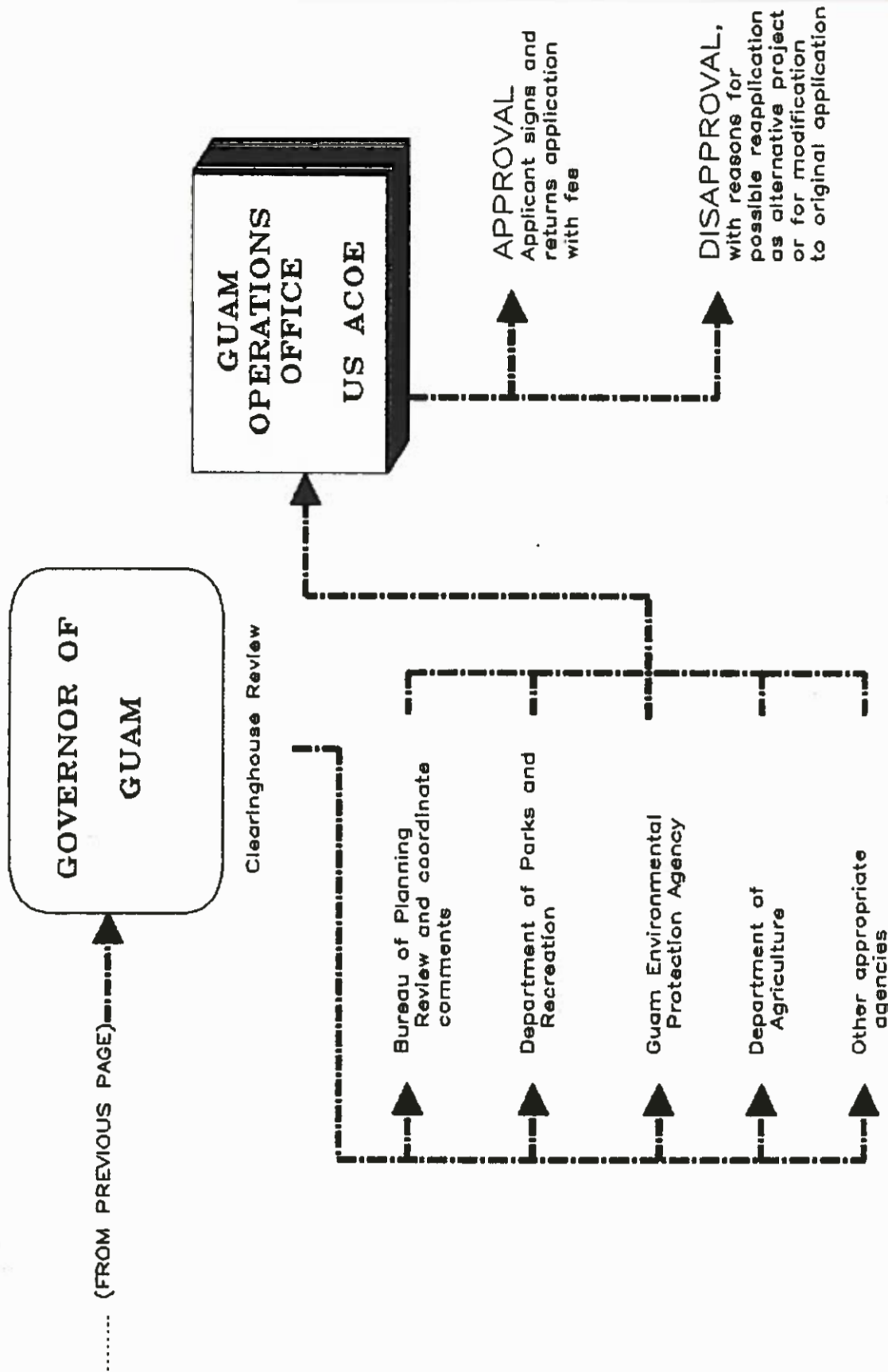
- *conservation
- *economics
- *aesthetics
- *environmental concerns
- *fish and wildlife values
- *flood damage prevention
- *welfare of the general public
- *historic values
- *recreation
- *land use
- *water supply
- *water quality
- *navigation
- *energy needs
- *safety
- *food protection

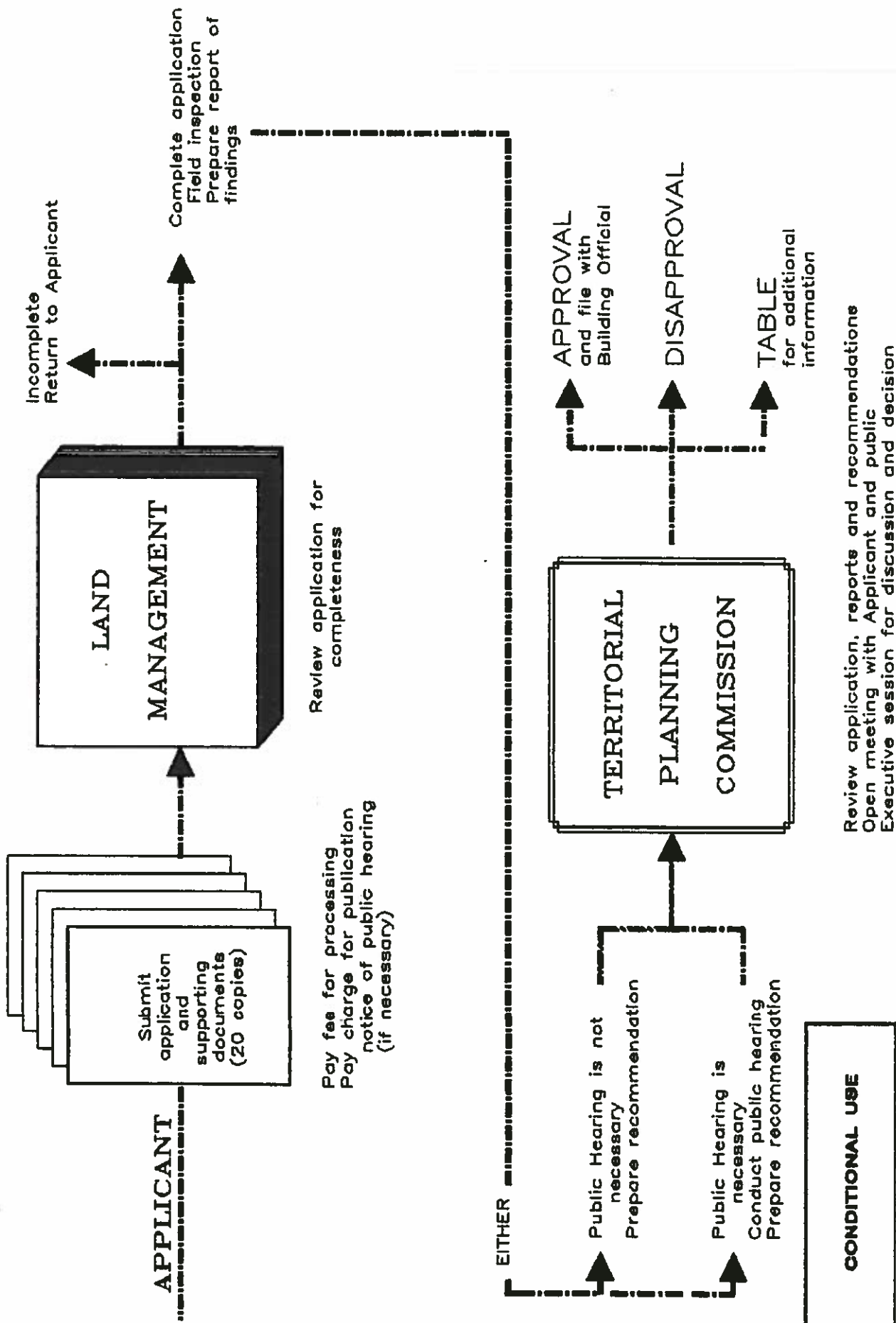
APPLICANT

US ARMY
CORPS OF ENGINEERS
PERMIT

(page 1 of 2)

MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
Bureau of Planning





Submit application and supporting documents (20 copies)

Pay fee for processing
Pay charge for publication
notice of public hearing
(if necessary)

LAND MANAGEMENT

**Review application for
completeness**

Complete application
Field inspection
Prepare report of
findings

**Incomplete
Return to Applicant**

AMT

Public Hearing is not necessary
Prepare recommendation

Public Hearing is
necessary
Conduct public hearing
Prepare recommendation

**TERRITORIAL
PLANNING
COMMISSION**

APPROVAL
and file with
Building Official

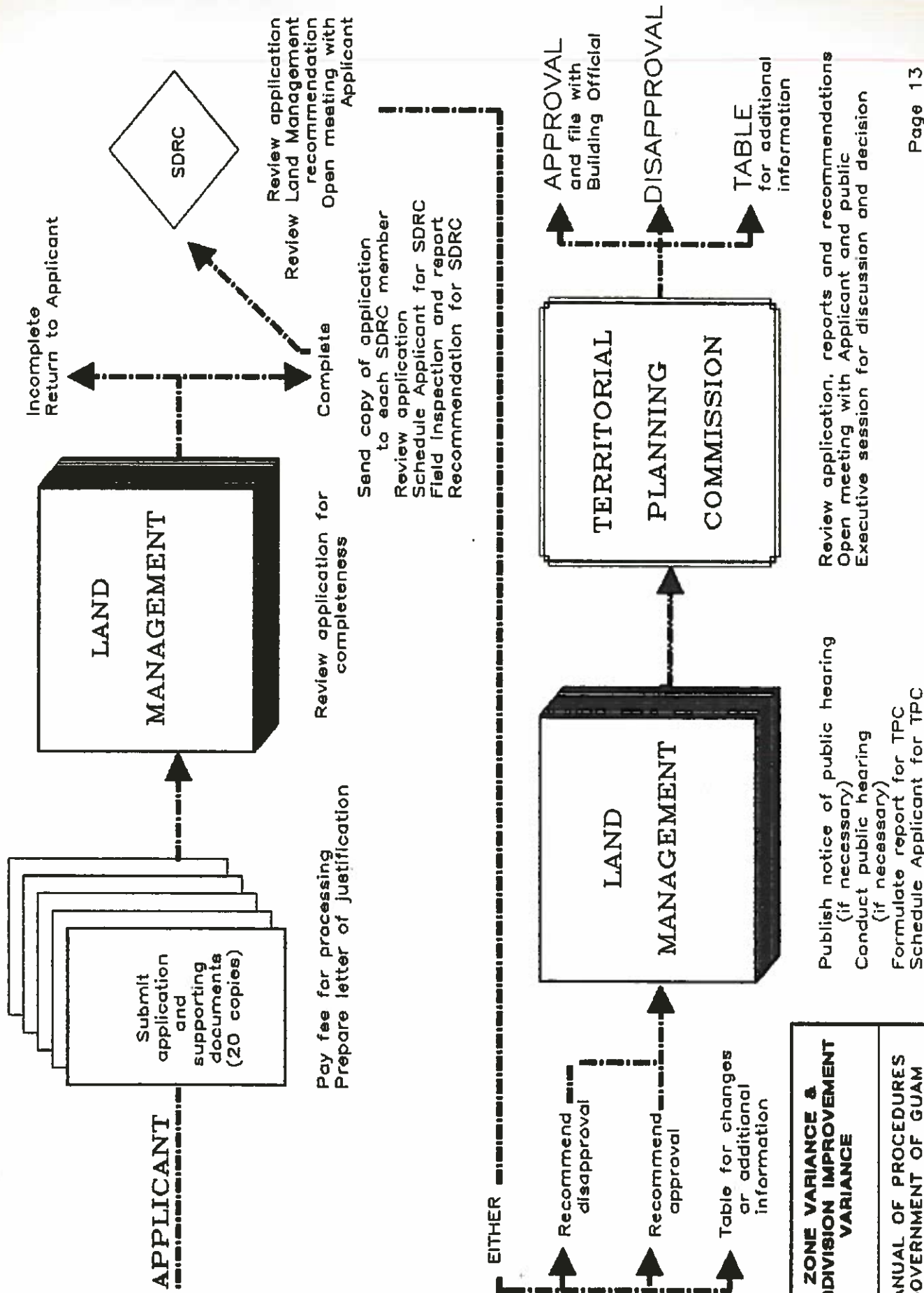
DISAPPROVAL

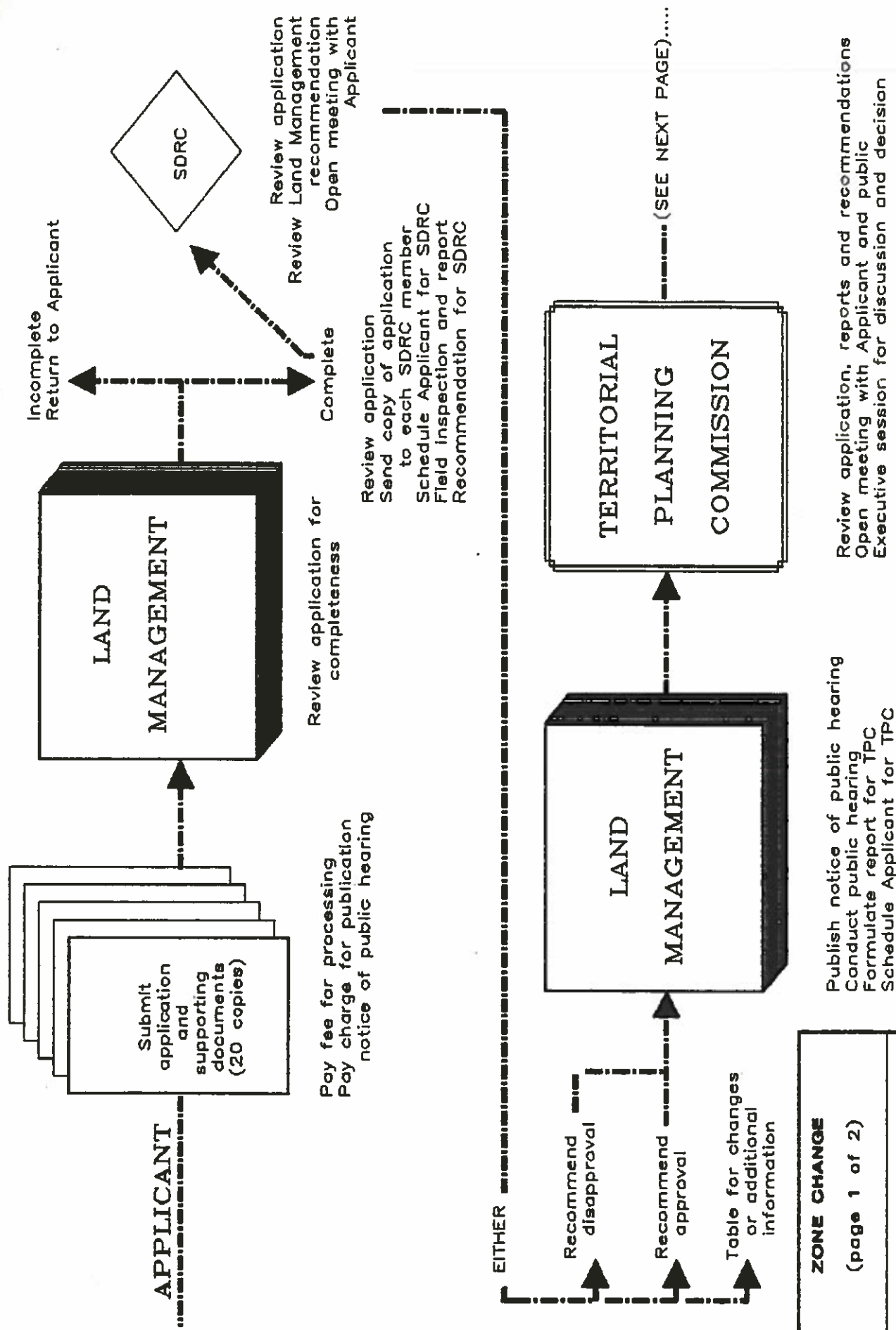
TABLE
for additional
information

Review application, reports and recommendations
Open meeting with Applicant and public
Executive session for discussion and decision

CONDITIONAL USE

**MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
Bureau of Planning**

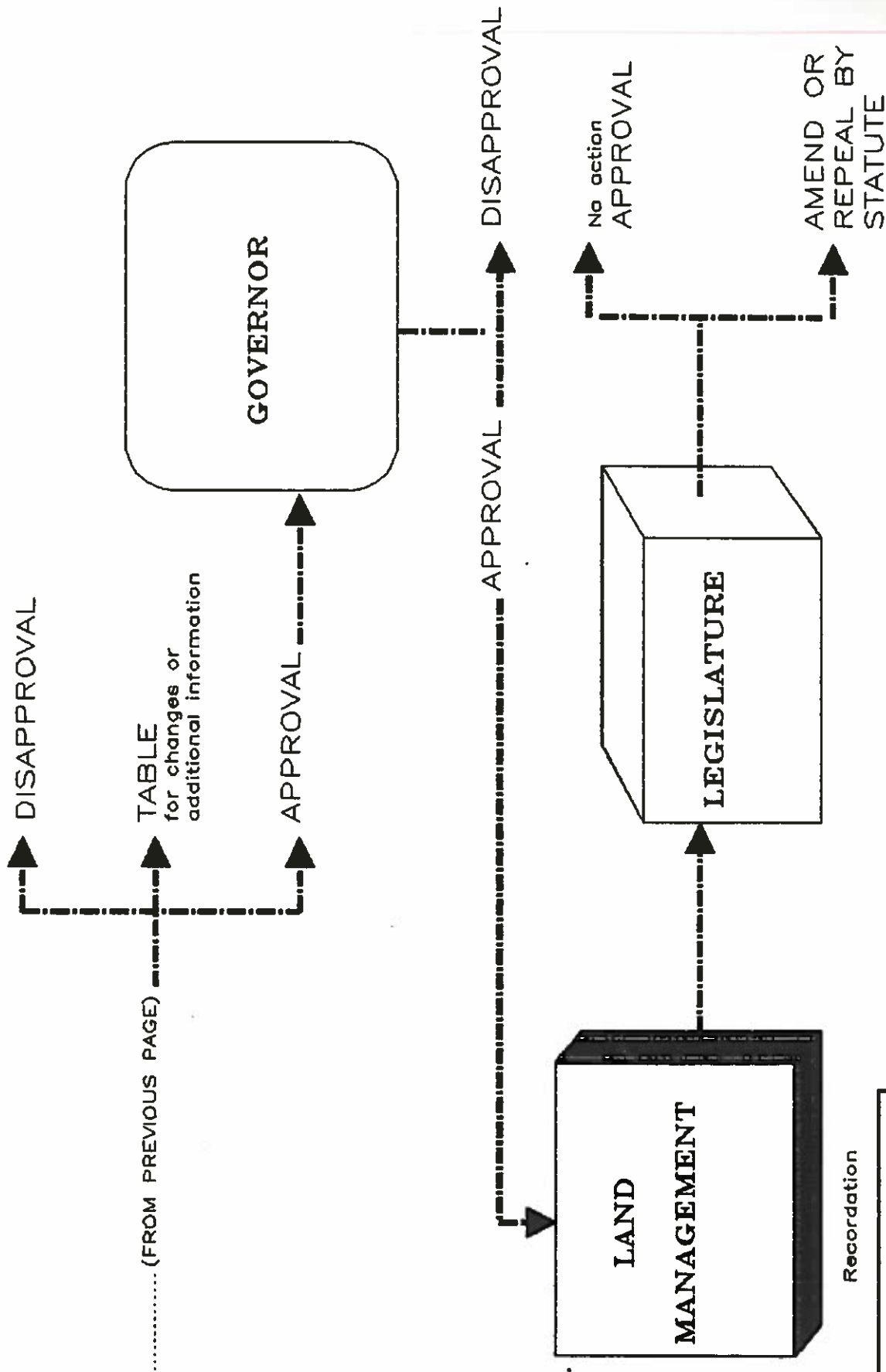




ZONE CHANGE

(page 1 of 2)

**MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
Bureau of Planning**



ZONE CHANGE

(page 2 of 2)

MANUAL OF PROCEDURES
GOVERNMENT OF GUAM
Bureau of Planning