

December 2002

BRIEFING REPORT FOR TRANSITION COMMITTEE

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BUREAU OF STATISTICS AND PLANS

I. BACKGROUND INFORMATION

Enabling Legislation:

Initially created under Public Law 12-200 as the Bureau of Planning, its mission and mandates were redefined during 1990 by Public Law 20-147. Public Law 26-76 changed the Bureau's name during July 2002 to the Bureau of Statistics and Plans. Public Law 26-76 also abolished the Department of Commerce and transferred some of its statistics mandates and some of its personnel to the Bureau. Upon the enactment of Public Law 26-76, Executive Order 2002-14 was promulgated transferring the Economic Research Center's personnel and mandates to the Department of Labor's Bureau of Labor Statistics Division. The Bureau of Statistics and Plans is a staff agency to the Office of the Governor and is housed within the Ricardo J. Bordallo Office of the Governor Complex. While the Bureau falls under the auspices of the Office of the Governor, it is staffed by classified employees.

Mission:

Public Law 20-147 stipulates in statute that it is the Bureau's responsibility to undertake any planning activity that is not being carried out or that is not the function of another department. The Bureau has the legislative flexibility to appraise, coordinate, prepare and assist in the development of a wide range of plans, policies and studies that further economic, social, land use, environmental and infrastructure goals, priorities and planning activities. This flexibility is reflected in the Bureau's mission statement.

The mission of the Bureau of Statistics and Plans is to ensure Guam's resources are effectively used for the benefit of present and future generations by ensuring consistency among various plans, policies and programs.

In order to do this, the Bureau is committed to:

- Serve as a catalyst for planned and balanced economic, social, environmental and physical growth;
- Advise the Governor during the formulation of policies and on the interrelationships among plans, policies and programs;
- Provide oversight during the formulation and integration of plans, policies and programs which further social, economic, environmental and physical development goals and priorities;
- Encourage private / public partnerships in the formulation and implementation of plans, policies and programs;
- Ensure the availability of information generated by the Government of Guam for policy and plan development; and
- Provide technical and financial support to other Government of Guam entities in order that they can meet their missions.

Director's Qualifications:

There are no selective qualification factors mandated by Guam public law or by the Civil Service Commission for the individual appointed to the Bureau of Statistics and Plan's Director position. Under the Civil Service Commission's Executive Pay Schedule, the Bureau's Director position has been assigned a L3 classification. During December 1997, the Civil Service Commission officially adopted a revised pay schedule specifically for the Bureau's Director's position and set compensation for this position at \$75,208 per annum.

Reorganization and / or Consolidation Recommendations:

- Consolidation of Planning and Statistical Activities Under One Government Entity
 - It is recommended that all planning and statistical activities not be consolidated within one department. Consolidation of the planning activities and statistical activities from various departments has been under consideration for a number of years. Most departments require their own planning and statistical capacity to carry-out their mandated functions and activities. Over the past six years many departments have lost their ability to collect the statistics they potentially could generate and this has had a detrimental impact upon Guam. Outside efforts to generate data from within these departments have proven unsuccessful. Those departments conducting planning activities are often conducting activities specific to federal grants that they receive and administer. The trend within most state and city governments and the federal government is to decentralize rather than to centralize their planning and statistic collection and analysis activities.
- Retain the Bureau of Statistics and Plans as an entity under the Office of the Governor
 - The present organization of the Bureau permits the Governor the flexibility to have conducted planning projects and research on issues of interest to his Administration.
 - The planning activities currently being undertaken are comprehensive and allow for integration with one another. The Bureau's geographic information system for building permit, land use, criminal justice and socio-economic planning activities to be effectively coordinated within itself and across the jurisdictions of other departments that have narrower mandates and focus.
- Consolidation of the Bureau of Statistics and Plans with the Bureau of Budget and Management Research (BBMR)
 - Both entities are staff agencies to the Office of the Governor. Their consolidation provides for a mix of budget and planning oversight. Since its creation, BBMR has not been able to conduct management research activities. Some of these types of activities have been instead conducted by the Bureau of Planning. BBMR examines the impact from a financial perspective while the Bureau is able to examine policies for duplications, gaps, fragmentation, and for their impact upon the island's social, economic and environmental fabric.

- Re-establishment of the Bureau of Information Technology
 - Re-establishing the Bureau of Information Technology is recommended to assist in the collection and distribution of data for the public and other government agencies. The Bureau should act as a repository for all government data including statistical data, demographics, social, economic and other data required for all planning activities. The public should be able to access a variety of current data at a singular location. If the data is not stored in the Bureau's data warehouse, links should be available to track the required information. The Bureau of Information Technology was created to address technology issues for the entire Government of Guam from the executive level. The BIT should provide data standards and direction of application development that would be applicable for the entire Government of Guam. Also investigate ways the government can provide internet and email services at a reasonable cost to the agencies. Investigating how E-Government can be used to improve efficiency should be an initiative for the BIT.

Critical Issues:

Retention or Relocation of Socio-Economic Statistics Program (former Department of Commerce's Economic Research Center)

- There are 12 funded positions, one of which is vacant. This program has no funding for an Economist position to oversee its activities. There are only 3 low level funded Statistician positions, the remaining are low level tech positions. No operational funds for FY 2003 were appropriated for this Program's activities. The staff are currently assigned to DOL's Bureau of Labor Statistics even though their salaries are paid by the Bureau of Statistics and Plans.

Hiring of two Planner IVs to supervise the planning activities of the Socio-Economic Planning Program and the Information Planning Program.

- Due to the Early Out Program in 1999, two of the Bureau's Planning Programs have been without an immediate supervisor and have been supervised by the Bureau's Chief Planner. As a result of PL 26-76, a funded Chief Planner position and a Program Coordinator IV position were transferred to the Bureau. The individuals occupying these positions subsequently left the Bureau. The two vacant positions were converted to Planner IV positions. The two Planner IV positions are funded and vacant.

Retention of Federally Funded Limited Term, Part-Time Special Project Coordinator who is assigned to Department of Administrations' Federal Programs Branch.

- Due to problems with the implementation of "Oracle" the Bureau was unable to receive any financial information on the status of its federal grants. The Bureau and the Government of Guam were on the verge of being "red booked" and locked out by its federal grantor agencies in 2001. If placed in this status, the Treasurer of

Guam could not draw down federal funds, grant awards would not be issued, and grant extension requests and other actions could not be considered.

- The Bureau has received authorization from all of its federal grantor agencies to pay this Special Project Coordinator's salary with federal funds. The Special Project Coordinator is the Bureau's former Administrative Service Officer who is retired and familiar with the Bureau's federal grant programs and accounts. The work being performed cannot be assumed by another individual. None of the Bureau's financial staff have backgrounds in the management of federal grants. This individual is providing federal grant financial management training to them.

Office Space: Additional Space Requested in the Former BRAC Office at Adelup

- As a staff agency to the Office of the Governor, the Bureau is physically located at the Adelup Governor's Complex. The Bureau received no FY 2003 appropriation for office space rental or for power and water utilities.
- Due to PL 26-76, the Bureau's staff size increased beyond its present space accommodations. The Bureau has inadequate space to accommodate the three individuals who are responsible for fisheries data entry, a responsibility that was transferred to it from the former Department of Commerce. They are presently located in Tiyan. Additional space within Adelup Complex is desired to accommodate them as funds are insufficient to pay for office space rental and power and water utilities under this activity's federal grant.
- The Bureau has inadequate space to accommodate the 12 individuals from the former Department of Commerce's ERC if it is determined they will be retained by the Bureau. The Governor's Adelup Complex also lacks adequate space to accommodate them. They are presently located in Tiyan.
- The Bureau's library has inadequate space to house the "State Data Center," which contains U.S. Bureau of Census official publications. Additional space within Adelup is desired.
- The Bureau is mandated by Executive Order only to provide financial management services to the Guam Developmental Disabilities Council (GDDC). Under federal law and regulations, the GDDC is a separate entity that is governed by its Council. The GDDC is presently located in Tiyan and has inadequate funds to pay for office space rental under its grant.
- Public Law 26-100 requires government agencies / programs to vacate their Tiyan office effective September 30, 2002. The relocation of the Bureau's Tiyan offices is necessary to comply with the law.

Guam Planning Council

- While the Council is responsible for overseeing the adoption of all elements of Guam's Comprehensive Development Plan, the Council has no funding to conduct its mandates identified in Public Law 20-147. It is anticipated that a Territorial Seashore Protection Plan will be transmitted to the Council and the Plan for adoption during 2003. There are no provisions in the law for the Council's staff or for administrative costs.

Role of the Bureau of Statistics and Plans in WESPAC matters.

- A determination is required whether to continue existing arrangement with the Bureau of Statistics and Plans assuming the lead in coordinating all regional matters with the appropriate line agencies for the Executive Branch.

Appointment for Designated State Official and Alternate Council Members Designee for WESPAC

- A determination is required on who is Guam's designated State Official shall be and whether Ms. Dorothy Harris, an employee of the Commercial Port of Guam, shall continue as Alternate Council Member.

Nominations for the Obligatory Member-At-Large WESPAC

- Dr. Judith P. Guthertz is currently Guam's Obligatory Member-At-Large on the WESPAC Council. This is a two (2) year appointment not to exceed two consecutive appointments. Respective governments are requested to submit three (3) nominations of individuals to represent their jurisdiction on the Council's membership. These nominations are submitted to the Secretary of Commerce for review and final appointment. Although governments are given an opportunity to recommend their choice of representation, final selection on membership is made by the Secretary of Commerce. Dr. Guthertz' present term ends during June 2003.

WESPAC Representation in upcoming 116th Council Meeting and One Day Pre-meeting to be held on Guam.

- The 115th WESPAC meeting agreed to hold its next Council Meeting in the Commonwealth of the Northern Mariana Islands on February 10-14, 2003. In addition, the Council decided to hold an advance one day meeting on Guam, which Guam is to host. Determination on the Governments representation in the 116th WESPAC Meeting and designation of key individuals to serve as the Governments Designated State Official and Alternate Council Members Designee is required.
- Planning for the one day pre-meeting to be held on Guam needs to begin.

Economic Development Administration's Grant for Commercial Port's Deep Wharf Project:

- A Memorandum of Understanding needs to be developed specifying the roles of the Bureau of Statistics and Plans and the Port Authority of Guam in the administration and implementation of the A&E / E.I. S. Deep Wharf project that is acceptable to US EDA and signed by all parties.

Suspension from the National Flood Insurance Program

- On Dec. 31, 2002 Guam is expected to default on its Flood Plain Management Retrofit Plan Agreement with FEMA due to violations in permitting of buildings in flood zones. This will affect future disaster assistance from FEMA, including the Hazard Mitigation Program. It is anticipated the default will trigger suspension from National Flood Insurance Program.

The FEMA Hazard Mitigation Program.

- As the appointed Hazard Mitigation Officer for the administration of FEMA's Hazard Mitigation Program's federal funds for the October 2001 earthquake (FEMA-DR-1397) and Typhoon Chata'an, (FEMA-DR-1426), the Bureau must submit a state management budget plan FEMA.

Critical Habitat Designation.

- The Government of Guam is opposed to the US Fish and Wildlife Service (under Department of the Interior) proposed Critical Habitat presentation for the endangered Marianas crow, Guam kingfisher and fruitbat. This proposed action must be completed by June 2003. Upon receipt of USFWS' economic analysis, the Bureau will assist in evaluating the assessment, provide comments and assist in the development of an official policy.

Local Law Enforcement Block Grant:

- During the past year, focus was placed on the critical need for police patrol vehicles. Thus, \$550,928 was allocated from Guam's Fiscal Year 2002 Grant to be subgranted to the Guam Police Department for the purpose of procuring police patrol vehicles and for vehicle maintenance costs (tires, batteries, oil changes, etc.). A decision needs to be made whether this is still a priority as the Bureau needs to issue a Subgrant award by mid-January to the Guam Police Department.

Compact Impact Report

- The Compact of Free Association Acts (P.L.99-239 and P.L.99-658) established the relationship between the United States and the Marshall Islands, the Federated States of Micronesia, and Palau (collectively known as the FAS or Freely Associated States). Compact immigration provisions authorize unrestricted immigration into the United States, its territories and possessions, enabling citizens of these nations to enter into, lawfully engage in occupations, and establish residence as non-immigrant aliens. In recognition of the possible adverse impact to Guam, Congress promised to appropriate sums to cover costs incurred as a result of any increased demands placed on educational and social services by these non-immigrants.
- Guam by federal statute is permitted to submit direct to Congress its report on the impact of the Compact of Free Association. The Governor's Report on the Impact

of the Compact is due by February. The parameters of the report are limited by DOI to health and education costs. Guam also addresses other impacts in its report. The Bureau has begun data collection. Last year, 2002, the Department of Public Health and Social Services submitted no figures on its costs to provide services to Compact Citizens.

- Restrictions on the use of the reimbursement funds for capital improvement projects (CIP) only, subject to the approval of the Department of the Interior, Office of Insular Affairs. DOI does not allow for the money to be directed at education and health programs which have suffered the greatest impact.
- Guam has not been able to participate in the recently complete Compact renegotiations. While joint communiques and news reports have provided some information, no details of what has been formally agreed to have been released.
- DOI wants to conduct during 2003 a census of Compact citizens. Through a technical assistance grant, DOI wants to give Guam the money to oversee the survey. Guam has a historical pattern of not obtaining reimbursement from DOI for costs it incurs under technical assistance grant activities. A decision is needed as to the GovGuam entity that will oversee the census survey.

State Data Center

The State Data Center (SDC) Program, created in 1978, is a cooperative program provides easy and efficient access to U.S. Census Bureau data and information through a wide network of lead, coordinating and affiliate agencies in each state and outlying area.. A Memorandum of Understanding between each state and outlying area supports this partnership. The SDCs are official sources of demographic, economic, and social statistics produced by the Census Bureau.

- The State Data Center MOU is up for renewal in December 2002. A decision will need to be made whether the State Data Center will reside with the Bureau of Statistics and Plans or the Department of Labor's Bureau of Labor Statistics.
- Guam is in critical need of 2000 Census data. The Government of Guam needs to aggressively pursue and encourage Census officials for the quick release of this needed information for effective public policy making and planning.
- Guam needs to aggressively continue to push for cross-tabulations similar to those done in 1980 and 1990. Currently, the only cross-tabulations planned cross summary items by geography in the Population Profiles and the printed publication. Because Guam's population is small, Guam's population and housing characteristics is very different from those of the States. For example, Guam continues to have a significant military and military dependent population. Cross-tabulations which provide a series of tables crossing type of military household by the other population and housing characteristics will assist Guam in planning for the needs of both its civilian and military populations.

- There is a need to develop a website for Guam Census data as stated in the MOU.

Economic Research Center

The Economic Research Center (ERC) is principally involved in the collection, compilation, analysis, and dissemination of socioeconomic information related to Guam. ERC monitors current economic events and forecasts future conditions, extends technical assistance to other government agencies, provides advisory services to extant and prospective local businesses and off-island investors and assists in the formulation of government policies affecting Guam's economy and development.

- Public Law 26-76 transferred the duties and operations of the former Department of Commerce's Economic Research Center (ERC) to the Bureau of Statistics and Plans. Executive Order 2002-14 transferred the ERC to the Guam Department of Labor.
 - The purpose was to have the ERC under the direction of an Economist.
 - The Bureau of Statistics and Plans does not have the physical space to house the ERC..
 - Management and oversight of the ERC would be difficult; the Bureau is at Adelup and the ERC is in Tiyan.
- The Fiscal Year 2003 Budget Act funded the ERC under the Bureau of Statistics and Plans, not Department of Labor. The status of the Executive Order is now in question.
- The Planning Information Program continues to assess and participate in discussions on the integration of the ERC with Labor. This is due to the Program's working relations with the ERC in the areas of Census activities and economic data collection.

USDA Rural Housing Service Program

The USDA Rural Housing Service helps rural communities and individuals by providing loans and grants for housing and community facilities. It provides funding for single family homes, apartments for low-income persons or the elderly, housing for farm laborers, childcare centers, fire and police stations, hospitals, libraries, nursing homes, schools, and much more.

- Home loans are no longer available under the USDA Rural Housing Service programs because Dededo had a population larger than allowed under program regulations:
 - Single Family Housing Guaranteed Loan Program
 - Single Family Rural Housing Direct Loan Program
 - Multi-family Housing Program
- The Planning Information Program provided an analysis of available 1990 and 2000 Census data at various levels of Census geography for use by the Guam USDA Rural

Development program to resolve this problem. Arguments for a waiver have apparently failed; no loans in Dededo are currently available.

- If the population of Yigo, Tamuning and/or Mangilao rises above the threshold of 25,000 persons, these villages will also become ineligible for loans after the 2010 Census.

Internet Access to Guam Data

The Bureau of Statistics and Plans currently does not have an agency website. Therefore, the Bureau can not maintain the former Guam Department of Commerce's website which was transferred to the Bureau when Commerce was abolished by Public Law. 26-76.

- Funding needs to be found to pay for the former Commerce website currently hosted by the Guam Department of Administration. It is currently subject to termination and closure. Or, the Bureau must be allowed direct access by DOA and UOG to its web server that is currently located at the Superior Court of Guam.
- Training in web page design must be conducted to the Bureau's staff if they are to maintain the web page.

Western Pacific Fishery Information Network (WPACFIN)

The Western Pacific Fishery Information Network (WPACFIN) is the western Pacific component of the Pacific Fishery Information Network (PACFIN) and the former Guam Department of Commerce was a participating agency. This is a cooperative effort of the Pacific areas in the collection, processing, analysis, and management of fisheries data to develop, implement, and evaluate fishery management plans for the western Pacific region.

On Guam, activities involve data collection and data entry of weight frequency data from tuna off-loaded by foreign longliners at Guam's commercial port. The objective is to supplement large scale fisheries data collection and inputting activities conducted under the Western Pacific Fishery Information Network and assist in the management of Guam's interjurisdictional fishery resource.

- With the closure of the Guam Department of Commerce, Economic Development Planning (EDP) staff are still housed at the Tiyan office with boxed scanned transshipment log sheets dating back to the 1980's. The staff and operations must be relocated from the Tiyan office to Adelup. However, there is currently no identified space for the relocation.
- Power fluctuations occurring at the Tiyan office has caused equipment damage, the fax machine being the latest casualty.
- A federally funded program (CFDA 11.437 - Pacific Fisheries Data Program, NOAA), the grant calls for two (2) Key punch Operators I. One of the positions is currently vacant and needs to be filled.

BUREAU OF STATISTICS AND PLANS

II. FISCAL OPERATIONS

FY 2003 Local Funds

Public Law 26-152 appropriated \$601,684 to the Bureau of Statistics and Plans (BSP). These funds were appropriated as follows:

Regular Salaries:	\$ 420,935
Benefits:	\$ 146,535
Contractual:	\$ 18,234
Supplies:	\$ 950
Telephone:	<u>\$ 15,030</u>
TOTAL:	\$ 601,684

- The aforementioned funding appropriated to the Bureau of Statistics Plans only funds personnel cost for the first four (4) months of Fiscal Year 2003, covering October 1, 2002 through January 31, 2003.
- The \$34,214 in funding for operational costs covers the Bureau of Statistics and Plans for the entire fiscal year.
- The funding appropriated for contractual and supplies in FY 2003 is 5% less than what was appropriated to the Bureau in FY 2002.
- The funding appropriated for telephone in FY 2003 is 10% less than what was appropriated to the Bureau in FY 2002.
- The \$420,935 appropriation for personnel for the first four (4) months of FY 2003 is insufficient to cover the Bureau's thirty-six (36) FTEs. Of the 36 FTEs, there are twenty-six (26) classified positions, three (3) unclassified positions, and seven (7) vacant positions.
- The three (3) unclassified positions funded under the Bureau are the Director and Data Control Clerk II positions under the Bureau's Administration section, and a Special Projects Coordinator assigned to our Planning Information Program.

Proposed Budget For Remaining Eight (8) Months of FY 2003

- Proposed budget and funding needed to cover the thirty-six (36) locally funded positions under the Bureau for the remaining 8 months of FY 2003, is \$1,045,734.
- See Attachment A for a detailed listing of the Bureau of Statistics and Plans FY 2003 Local Staffing levels.

- There are eleven (11) employees under the Bureau's Business and Economic Statistics (BES) program who are assigned and are under the purview of the Department of Labor's Bureau of Labor Statistics (BLS) division, pursuant to Executive Order 2002-14.
- The Bureau continues to pay for the salary and benefits of these 11 employees, although they are assigned to the Department of Labor, and are physically located outside the Bureau's main office in Adelup.
- Should legislation not be immediately passed to officially transfer these employees, and corresponding funding for their salaries and benefits to the Department of Labor, it is more than likely that the Bureau will experience shortfalls due to lack of funding appropriated to cover the operations of this program.
- The Bureau does not have adequate office space in the Bureau's Adelup office to accommodate the eleven (11) employees under the Business and Economic Statistics program who are physically located at Tiyan.
- The Bureau was not appropriated any funding to cover operational costs for the Business and Economic Statistics (BES) program. Additional funding would need to be appropriated to cover the costs for power, water, telephone, and rent for the BES program, which was not funded under Public Law 26-152.

FY 2003 Active Federal Grants

- The Bureau currently has eighteen (18) active Federal Grants, with grant awards totaling **\$11,956,894**. Of this amount, **\$6,280,969** has already been expended or encumbered, leaving a year-to-date balance of **\$4,898,924.07**. These figures do not include expenditures and/or available balances under the FY 2000 Guam Coastal Management program, which is currently being reconciled by the Department of Administration.
- * Please see Attachment B for a detailed listing of active Federal Grants administered by the Bureau of Statistics and Plans. This listing includes Grant Award Amounts, Year-to-date expenditures, and YTD balances.

Percent of Federal Funds Budgeted for Administrative Costs

- A majority of funds appropriated under the U.S. Department of Justice grants administered by the Bureau, such as the Byrne Formula Grants, Local Law Enforcement Block Grants (LLEBG), and the Residential Substance Abuse Treatment for State Prisoners Grant programs, are subgranted out to other Government of Guam department/agencies.
- The percentage of funds given to the Bureau as administrative costs to administer the aforementioned U.S. Department of Justice grant programs are as follows:

Byrne Formula Grant-	10% Administrative costs	90% Sub-granted out
Local Law Enforcement Block Grant	3% Administrative costs	97% Sub-granted out

Residential Substance Abuse Treatment for State Prisoners (RSAT) Grant Program -
2% Administrative costs - 98% Sub-granted out

Funding for Personnel under 100% Federally Funded Programs

- Of the numerous federal grants that the Bureau administers, seventeen (17) FTES or full-time equivalent positions are funded out of four (4) specific federal grant programs. These programs and number of positions funded out of each program is as follows:

Byrne Formula Grant - Two (2) FTES:

1 Classified, 1 Unclassified, 2 Filled, 0 Vacant

Guam Coastal Management Program - Ten (10) FTES:

9 Classified, 1 Unclassified, 8 Filled, 2 Vacant

Guam Developmental Disabilities Council: Three (3) FTES

2 Classified, 1 Unclassified, 2 Filled, 1 Vacant

Inter-jurisdictional Fisheries Act (IFA) Grant - Two (2) FTES

0 Classified, 2 Unclassified, 1 Filled, 1 Vacant

- * Staffing Levels to include Position Titles and Annual Personnel Costs for Positions Funded out of Federal Grant Programs Administered by the Bureau are detailed on Attachment C.

Fiscal Support

- The Bureau also provides fiscal support to the GDDC which is 100% federally funded under the U.S. Department of Health and Human Services.
- Funding under three (3) of the eighteen (18) active federal grants programs which are listed in our Attachment B, are under the discretion and purview of the GDDC.
- The Bureau does not have any control over the funding under these grants and only provides fiscal support to the GDDC in administering the funds under these grant programs. The program titles and corresponding grant award amounts are as follows:

Real Choice Systems Change Starter Grant:	\$ 50,000
Guam Developmental Disabilities Council:	\$ 238,348
Fuetsan I Familia II Program:	\$ 50,000

BUREAU OF STATISTICS AND PLANS

III. PROGRAM DIVISIONS

SOCIO-ECONOMIC PLANNING PROGRAM

This Program has the flexibility to appraise, coordinate, prepare and assist in the development of a wide range of plans, policies and studies. The Program's staff have been tasked with preparing briefing papers on development issues, federal constraints, requests to Congress for direct Congressional appropriations, strategic development plan for the Guam Waterworks Authority and coordinating Guam's participation in regional and national organizations on behalf of the Governor's Office. Present activities of this Program are as follows:

Criminal Justice Strategic Planning

- Presently the Program annually updates Guam's Comprehensive Criminal Justice Strategy for Drug Control, Violence Prevention and Systems Improvement. Data collection and analysis, identification of local and federal crime trends, the identification of needs and an analysis of the impact of system changes upon various law enforcement components are included in the update.
- This Program will be undertaking a comprehensive revision of Guam's Criminal Justice Systems Strategic Plan during Fiscal Year 2003 with completion anticipated to occur in early Fiscal Year 2004.
- From Guam's Strategy for Drug Control, Violence Prevention and Systems Improvement, federal funds under the Edward Byrne Memorial State and Local Law Enforcement Grant Program (Byrne Grant Program) can be targeted to those activities consistent with Congressionally mandated purpose areas and the Strategy.
- With the exception of multi-jurisdictional tasks forces and victim assistance programs, projects can not be funded in excess of 48 months under the Byrne Grant Program. Funds are available for expenditure for three fiscal years.
- Guam's Fiscal Year 2003 grant application due date and amount are unknown; it is anticipated the application will be due to the U.S. Department of Justice around January or February 2003. It is further anticipated there will be new Congressional mandates requiring a Guam response, but the nature of these mandates are unknown at this time.
- The final determination of Programs to be funded and funding allocation are made by the Violent Crime and Drug Policy Coordinating Council (E.O. 96-14) based upon recommendations made by the Bureau.

Local Law Enforcement Block Grant (LLEBG) Program

Overview:

- The LLEBG Program originated in the HR 728 Local Government Law Enforcement Block Grant Act of 1995, as passed by the House of Representatives.
- The Omnibus Fiscal Year 1996 Appropriations Act (USPL 104-134) authorized the Director of the Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, to make funds available to units of general purpose local government under the LLEBG Program for the purposes of reducing crime and improving public safety.
- BJA was authorized to administer the LLEBG Program.
- On Guam, the State Administrative Agency (SAA) for the LLEBG Program is the Bureau of Statistics and Plans (Bureau of Planning).

Purpose of LLEBG Program:

- To provide units of general purpose local government with funds to underwrite projects to reduce crime and improve public safety.
- By law, these projects must be funded in accordance with the seven (7) legislatively mandated purpose areas.

Purpose Areas:

- **Purpose Area 1a:** Supporting the hiring, training, and employing of additional law enforcement officers and necessary support personnel on a continuing basis;
Purpose Area 1b: Paying overtime to presently employed law enforcement officers and necessary support personnel to increase the number of hours worked by such personnel; and
Purpose Area 1c: Procuring equipment, technology, and other material directly related to basic law enforcement functions.
- **Purpose Area 2:** Enhancing security measures in and around schools and in and around any facility or location that is considered to have special risk for incidents of crime.
- **Purpose Area 3:** Establishing or supporting drug courts.
- **Purpose Area 4:** Enhancing the adjudication process of cases involving violent offenders, including the adjudication of cases involving violent juvenile offenders.
- **Purpose Area 5:** Establishing a multi-jurisdictional task force to prevent and control crime, particularly in rural areas, composed of law enforcement officials representing units of general purpose local government and Federal law enforcement officials.

- **Purpose Area 6:** Establishing crime prevention programs involving cooperation between community residents and law enforcement personnel to control, detect, or investigate crime or to prosecute criminals.
- **Purpose Area 7:** Paying for costs of indemnification insurance for law enforcement officers.

Active Grants / Funded Projects:

- Fiscal Year 2000 LLEBG award - \$508,125. Funded projects include the following: the Police Support Equipment Project: Patrol Vehicles; the Family Violence and Juvenile Prosecution Project; and the Domestic and Family Violence Prosecution Project.
- Fiscal Year 2001 LLEBG award - \$470,250. Funded projects include the following: Sex Offender Prosecution Project; Family Violence and Juvenile Prosecution Project; Domestic and Family Violence Prosecution Project; Police Support Equipment Project: Patrol Vehicles; and Justice Wide Area Network Project.
- Fiscal Year 2002 LLEBG award - \$1,235,250. Funded projects include the following: CJIS Data Integration with National Crime Database; Police Support Equipment Project: Patrol Vehicles; Domestic and Family Violence Prosecution Project; Family Violence and Juvenile Prosecution Project; Sex Offender Prosecution Project; and DNA Testing Project.

Fiscal Year 2002 Local Law Enforcement Block Grant Program (LLEBG)

Grant Award/Funded Projects:

- Guam was awarded \$1,235,250 in Fiscal Year 2002 LLEBG funds. Typically, Guam has received approximately \$500,000 per fiscal year funding since FY 1996. The increase in FY 2002 funding resulted from efforts by Guam's Congressional Office.
- Projects to be funded under this grant include the following:
 - CJIS Data Integration with National Crime Database - \$153,264
 - Police Support Equipment Project: Patrol Vehicles - \$550,928
 - Domestic and Family Violence Prosecution Project - \$100,000
 - Family Violence and Juvenile Prosecution Project - \$100,000
 - Sex Offender Prosecution Project - \$189,000
 - DNA Testing Project - \$105,000

Critical Issue:

- During the past year, focus was placed on the critical need for police patrol vehicles. Thus, \$550,928 was allocated from Guam's Fiscal Year 2002 Grant to be subgranted to the Guam Police Department for the purpose of procuring police patrol vehicles and for vehicle maintenance costs (tires, batteries, oil changes, etc.). A decision needs to be made whether this is still a priority as the Bureau needs to issue a Subgrant award by mid-January.

Residential Substance Abuse Treatment for State Prisoners (RSAT) Grant Program

Overview:

- The Omnibus Crime Control and Safe Streets Act, USPL 90-351, Title I, 82 stat.197 (1968), as amended, provides funds to the states, through the Residential Substance Abuse Treatment for State Prisoners (RSAT) Program, to develop or enhance substance abuse treatment programs for offenders.
- The Act authorizes the U.S. Attorney General to award formula grants for substance abuse treatment programs in state and local correctional facilities.
- The RSAT Program was administered by the Corrections Program Office, Office of Justice Programs, U.S. Department of Justice. Recent reorganization, now places the RSAT Program under the Bureau of Justice Assistance, OJP, USDOJ.
- On Guam, the State Administrative Agency (SAA) for the RSAT Program is the Bureau of Statistics and Plans (Bureau of Planning).
- The RSAT Program is implemented by the Guam Department of Corrections.

Purpose of the RSAT Program:

- To develop and implement residential substance abuse programs that provide individual and group treatment activities for offenders in residential facilities operated by state and local correctional agencies.
- The RSAT Program requirements include the following:
 - Last between 6 and 12 months. Each offender must participate in the program for not less than 6 or more than 12 months, unless he or she drops out or is terminated.
 - Be provided in residential treatment facilities set apart from the general correctional population. Set apart means a totally separate facility or a dedicated housing unit within a facility exclusively for use by program participants.
 - Focus on the substance abuse problems of the inmate.
 - Develop the inmate's cognitive, behavioral, social, vocational, and other skills to solve the substance abuse and related problems.
 - Implement or continue to require urinalysis and/or other proven forms of drug and alcohol testing.
- Preferably, participation in the RSAT Program should be limited to inmates who have 6 - 12 months left in their term of confinement so that they can be released from prison after completing the treatment program, rather than being returned to the general prison population.

Active Grants:

- Fiscal Year 2000 RSAT Grant award - \$241,826; Fiscal Year 2001 RSAT Grant award - \$242,771; and Fiscal Year 2002 RSAT Grant award - \$272,763 (pending establishment of account).

Evaluation of the Juvenile Drug Court Program for the Superior Court of Guam

Background Information

- Juvenile Drug Court (JDC) is a voluntary program. The Program is post-adjudication with a non-adversarial process that integrates drug treatment services with the juvenile justice system. The Program provides access to a continuum of prompt, intensive, holistic substance abuse treatment services to adolescents and their families. The one-year minimum treatment program assists participants to engage in leading drug-free lives; deter criminal justice involvement; reunify families, and restore the participant as a productive citizen of society.
- The Superior Court of Guam was designated to administer the Drug Court Grant Program for the Island of Guam. Through an Implementation Grant awarded in 2001, the Superior Court implemented the Juvenile Drug Court Program in February 2002.
- As part of the requirements set under the Implementation Grant, the Superior Court is required to perform and conduct an Evaluation to determine the overall effectiveness of the program. Through the Bureau's considerable experience in examining criminal justice programs and a familiarity with substance abuse issues, the Bureau was asked to develop and conduct the evaluation of the JDC Program.

Scope of Work Responsibility

- To fulfill the requirements outlined in the FY 2001 Juvenile Drug Court Implementation Grant, the Bureau of Statistics and Plans will conduct two separate evaluations activities for the Juvenile Drug Court Program: a Process Evaluation and an Outcome Evaluation.
- The Process Evaluation will assess the program's effectiveness in meeting its operational and administrative goals. The evaluation will review Guam's JDC Program against the following measurements: adherence to the 15 Key Components of Effective Juvenile Drug Court Practices; training of key JDC Program personnel; compliance with JDC Time and Task Plans; employment/capitol outlay/office space; program manuals; scope of target population; procedural and time line requirements; and the JDC Management Information System. The Process Evaluation will be conducted one (1) year after the programs date of implementation.

Evaluation Activities Performed

- At present the Bureau has performed the following activities for the Evaluation of the Juvenile Drug Court Program:

- In June 2002, the Bureau of Statistics and Plans submitted the Superior Court of Guam the Evaluation Plan for the Juvenile Drug Court Program. The Evaluation Plan outlined the activities to be performed and the types of data to be collected and analyzed in the performance of both the Process and Outcome Evaluations.
- Since April 2002, the Bureau has attended monthly meetings with respective Juvenile Drug Court Team Members regarding the evaluation of the JDC Program: types of data to be analyzed; methodology and collection of information; observations in staff meetings and drug court status hearings.
- Draft copies of the various Survey Questionnaires for data collection were developed and submitted to the JDC Program Coordinator and Team Members for review and input. Survey Questionnaires included: Graduate Exit Interview Questionnaire; Family Exit Questionnaire; Juvenile Drug Court Team Questionnaire; and Graduate Outcome Questionnaire. .
- Draft for the policy inclusion to amend the JDC Acknowledgment form to include client and parental consent to participate in the Survey Questionnaires was submitted to the JDC Program Coordinator and JDC Judge for review and input.
- Attended the National Drug Court Institute Regional Evaluation Training Program, November 8-9, 2002, Dallas, Texas. The training provided innovative and interactive approaches to drug court program evaluation.
- Beginning January 2003, the Bureau will begin evaluation activities in the performance of the Process Evaluation. Once the Process Evaluation is completed, the Bureau will prepare and submit to the Superior Court of Guam the completed report. Following the completion of the Process Evaluation, the Bureau will commence activities in preparation for the Outcome Evaluation.

Guam State Clearinghouse

Territorial Authority:

- Guam P.L. 13-149, as repealed and re-enacted by P.L. 17-25, established the Guam State Clearinghouse.
- Office of the Lieutenant Governor is designated as the Clearinghouse for all federal grant-in-aid programs for Guam.
- Guam State Clearinghouse membership includes the Lieutenant Governor, Chairperson, the Bureau of Budget and Management, and the Bureau of Planning (now Bureau of Statistics and Plans).

Federal Authority:

- Presidential Executive Order 12372, the "Intergovernmental Review of Federal Programs", was enacted on July 14, 1982.

- EO 12372 provides for the establishment of a new process “to foster an intergovernmental partnership and strengthened Federalism by relying on state and local processes for the state and local government coordination and review” of Federal programs.
- In effect, while Presidential EO 12372 no longer makes it mandatory for federal grant applications to undergo Clearinghouse review, it did leave it to the States’ discretion to either continue or discontinue Clearinghouse reviews. Guam has determined to continue State Clearinghouse functions, thus all grant applications must undergo Guam State Clearinghouse review.

Purpose of Clearinghouse:

- The primary function of the State Clearinghouse is to examine program/projects for their territory-wide impacts and relationship to comprehensive plans, policies, or laws.
- Clearinghouse is necessary to ensure that proposed programs/projects can function in a coordinated manner with plans and activities already in operation, and that they will not duplicate programs already established.
- Guam’s Single Point of Contact is the Guam State Clearinghouse, which is accessed via the Bureau of Budget of Management Research.
- Generally, the Bureau of Planning reviews grant applications from a programmatic perspective, while the Bureau of Budget and Management Research reviews applications from a budgetary perspective.

Federal Lands

Overview:

- For the last eight years, responsibility for federal lands oversight activities were given to a federal lands special project coordinator.
- Additionally, the Base Realignment and Closure (BRAC) Office, under GEDA, was given oversight of those properties being returned under the BRAC process.
- During this period, with the exception of providing technical support to the BRAC Office and Federal Lands Coordinator, the Bureau has been out of the loop.

Economic Development Administration (EDA) Plans and Grants:

Economic Development Planning:

- Economic development planning was a responsibility of Guam Department of Commerce. The responsibility for preparing Guam’s Economic Development Strategies was transferred to the Bureau with the elimination of the Department. Guam will need to begin the development of a new strategy in 2003. Only those projects identified in an approved

Strategy are eligible for funding consideration by the U.S. Economic Development Administration.

Economic Development Administration Grant

- Economic development planning was a responsibility of Guam Department of Commerce. A Comprehensive Economic Development Strategy (CEDS) was developed, resulting in the preparation of a federal grant application to the Economic Development Administration (EDA), U.S. Department of Commerce.
- The EDA Financial Assistance Award was made to Guam for \$1,200,000, to be locally matched by \$300,000, to fund the Architectural and Engineering Design and E.I. S. for Deep Wharf in Apra Inner Harbor.
- With the elimination of the Department of Commerce, the economic development planning responsibility was transferred to the Bureau of Statistics and Plans. Thus, the Bureau is the administering agency for the EDA grant.
- The Port Authority of Guam will be the subgrantee responsible for implementing the project.

Issues Requiring Immediate Attention:

- A Memorandum of Understanding needs to be developed specifying the roles of the Bureau of Statistics and Plans and the Port Authority of Guam in the administration and implementation of the A&E / E.I. S. Deep Wharf project.
- Preparation of the Establishment of Account and Work Request for the project.

REGIONAL, NATIONAL, AND INTERNATIONAL ORGANIZATIONS

Regional Organization: Western Pacific Regional Fishery Management Council (WESPAC)

Background Information

- The Magnuson Fishery Conservation and Management Act of 1976, (renamed the Magnuson-Stevens Fishery Conservation and Management Act when amended on October 11, 1996) governs the conservation and management of ocean fishing. It established exclusive U.S. management authority over all fishing within the exclusive economic zone, all anadromous fish throughout their migratory range except when in a foreign nation's waters and all fish on the Continental Shelf. The Act also created eight (8) regional fishery councils to manage the living marine resources within that area. The Act was passed principally to address heavy foreign fishing, promote the development of a domestic fleet and link the fishing community more directly to the management process.
- The Western Pacific Regional Fishery Management Council (WESPAC) is one of the eight (8) regional fishery management councils established under the Magnuson-Stevens Fishery Conservation and Management Act. It is the policy-making organization for the management

of fisheries in the exclusive economic zone (EEZ, generally 3 to 200 miles offshore) around the Territory of American Samoa, Territory of Guam, State of Hawaii, the Commonwealth of the Northern Mariana Islands and the U.S. Pacific island possessions, an area of nearly 1.5 million square miles.

Structure and Governance

- The Council is tasked with maintaining opportunities for domestic fishing while preventing adverse impacts to stocks, habitat, protected species and ecosystem resources. To accomplish this, the Council monitors fisheries within its region and prepares and modifies fishery management plans as needed. Regulations are enforced jointly by the National Marine Fisheries Service, U.S. Coast Guard and deputized state and territorial agents.
- Several fishery management plans have been developed by WESPAC with regards to the conservation and management of living marine resources. Plans developed include the following: Bottomfish and Seamount Groundfish Fishery Management Plan; Coral Reef Ecosystems Fishery Management Plan; Crustaceans Fishery Management Plan; Pelagics Fishery Management Plan; and Precious Corals Fishery Management Plan. Stemming from these fishery management plans, several indigenous, protected species and outreach programs are also currently being implemented.
- WESPAC is composed of thirteen (13) voting and three (3) non-voting members. Most of all the members have either fishery management responsibilities, or represent fishing and related community interests in the region. The Island of Guam is guaranteed two (2) seats in the Council with full voting rights and privileges.
- Guam's representation on the Council is composed by the following individuals: Dr. Judith P. Guthertz, College of Business and Public Administration, University of Guam - Obligatory Member At-Large; Ms. Isabel D.S.A. Lujan, Director, Bureau of Statistics and Plans - Guam's Designated State Official; and Ms. Dorothy Harris, Port Authority of Guam - Guam's Alternate Council Members Designee.
- During the recent 115th Council meeting, held October 14-17, 2002, Honolulu, Hawaii, WESPAC held their election of new officers for the upcoming year. Dr. Guthertz was elected the Chairperson of the Western Pacific Regional Fishery Management Council. Dr. Guthertz will serve a one-year term as Chair of the Council. Following the appointment of the Chairperson, Vice Chair members are also elected to represent their respective jurisdictions. Ms. Isabel Lujan was elected as the vice chair for Guam.
- The 115th Council also elected forty members and eight alternates to serve on the Commercial, Recreational, Subsistence, Ecosystems and Habitat advisory panels from throughout the Western Pacific Region. For Guam, the following selection was made: Commercial (Manny Duenas and Harris Hiura); Recreational (Maria T. O'Brien and Jerry Perez); Subsistence (James Borja and Dale Alvarez); and Ecosystems (Jennifer Bauer and Agustin Gumataotao). The alternates selected: Roberto Cabreza and William Bradford.
- In addition, the Council also voted eight members and 3 alternates to serve on the Community Demonstration Project Program Advisory Panel (CDPP AP): Judith Amesbury, Jose Garrido and Victoriano April as alternate. The CDPP AP consists of eight (8)

members. Two (2) members are selected from each island area. Members serve a term of two (2) years.

Issues discussed in the 115th WESPAC Meeting

- Various issues were discussed in the 115th WESPAC meeting regarding the conservation and management of fisheries resources. The following are highlights from the meeting:
 - Enforcement/Vessel Monitoring: Council staff will provide an investigative report to the Council on their next meeting regarding reports of domestic longline fishing taking place around CNMI; investigate the requirements for Masters Licensing and the issue of U.S. Masters needed aboard U.S. Vessels; and NOAA enforcement to assess the potential new management applications resulting from the use of the new VMS technology.
 - Fishery Rights of Indigenous People: Staff will develop a draft Sustainable Fisheries Fund Marine Conservation Plan for review; approved funding of \$125,000 for the Guam Fisherman's Cooperative Proposal; develop options paper to assist the Council in evaluating proposals for the Community Development Program.
 - Fishery Reporting Requirements:
 - The National Marine Fisheries Service (NMFS) is consulting on a new biological opinion (BiOp) for the Hawaii longline fishery as it operates and its impact on sea turtles. The Council suggested the following in the development of the new BiOp: consider other options to reduce turtle bycatch internationally thru banning unsustainable fishing practices or banning the importation of fish from fisheries that do not have turtle reduction requirements; implications of transferring US fishery effort to other areas and its impact on sea turtle takes; detailed discussion on population biology models and population assessments; continuation of longline fishing gear research which aims to minimize turtle takes and mortality; continuation of research which improves estimates of post-hooking mortality.
 - Once the BiOp is in effect, the Council will amend its Pelagics Fishery Management Plan. In preparation, the Council will develop a background document that assesses a range of alternatives which protects sea turtles and maintains the economic viability of the longline fishery.
 - Community Demonstration Projects Program (CDPP): This program funds projects by native communities that demonstrate indigenous and traditional practices in the U.S. EEZ. Guam's CDPP will test modern longline vessel gear in waters around the Island and train fishermen to properly store and transport the fish.

- Bottomfish: Council directed staff to complete the Guam offshore bottomfish management document including the option to manage the bottomfish fishery resources within 50 nm through a Community Development Program.
- Crustaceans: Directed staff to draft a letter to Assistant Administrator for Fisheries reiterating that critical funding be provided to continue the lobster tagging experiments. The data is essential for completing the component of the Environmental Impact Statement for the Crustacean Fishery Management Plan of the Western Pacific and for future stock assessments.
- Ecosystems and Habitat: Council recommends the Coral Reef Fisheries Catch and Effort Analysis Project in Hawaii be expanded to include other island areas and encourages staff to continue to analyze the data for other trends in the fisheries.

Policy Issues Requiring Immediate Attention

- Role of the Bureau of Statistics and Plans in WESPAC matters. Prior to the re-organization of the Department of Commerce, Council activities (correspondence, contracts, governance issues, participation, etc) were coordinated by the Department of Commerce. With the enactment of Guam Public Law 26-76, which abolishes the Department of Commerce and merges its functions into the newly created Bureau of Statistics and Plans (former Bureau of Planning), all matters pertaining to the Council are now directed under the purview of the Bureau of Statistics and Plans.
- Determination to continue existing arrangement with the Bureau of Statistics and Plans assuming the lead in coordinating all regional matters with the appropriate line agencies for the Executive Branch.
- Appointment for Designated State Official and Alternate Council Members Designee. Concurrent with the transfer of Department of Commerce personnel, official notification to the Council was given for Ms. Isabel D.S.A. Lujan and Ms. Dorothy Harris to continue in their respective capacity as Guam's Designated State Official and Alternate Council Members Designee to the Western Pacific Regional Fishery Management Council.
- Determination on the Governments official representation in WESPAC in terms of its Designated State Official and Alternate Council Members Designee.
- Nominations for the Obligatory Member-At-Large. Dr. Judith P. Guthertz is currently Guam's Obligatory Member-At-Large on the WESPAC Council. This is a two (2) year appointment not to exceed two consecutive appointments. Respective governments are requested to submit three (3) nominations of individuals to represent their jurisdiction on the Council's membership. These nominations are submitted to the Secretary of Commerce for review and final appointment. Although governments are given an opportunity to recommend their choice of representation, final selection on membership is made by the Secretary of Commerce.
- As mentioned, Dr. Guthertz' was recently appointed as the Chair of the Western Pacific Regional Fishery Management Council. Her term as Council Chair will run for one (1) year

2002-2003. At the expiration of her term, a list of potential nominees is required to the Secretary of Commerce for review and selection.

- Representation in upcoming 116th Council Meeting. The 115th WESPAC meeting agreed to hold its next Council Meeting in the Commonwealth of the Northern Mariana Islands on February 10-14, 2003.
 - Determination on the Governments representation in the 116th WESPAC Meeting and designation of key individuals to serve as the Governments Designated State Official and Alternate Council Members Designee.

Regional Organization: Secretariat of the Pacific Community (SPC)

- Establishment: The Canberra Agreement established the South Pacific Commission in 1947 as a consultative and advisory body to the six founding governments (Australia, France, the Netherlands, New Zealand, the United Kingdom and the United States of America). The Agreement prescribed the mandate for SPC to be a technical advisory, training and research organization. The cultural areas served by the Commission include Micronesia, Melanesia and Polynesia. SPC is the oldest bilingual regional organization covering all twenty-two (22) island member countries and territories in the region. The twenty-seven (27) members of the Commission include the twenty-two (22) Island Countries and territories with the addition of the five metropolitan founding countries. On 6 February 1998, on its fifty-first anniversary, the Commission was renamed the Pacific Community. However, the Secretariat of the Pacific Community is still known as SPC. SPC provides the technical, professional, scientific, research, planning and management training and information on social, economic and cultural fields to twenty-two (22) island governments and administrations of the Pacific region.
- Membership Dues: On 18 November 1999, Governor Carl T.C. Gutierrez withdrew Guam's membership from the SPC because of continuing budgetary constraints. Since then, the Bureau of Statistics and Plans has not been active in this organization. However, SPC continues to acknowledge Guam as an active member and for this reason Guam's assessed contributions continue to increase. Guam's assessed membership contribution are in arrears and are estimated as followed: In 1998-3,721,502 CFP units or \$31,632.77 based on 1998 conversion (1 unit = 100 CFP francs 1 unit = 0.85 US dollar). 1999-4,856,300 CFP units or \$47,591.74 based on 1999 conversion (1 unit = 100 CFP francs; 1 unit = 0.98 US dollar). 2000-4,977,700 CFP units or \$47,288.15 based on 2000 conversion (1 unit = 100 CFP francs; 1 unit = 0.95 US dollar). 2001-5,212,100 CFP units or 5,212,100 based on 2001 conversion (1 unit = 100 CFP francs; 1 unit = 0.95 US dollar). 2002-5,212,100 CFP units or 5,212,100 based on 2002 conversion (1 unit = 100 CFP francs; 1 unit = 0.95 US dollar). The total amount of 23,979,702 CFP units or \$225,542.56 US Dollars.

Regional Organization: Pacific Basin Development Council (PBDC)

- Establishment: The PBDC is a non-profit organization established in the early 1980 by the Governors of the four (4) American Territories of American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, and the State of Hawaii. However, in 1998, the State of Hawaii withdrew its membership in the Council due to budgetary

constraints. PBDC addresses a multitude of issues through a cooperative effort with the federal government and a large number of private and public sector organizations and individuals. PBDC promotes greater awareness of the insular areas and to improve the economic and social development of each of the island economies.

- Governance and Organizational Structure: The purposes of the organization are: to identify, examine, and assess economic and social development needs and strategies of member entities to articulate the views to public and private sectors; to provide a research capacity that can address the important issues within the Pacific community; to promote cooperation between the member entities, federal government and the private sector in an effort to provide for comprehensive economic and social development; to collect and disseminate information beneficial to the region; and to promote collective action that will improve the quality of life for the Pacific Islands and member entities in cooperation with the federal government and the private sector.
- Formal policy decision and direction is determined by the Board of Directors. Each government is given the opportunity to appoint a key aide to serve on the PBDC's technical and Advisory committee (TAC) which meets as necessary to provide needs assessment. The TAC is held prior to the regular meetings of the Board of Directors which hold two regular sessions a year.
- In all phases, the Governors review and approve all development and implementation steps. The Board's unique "Pacific Way" tradition of decision-making, generally requires decisions by Board consensus versus majority vote. This concept provides for strong understanding and support through continuous dialogue and assessment of the issue.
- Membership Dues: Guam's assessed membership contribution is in arrears in the amount of \$74,877.00 due to PBDC. The membership dues for fiscal year 2002 is \$40,087.00 and a balance remaining of unpaid dues in the amount of \$34,790.00.
- The PBDC draws its regular budget from contributions by each of its member governments, state, territorial and private sources, federal grant funds and other federal funding sources. Support from Federal agencies such as the U.S. Department of Commerce, Interior, and Energy and the active participation of the private sector continue to be sources of major strength for PBDC and its programs.
- PBDC received a \$101,334 grant award in June 2000 from the U.S. Department of Commerce to conduct an Economic Development Administration (EDA) Planning Grant. The EDA grant enabled PBDC to renew its vision of regionalism, continue to build strengths and capabilities, and make modifications necessary to meet the challenges of the 21st Century. All this was part of the organizations efforts in restructuring itself into a regional body.
- The EDA Grant will allow the PBDC to continue to implement the following: 1. Serve as a resource center for the US Pacific Islands economic information, specifically to provide current information to key officials, respond to requests for information and statistics, and develop appropriate technical/policy reports and provide other technical assistance to

enhance coordination of economic development, resources management, transportation (air and ocean); infrastructure including energy, and human resources. 2. Address economic issues through formal technical alliances and partnerships with Federal, Island and private and non-governmental organizations. 3. Provide technical assistance on economic development issues and professional support for work of the American Samoa Economic Advisory Commission. 4. Monitor and identify major globalization trends impacting PBDC island economies within the near-term including analysis of emerging economic development issues. 5. Identify and assess organizational structures and delivery systems that enhance the region's economic development capacity to meet the challenges of 21st Century. 6. Work closely with the Economic Development Representative with reference to economic development projects.

- PBDC will submit the same work objectives for the 2001 application. For the Interim, and until the organization decides fully on what direction to assume, the EDA grant will help PBDC to continue some of the work that was done in the past

National Organization: National Governor's Association (NGA)

- Establishment: The NGA, founded in 1908 as the National Governors' conference, is the instrument through which the nation's Governors collectively influence the development and implementation of national policy and apply creative leadership to state issues. NGA is the only bipartisan national organization of, by and for the nation's Governors. The associations members are the Governors of the fifty states, the Commonwealth of Puerto Rico and the Northern Mariana Islands, and the Territories of American Samoa, Guam, and the Virgin Islands.
- Mission: Through the NGA, the Governors identify priority issues and deal collectively with issues of public policy and governance at both the national and state levels. The associations mission is to provide a forum for Governors to exchange views and experiences among themselves; an opportunity for Governors and state staff to come together to explore solutions to state problems; and a bipartisan forum for Governors to establish, influence, and implement policy on national issues.
- Governance and Organizational Structure: In the 1992 Annual Meeting, the Governor's consolidate NGA's seven former standing committees into three to ensure the continued effectiveness of the association. The three committees are: the Committee on Economic Development and Commerce, the Committee on Human Resources, and the Committee on Natural Resources. The association has a task force on Education, Health Care, and State Management

The association is governed by a nine-member Executive Committee elected by all the Governors in attendance at the their annual meeting. The NGA chair and vice chair are voting members of Executive Committee, and the chairs and vice chairs of the standing committees are invited to participate as nonvoting members. The chairmanship rotates annual between the two major political parties, and the chair and vice chair are always from opposing parties.

- Membership Dues: State dues fund the association's lobbying and legislative activities, public information, state services, some state-based research, and general administration. Guam's assessed contribution to the association is calculated according to population size. The Bureau of Statistics and Plans has not been aware of Guam's assessed contributions as of 1995. The Office of the Governor has been responsible for the coordination of payment to NGA.
- Guam's Position: As a bipartisan forum, the support and influence has aided the islands efforts in the push for commonwealth status. The nation's Governors are at the forefront of efforts to find viable solutions to complex human and economic problems. Most especially, the Governors know that long-term investments in our people and infrastructure are critical to building a competitive nation. Guam remains actively involved in NGA.
- Issues Needing Attention: Twice a year the Governors meet to discuss common problems and promote collective action on national priorities. The annual meeting that is held in a designated state each summer generally focuses on state and intergovernmental issues. The winter meeting, always held in Washington, D.C. in late January or February, focuses primarily on state-federal priorities. These meetings provide the opportunity for Governors to work directly with one another to pursue common objectives. The 2003 NGA Winter Meeting is scheduled for February 22-25, 2003, in Washington D.C. Over the next few weeks, the Governor's Office will be receiving the meeting's brochure that includes the agenda and registration forms for all attendees. As the meeting is only a couple of months away, the following are concerns raised for immediate attention:

Governor's Delegation - The staff that will accompany the Governor and who will be actively participating in the Staff Advisory Council (SAC) meetings. Registration forms included in the forthcoming brochure will have to be completed and returned to NGA on or before a specified due date. The above information is also necessary to facilitate travel arrangements, hotel reservations/accommodations, and for briefing book preparations.

Governor's Briefing Book - The forthcoming winter meeting focuses on state-federal priorities. Governors will take their position in the adoption of policies. The Briefing Book is a package prepared for the use of the Governor and his staff who will be attending the meeting with him. The package includes: agenda of the meeting; the proposed policy positions and amendments that will be considered and voted upon for adoption during the plenary session; and input, comments, and Guam's position on each proposed policy/amendment as gathered from appropriate Government of Guam agencies.

NGA policies are the formal positions taken by the Governors to influence action by the federal government and to inform the national debate on critical issues. The Executive Committee and the three Standing Committees propose policy statements and amendments developed through committees. Any Governor may propose a policy by submitting it to the NGA Chairman or Executive Director forty-five (45) days before any of the NGA meetings. Policy statement proposed by a Governor is referred to the appropriate NGA committee for consideration. In the case of the forthcoming winter meeting, January 11, 2003 is the 45-day deadline for individual Governors to submit policy proposals. However, NGA is requesting that Governors submit their proposals as soon as possible to allow committee staff to have

ample time to address proposed policy statements. Proposed policy statements submitted by the Standing Committees are transmitted to all Governors 15 days before a specific NGA meeting for their review.

National Organization: Western Governor's Association (WGA)

- Establishment: The WGA is an independent, nonpartisan organization of governors from seventeen western states, two Pacific territories and one commonwealth. It was established in 1984 as the result of a merger between two organizations with overlapping membership of governors: the Western Governors' Policy Office and the Western Governors' Conference.
- Mission: The WGA was formed to provide strong regional leadership in an era of critical change in the West's economy and demography. The organization is founded on the understanding that the vital issues and opportunities shaping our future span state lines and are shared by governors throughout the West.
- Governance and Organizational Structure: The WGA is a leader in identifying and addressing key issues of interest to western states and in articulating that regional perspective. It assists governors in developing strategies for tackling both complex, long-term issues facing the West as well as the region's immediate needs. The WGA is considered the vehicle through which the governors can advocate policies of regional interest on national, international and state levels. The WGA identifies and addresses key policy and governance issues in natural resources, the environment, human services, economic development, international relations and fiscal management.
- The WGA Board is composed of the members of the organization which meet at least once a year at their annual meeting to elect the incoming chairman and to discuss the organization's work plan, programs, projects and activities for the following year and the amount budgeted for implementation. An executive committee, composed of the current chairman, the chairman-elect and the past chairman ensure that the work plan approved by the Board is acted upon and that all policy decisions and activities are carried through.
- In intervals between Board meetings, a staff council, composed of the chief of staff or top policy adviser for each governor, meets regularly when necessary to review and provide guidance to WGA activities. The council is advisory in nature and functions to review the draft budget and annual work plan, policy resolutions, and briefing materials.
- Membership Dues: WGA's income is generated from dues, interest and miscellaneous income from publication and other sales. The association also generates its income from the federal government and grants from private and public foundations. The Bureau of Statistics and Plans has not been aware of Guam's assessed contributions as of 1995. The Office of the Governor has been responsible for the coordination of payment to WGA.
- Guam Positions: Like the NGA, the governors of WGA have witnessed successes in its lobbying and legislative efforts with Congress and the Administration on issues and concerns affecting the governors. The WGA has been instrumental in thwarting efforts to reduce states' resource revenues, supporting small states' interest in federal grant in aid programs,

implementing changes in federal land management policies, reflecting regional interests in environmental legislation re-authorization, and in many other areas.

- Issues Needing Attention: The 2003 WGA Winter Meeting is scheduled for December 5-6, 2002 in Las Vegas, Nevada. The Governor's Office received the meeting's agenda and awaiting registration forms. As the meeting is a couple of weeks away, the following are concerns raised for immediate attention:

Governor's Delegation - The staff that will accompany the Governor and who will be actively participating in the meetings. Registration forms is forthcoming. The above information is necessary to facilitate travel arrangements, hotel reservations/accommodations, and for briefing book preparations.

Governor's Briefing Book - the forthcoming winter meeting focuses on two parts: a homeland security session; followed by the traditional WGA Winter meeting. Governors will take part in two round table discussions. In the first, executives from Western business firms will join the Governors to discuss how we can improve teaching and learning in our K-12 education system. The Western Governors University has launched a new masters program for teachers to help this critical effort, and WGA's foundation is helping to fund scholarships. In the second roundtable, the Governors expect a great discussion on governance and critical issues in a changing West. The veteran and newly elected governors will exchange ideas and information on priorities for the states, the region, the upcoming legislative sessions and the new Congress.

The Briefing Book is a package prepared for the use of the Governor and his staff who will be attending the meeting with him. The package includes: agenda of the meeting; the proposed policy positions and amendments that will be considered and voted upon for adoption during the plenary session; and input, comments, and Guam's position on each proposed policy/amendment as gathered from appropriate Government of Guam agencies.

International Organization: Economic and Social Commission for Asia and the Pacific (ESCAP)

- Establishment: ESCAP is one of five regional commissions for the United Nations. Established in 1947 as the Economic Commission for Asia and the Far East (ECAFE), its purpose is to assist in the social and economic development of 38 members and 10 associate member countries in its region, which extends from Iran in the west to Cook Islands in the east, in the Pacific Ocean. Associate Members include the Commonwealth of the Northern Mariana Islands, Cook Islands, the Federated States of Micronesia, Guam, Niue, Kiribati, the Republic of the Marshall Islands, Palau, and American Samoa.
- Mission: ESCAP serves as a clearing house for all information relating to developments in the region by establishing close links with relevant international and national institutions. ESCAP promotes in-depth research in important problems of the region, in cooperation with specialized agencies and other bodies, leading to the formulation of appropriate policies and programs. It also provides a forum for discussions and negotiations on problems of common

interest to countries of the region. Finally, ESCAP has a special in the mobilization of technical assistance for development.

- Governance and Organizational Structure: The scope of ESCAP activities includes the following programs: food and agriculture, rural development and environment, development planning and statistics, industry, marine resources, trade and population, transport, communications, tourism and shipping. Focus is also directed to excessive population growth, women's disadvantages and wide spread youth employment.
- ESCAP activities focus chiefly on providing expert advise to member countries; conducts studies on issues related to socio-economic development; provides training; helps mobilize local support for measures essential to sound social and economic growth; promotes regional cooperation; holds conferences and consultations among leaders and academics; improve services and reporting information; and assist individual governments in planning and implementing balances development programs. The program of work of the Commission is conducted through its annual sessions and through meetings of its inter-governmental committees and subsidiary bodies. The annual Commission session is assisted by a Committee of the Whole, a Technical and Drafting Committee and an informal committee on resolutions.
- Membership Dues: Guam contributes no membership dues to the Commission because of our status as an Associate Member. All decisions and policy matters relating to the island is decided upon by our administrative authority, the United States. As associate members we partake in the organizations work programs and activities.

Regional Organization: South Pacific Geoscience Commission (SOPAC)

- Establishment: SOPAC was established in 1972 as CCOP/SOPC (the Committee for Coordination of Joint Prospecting for Mineral resources in South Pacific Offshore Areas) under the sponsorship of the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP). In 1984, CCOP/SOPC changed its legal status to become an independent, regional inter-governmental body when its member countries signed a Memorandum of Understanding (MOU). This was replaced by a Treaty, embodying a new Constitution, signed in Kiribati in 1990 and known as the Tarawa Agreement. The organization's name was changed to SOPAC.

Guam is the only non-self governing territory in SOPAC. Guam was accepted into SOPAC as a full member on November 9, 1982. However, work projects submitted by Guam cannot be funded by the organization due to restrictions imposed by donor countries on the provision of assistance to U.S. territories.

- Mission: Fourteen (14) member nation organization, SOPAC is an independent, inter-governmental, regional organization that provides information on the physical environment of coastal and near-shore areas to assist with resource and environmental management; hazard evaluation and coastal protection; and planning and implementation of coastal development projects.

- Governance and Organizational Structure: the Commission is comprised of the Governing Council (member country representatives), the Secretariat (based in Suva, Fiji) and the Technical Advisory Group (TAG). TAG consists of advisors who are nominated by member countries and by supporting Governments and organizations, or are invited by the Secretariat. The Commission's Work Program is formulated from member country requests, and is carried out by its Secretariat based in Suva, Fiji. The Director is responsible for the overall management of the Technical Secretariat and the Deputy Director is responsible for managing the technical work program. The primary function of the Secretariat is to provide the governing council with advisory and support services for meetings and inter-sessional activities. This requires the initiation of projects and liaison with members and donors as well as maintaining a fully credible administration.
- Membership Dues: The University of Guam has been designated by the Governor as Guam's Official Point of Contact and as the entity responsible for paying SOPAC's annual dues. SOPAC has not recognized UOG as the Point of Contact and continues to send its correspondence to the Bureau and to the Office of the Governor. Guam has not paid its SOPAC dues since 1999 and is considered in arrears by SOPAC..

GUAM COASTAL MANAGEMENT PROGRAM (GCMP)

- The Guam Coastal Management Program (GCMP) has received 100% Federal funding through US Department of Commerce, National Oceanic and Atmospheric Administration, annual formula grants to Guam since 1976 (currently, \$1,072,000 is approved for FY 2003).
- The Coastal Management Program was developed on Guam as a core component of the Bureau of Statistics and Plans, based on local laws, regulations and resources and received Federal approval in 1979.
- GCMP employs the following FTE's: Administrator, Resources Information and Education Officer, three Planner III's, one Planner II, and one Planner I all in the Coastal Management Program, and a Planner III assigned to GIS. Also a new Planner II for Coastal Hazards and an Administrative Services Assistant are approved for future partial funding.

Functions of the GCMP

- Based on formal applications, certifies in writing that proposed federal actions and projects receiving federal funding or federal permits are consistent with Guam's approved Coastal Management Program (GCMP).
- Reviews and recommends actions on Guam Seashore Protection and Land Use Commission applications for BOSAP through the Application Review Committee.
- Coordinates federally funded projects on pollution control, environmental protection, natural and historic resources use and conservation, development management, hazard management and planning. A list of examples of projects follows.

- Researches information for and produces TV shows, newsletters, posters, publications, and public presentations for public education on coastal management issues.
- Networks with other government agencies and non-governmental organizations to coordinate activities and enhance related programs.
- Conducts Guam Federal Application Clearinghouse reviews for BOSAP.
- Assists with temporary BOSAP assignments such as the Hazard Mitigation Program.

Current Issues

- Update of the GCMP formal Program Document is needed to incorporate recent local laws and regulations. This requires presentation for federal approval.
 - The GCMP is supporting the development of a new Land Use Master Plan to replace the 1966 plan currently in effect.
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- A federally funded Coastal Nonpoint Source Pollution Program requires justification that the federal requirements, especially legally enforceable management practices, are operable in Guam under local law or regulation.
 - Development of Guam's Seashore Reserve Plan, mandated by local law in 1974, has not been accomplished but needs to be made ready for adoption.
 - The US Coral Reef Initiative's All-Island Strategic Plan is in need of updating.
 - Guam's reputation and participation by Guam in regional organizations such as SOPAC and SPC has been hurt by delinquency in paying annual dues.
 - Resources are needed to address Guam's Coastal Hazards, including typhoon and flooding impacts.
 - Guam is required to be represented at annual national and regional Coastal Zone Management Managers' meetings (Federal funds support attendance).
 - Semi-annual progress reports on the GCMP and its networked agencies are due April and October.
 - Annual program applications for continued federal funding for the GCMP must be submitted by June.

Critical/Urgent Issues Requiring Immediate Attention

- On Dec. 31, 2002 Guam is expected to default on its Flood Plain Management Retrofit Plan Agreement with FEMA due to violations in permitting of buildings in flood zones. This will affect future disaster assistance from FEMA, including the Hazard Mitigation Program. It is anticipated the default will trigger suspension from National Flood Insurance Program.
- As the appointed Hazard Mitigation Officer for the administration of FEMA's Hazard Mitigation Program's federal funds for the October 2001 earthquake (FEMA-DR-1397) and Typhoon Chata'an, (FEMA-DR-1426), the Bureau must submit a state management budget plan FEMA.
- The Government of Guam is opposed to the US Fish and Wildlife Service (under Department of the Interior) proposed Critical Habitat presentation for the endangered Marianas crow, Guam kingfisher and fruitbat. This proposed action must be completed by June 2003. Upon receipt of USFWS' economic analysis, the Bureau will assist in evaluating the assessment, provide comments and assist in the development of an official policy.

Completed GCMP Projects

- Guam harbor contamination assessment and dredging policies with WERI and GEPA
- Public Access to Public Resources Plan
- Printing of Guam Water Quality Standards Regulations with GEPA
- Printing of Guam Soil Erosion and Sediment Control Regulations with GEPA
- Printing of Archeological posters for Parks & Recreation's Historic Preservation
- Revision and printing of Guam Wildlife and Marine Species Sheets for Dept. Agriculture
- Guam Coral Reef Initiative start up with networked agencies
- Ugun Watershed Management Plan with Agriculture, UOG and GEPA
- One-stop building permitting set-up with networked agencies
- Provision of Global Positioning System (GPS) receivers to DP & R Historic Preservation
- Coral Reef Road Show village visits with Mayors and networked agencies
- Installation and monitoring of an innovative septic tank system with GEPA
- Update of Guam Hazard Mitigation Plan
- Monitoring of groundwater discharges at Tumon with GEPA

Ongoing and New GCMP Projects

- Monthly "Man, Land and Sea" TV show
- Quarterly "Man, Land and Sea" newsletter
- Database on Land Use Commission actions
- Annual Coastal Cleanup
- Annual Earth Week activities
- Coordination of Army Corps of Engineers Planning Projects
- Coastal Non-point Source Pollution Control
- Support of Geographic Information System implementation
- Environmental Emergency Response Plan development and adoption

- Baseline aquatic environmental survey for proposed Government of Guam landfill site
- Update of Guam ocean resources technical studies
- Marine monitoring by public volunteers
- Cumulative and secondary impacts of water recreation activities
- Septic tank assessment and mapping for Southern Guam
- Improving the DPW computerized building permit tracking system
- Updating Land Use Plans and Zoning Code
- Revising Seashore Reserve Draft Plan

LAND USE AND GEOGRAPHIC INFORMATION SYSTEM PLANNING PROGRAM

- Responsible for developing a Geographic information System and data bank for the collection, management and storage of Land Use Planning and other planning activities for the Bureau and for the Government of Guam agencies. Using data and maps linked in a GIS to review public and private development for impacts to the environment and the community, and to ensure that existing infrastructure can support such development.
- Presently a GIS Assistant from NOAA Coastal Services Center is working with the Bureau on GIS projects. His role here is to provide capacity building and complete several GIS that we can then build applications from. There is one year left on his two year term. It is unclear if we will be getting another assistant in the future.

Critical/Urgent Issues Requiring Immediate Attention

- Completion of the Bureau's Web Site. Presently the Bureau has a WEB site to serve GIS data, however it would be beneficial to serve to the public other information available at the Bureau.
- Assist other government agencies create GIS layers that will improve their operations.
- Ongoing work with Department of Public Works Official Street and House Numbering Maps.
- Erosion Control for Talofof Bay Park

Short Term Plans

- Provide GIS Training for Agencies
- Mapping of areas susceptible to erosion
- Improving the GIS web site
- Mapping of all Business Locations
- Automated Building Permits Application
- Automated Vehicle Tracking System

Long Term Plans

- As the State Data Center, re-establishing the Bureau of Information Technology to assist in the collection and distribution of data for the public and other government agencies. The Bureau should act as a repository for all government data including statistical data, demographics, social, economic and other data required for all planning activities. The public should be able to access a variety of current data at a singular location. If the data is not stored in the Bureau's data warehouse, links should be available to track the required information. The Bureau of Information Technology was created to address technology issues for the entire Government of Guam from the executive level. The BIT should provide data standards and direction of application development that would be applicable for the entire Government of Guam. Also investigate ways the government can provide internet and email services at a reasonable cost to the agencies. Investigating how E-Government should be used to improve efficiency should be an initiative for the BIT.
- Interested in working with GWA to update water and wastewater maps and facility data.
- Updating of the Benthic Maps for Coral Reef using the latest technology.
- Using GIS, improve the method of disaster recovery, especially in the business assessment after a disaster.

PLANNING INFORMATION PROGRAM

The Planning Information Program is responsible for coordinating the Government of Guam's data management activities to ensure availability of and access to the information required for government-wide planning and policy purposes. The Program's goal is to coordinate information management within the Government of Guam to develop improved data capabilities including the following: improve communication between the producers and users of data; develop more coordinated flow of data and information between agencies; identify and eliminate some of the existing gaps in available information; and provide direct assistance to agencies with data needs. The overall objective of the Planning Information Program is to facilitate the delivery of economic, social, and physical data to planners and other individuals with information requirements.

State Data Center Program

- The State Data Center (SDC) Program, created in 1978, is a cooperative program that provides easy and efficient access to U.S. Census Bureau data and information through a wide network of lead, coordinating and affiliate agencies. A Memorandum of Understanding (MOU) between each state, the District of Columbia, and the outlying areas support this partnership. The SDCs are official sources of demographic, economic, and social statistics produced by the Census Bureau. The State Data Center also conducts data research and analysis, provides technical information and consultation to planners and researchers in the use of Census data for planning and decision making, as well as providing information to the general public. The State Data Center MOU is up for renewal in December 2002.

- Guam's State Data Center was transferred from the former Guam Department of Commerce to the Bureau of Statistics and Plans. As the Lead Agency, the Bureau is the official repository of Census data and information and is responsible for dissemination of Census data products to State Data Center Affiliates and participating in Census Bureau data collection programs.
- State Data Center documents collection is currently housed in the Tiyan office with the Economic Research Center (ERC) of the Guam Department of Labor. The SDC documents are stored in Tiyan due to space constraints at the Bureau. Formerly under the Guam Department of Commerce, the ERC staff will continue to maintain the collection and disseminate the Census data product to the Affiliates until other arrangements can be made.
- The Interagency Committee on Population is an ad hoc group formed by the Guam State Data Center affiliates to provide maximum Government of Guam participation in all phases of the decennial censuses such as questionnaire development and identifying data products. It acts as a coordinator between the Census Bureau and the Government of Guam for the various Census Bureau programs.

2000 Census of Population and Housing Data Products

- The Planning Information Program monitors the flow of Guam 2000 Census data products from the Census Bureau. All 2000 Census data products are initially released on the internet with the printed or CD-ROM version available at a later date. Current and expected data products include:
 - Demographic Profile (released February 2002)
 - Summary File 3 (expected December 2002)
 - Census 2000: Social, Economic, and Housing Characteristics (PHC-4) in 2003
 - Public Use Microdata Sample (PUMS) File in 2003
- The Planning Information Program also monitors the release of Guam 2000 Census maps and geographic products. A variety of maps, boundary files, and other geographic products are available to help users locate and identify geographic areas. Current maps and geographic data products include:
 - Maps at each level of Census geography
 - Boundary outline files at each level of geography
 - Urbanized Area (UA) and Urban Cluster (UC) maps
 - TIGER Line Files and Urbanized Area TIGER Line Files
 - Tabulation and enumeration block relationship files
- The Census Bureau is releasing 1990 Census geographic data products including:
 - Maps at each level of Census geography
 - Boundary outline files at each level of geography

Compact Impact

- The Compact of Free Association Acts (P.L.99-239 and P.L.99-658) established the relationship between the United States and the Marshall Islands, the Federated States of Micronesia, and

Palau (collectively known as the FAS or Freely Associated States). Compact immigration provisions authorize unrestricted immigration into the United States, its territories and possessions, enabling citizens of these nations to enter into, lawfully engage in occupations, and establish residence as non-immigrant aliens. In recognition of the possible adverse impact to Guam, Congress promised to appropriate sums to cover costs incurred as a result of any increased demands placed on educational and social services by these non-immigrants.

- The Planning Information Program has been tasked with the overall effort to provide an annual report to Congress on the costs incurred by the Government of Guam as a result of any increased demands placed on educational and social services by FAS citizens.
 - The Program monitors the ongoing Compact renewal negotiations.
 - The 1986 Compact with the Federated States of Micronesia and the Marshall Islands expired in 2001 and is currently operating under the two extension clause.
 - Negotiations have been completed on Compact II. A basic agreement has been reached with the United States over economic aid over the next 20 years.
 - The new Compact must be approved by the U.S. Congress before October 1, 2003.
 - The Program monitors changes in Immigration and Naturalization Service rules and regulations as they may pertain to FAS citizens.
 - The Program monitors Congressional hearings on the Compacts of Free Association such as was generated by the Government Accounting Office review of the Compacts and how its funding was spent.

Social and Economic Statistics

- The Planning Information Program currently produces publications containing information on population and housing, utilities, vital statistics, education, tourism, federal expenditures, government revenues and expenditures, and other socio-economic data provided by various government agencies.
 - “Atan I Islan Guam” is an annual compilation of social and economic indicators for Guam in the form of a 2-page leaflet. This brochure provides data users with a convenient reference source of general statistical information. The latest publication was released in August 2002.
 - The “2000-2001 Annual Economic Review” features various economic articles and features, annual economic highlights, and 100 tables containing various socio-economic data. The Planning Information Program is assisting the Economic Research Center under an agreement with the Guam Department of Labor.
- The Program has produced in-house publications generated from the Guam 2000 Census data.
 - “Island-wide and Election District (Village) Summary Table” was prepared based on the 2000 Census Population and Housing Profile. This “Summary Table” consolidates the

information at the island-wide and village levels of Census Geography to allow side-by-side comparisons for each of the Census data items.

- The "2000 Census Population and Housing Profile - Guam", produced by the Census Bureau, was reformatted due to its large publication size. The original publication was divided into two publications: a) Guam and the villages and b) Census Designated Places. A table of contents was added along with divider sheets to separate individual geographic entities.
- The "Profile of General Demographic Characteristics for Guam: Comparison 1990 and 2000" was also prepared. This publication contains data tables provided by the former Guam Department of Commerce.

Economic Research Center

- The Economic Research Center (ERC) is principally involved in the collection, compilation, analysis, and dissemination of socioeconomic information related to Guam. ERC monitors current economic events and forecasts future conditions, extends technical assistance to other government agencies, provides advisory services to extant and prospective local businesses and off-island investors and assists in the formulation of government policies affecting Guam's economy and development.
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- Public Law 26-76 transferred the duties and operations of the former Department of Commerce's Economic Research Center (ERC) to the Bureau of Statistics and Plans. Executive Order 2002-14 transferred the ERC to the Guam Department of Labor.
 - The Planning Information Program continues to assess and participate in discussions on the integration of the ERC with Labor. This is due to the Program's working relations with the ERC in the areas of Census activities and economic data collection.
 - Current ERC publications include the following:
 - Guam Annual Economic Review
 - Guam Economic Review Quarterly Report
 - Guam Consumer Price Index
 - Guam's Export Data
 - Guam's Import Data
 - The Guam Department of Labor had been named as the Government of Guam's liaison for the upcoming 2002 Economic Census for Guam. The ERC will assist the Census Bureau in conducting the Census.

Data Processing Assistance

- The Planning Information Program provides technical support and assistance to government agencies conducting surveys or censuses. The program provides training to various agencies on questionnaire design and layout, data entry and editing, tabulation and statistical programming using the Census Bureau's IMPS software.

- **Guam Visitors Bureau Arrival Statistics Processing**
 - The Planning Information Program developed the statistical program to compile and process the monthly visitor arrival statistics using the IMPS software.
 - The Planning Information Program performs secondary data checks and validates data integrity on all arrivals information taken from the Guam Customs/Agriculture Declaration form.
 - Special tabulations are performed at the request of the Guam Visitors Bureau such as looking at various cohorts and study their reason for travel and their activities while on Guam.
 - The Planning Information Program also maintains an archive of the arrival data files.
- **Current Labor Force Survey**
 - The Planning Information Program provides technical assistance in data analysis and processing to produce the Department of Labor reports on Guam's labor force participation, the unemployment situation on Guam, and household and individual income information.
 - The Planning Information Program also maintains an archive of the survey data files.

Internet Access to Guam Data

- The Bureau of Statistics and Plans currently does not have an agency website. Therefore, the Bureau can not maintain the former Guam Department of Commerce's website which was transferred to the Bureau when Commerce was abolished by P.L. 26-76. The existing Commerce website provides the public with access to social and economic data about Guam. As the State Data Center Lead Agency, the Memorandum of Understanding (MOU) with the Census Bureau required the Guam Department of Commerce to set up of a website to make available census-related data. This function has also been transferred to the Bureau.
- The Bureau of Statistics and Plans website would establish a web presence for the Bureau of Statistics and Plans separate from the GIS website. The website should house all information for the Bureau.
- The website would provide for the continuance of the former Commerce site and allow for further development and information updates..
- The website would provide immediate access to Guam Census data.

Guam Development Planning Library

- The Planning Information Program maintains and updates a library and a bibliographic database file of planning and statistical documents. The library currently houses 6,000 entries which is

inclusive of Guam, the Pacific, and United States reports essential for planning and policymaking purposes. The purpose of the library is to archive and assist users with access to Guam publications for research purposes.

- The Program produces three newsletters and an annotated bibliography of Government of Guam documents: the "*Planner's Bookshelf*" quarterly newsletter keeps planners and researchers informed of currently released documents on Guam; the "*Leblon Maplaneha*" is a quarterly in-house newsletter of newly acquired publications inclusive of United States and Pacific reports; the "*Guam State Clearinghouse Grants*" newsletter is produced quarterly and consists of a compilation of grant applications submitted for clearinghouse review; and the "*Guam Inventory of Planning Information*" published every five years with periodic interim updates, is an annotated bibliography of documents containing social, economic, physical and environmental planning information on Guam.
- The Planning Information Program uses the bibliographic software, ProCite, to maintain and update the following information databases:
 - Guam State Clearinghouse Grants: The Bureau is part of the Guam State Clearinghouse Review Committee. Applications are reviewed for program consistencies with local and federal regulations and ensures that application submissions are not duplicated. The grant applications submitted for review are entered into a clearinghouse database and kept on file for five years.
 - Guam Public Laws and Executive Orders: The Guam Public Laws and the Executive Orders of the Governor are maintained and updated for research purposes.
 - Pacific Daily News Article Database: This database contains a summary of news articles concerning Guam and has been maintained since 1996.

Publications

- The Planning Information Program produces the following publications:
 - Guam Annual Economic Review (2000-2001)
 - Atan Islan Guam
 - Guam Inventory of Planning Information
 - Guam State Clearinghouse Grants Newsletter
 - Planner's Bookshelf Newsletter
 - Leblon Maplaneha Newsletter

Critical/Urgent Issues Requiring Immediate Attention:

Compact Impact

The Compact of Free Association Acts (P.L.99-239 and P.L.99-658) established the relationship between the United States and the Marshall Islands, the Federated States of Micronesia, and Palau (collectively known as the FAS or Freely Associated States). Compact immigration provisions

authorize unrestricted immigration into the United States, its territories and possessions, enabling citizens of these nations to enter into, lawfully engage in occupations, and establish residence as non-immigrant aliens. In recognition of the possible adverse impact to Guam, Congress promised to appropriate sums to cover costs incurred as a result of any increased demands placed on educational and social services by these non-immigrants.

- For the period FY 1988 to FY 2001 the cost incurred for providing educational and social services to citizens of the Freely Associated States was **\$203.28 million** with an unfunded federal reimbursement amount of **\$164.57 million**.
- The reimbursement amount is inadequate. It represents less than 20 percent of the costs identified by Government of Guam agencies.
- Restrictions on the use of the reimbursement funds for capital improvement projects (CIP) only, subject to the approval of the Department of the Interior, Office of Insular Affairs, does not allow for the money to be directed at education and health programs which have suffered the greatest impact.
- Guam has not been able to participate in the recently complete Compact renegotiations. While joint communiques and news reports have provided some information, no details of what has been formally agreed to have been released.

State Data Center

The State Data Center (SDC) Program, created in 1978, is a cooperative program provides easy and efficient access to U.S. Census Bureau data and information through a wide network of lead, coordinating and affiliate agencies in each state and outlying area.. A Memorandum of Understanding between each state and outlying area supports this partnership. The SDCs are official sources of demographic, economic, and social statistics produced by the Census Bureau.

- The Guam State Data Center has been transferred to the Bureau of Statistics and Plans after the Guam Department of Commerce was abolished by Guam Public Law 26-76 and its programs transferred to other agencies by P.L.26-76 or Executive Order 2002-14.
- State Data Center documents collection are currently housed in the Tiyan office with the Economic Research Center (ERC) of the Guam Department of Labor. The SDC documents are stored at Tiyan due to space constraints at the Bureau. Formerly under the Guam Department of Commerce, the ERC staff will continue to maintain the collection and disseminate the Census data product to the Affiliates until other arrangements can be made.
- The Bureau of Statistics and Plans has asked the Guam Department of Labor to be the contact agency for the upcoming Economic Census due to the lack of manpower.
- The State Data Center MOU is up for renewal in December 2002 Guam will benefit from continuing its participation because SDCs are allowed access to selected data sets on an embargo basis prior to its release to the public. Guam will also benefit because the SDC has

access to the Census Bureau's American FactFinder (Tier 3) Advance Query system when it becomes available at no cost to the SDC. This web-based data dissemination system is intended to allow the SDC to access Census 2000 microdata to create customized Census 2000 tabulations.

- To be useful to planners and researchers, the timely release of the 2000 Census data is important. The Government of Guam should pursue and encourage Census officials for the quick release of this needed information for effective public policy making and planning.
- Guam needs to continue to push for cross-tabulations similar to those done in 1980 and 1990. Currently, the only cross-tabulations planned cross summary items by geography in the Population Profiles and the printed publication. Because Guam's population is small, Guam's population and housing characteristics is very different from those of the States. For example, Guam continues to have a significant military and military dependent population. Cross-tabulations which provide a series of tables crossing type of military household by the other population and housing characteristics will assist Guam in planning for the needs of both its civilian and military populations.
- There is a need to develop a website for Guam Census data as stated in the MOU.

Economic Research Center

The Economic Research Center (ERC) is principally involved in the collection, compilation, analysis, and dissemination of socioeconomic information related to Guam. ERC monitors current economic events and forecasts future conditions, extends technical assistance to other government agencies, provides advisory services to extant and prospective local businesses and off-island investors and assists in the formulation of government policies affecting Guam's economy and development.

- Public Law 26-76 transferred the duties and operations of the former Department of Commerce's Economic Research Center (ERC) to the Bureau of Statistics and Plans. Executive Order 2002-14 transferred the ERC to the Guam Department of Labor.
 - The purpose was to have the ERC under the direction of an Economist.
 - The Bureau of Statistics and Plans does not have the physical space to house the ERC.
 - Management and oversight of the ERC would be difficult; the Bureau is at Adelup and the ERC is in Tiyan.
- Currently, the legislature funded the ERC under the Bureau of Statistics and Plans, not Department of Labor. The status of the Executive Order is now in question.
- The Planning Information Program continues to assess and participate in discussions on the integration of the ERC with Labor. This is due to the Program's working relations with the ERC in the areas of Census activities and economic data collection.

USDA Rural Housing Service Program

The USDA Rural Housing Service helps rural communities and individuals by providing loans and grants for housing and community facilities. It provides funding for single family homes, apartments for low-income persons or the elderly, housing for farm laborers, childcare centers, fire and police stations, hospitals, libraries, nursing homes, schools, and much more.

- Home loans are no longer available under the USDA Rural Housing Service programs because Dededo had a population larger than allowed under program regulations:
 - Single Family Housing Guaranteed Loan Program
 - Single Family Rural Housing Direct Loan Program
 - Multi-family Housing Program
- The Planning Information Program provided an analysis of available 1990 and 2000 Census data at various levels of Census geography for use by the Guam USDA Rural Development program to resolve this problem. Arguments for a waiver have apparently failed; no loans in Dededo are currently available.
- If the population of Yigo, Tamuning and/or Mangilao rises above the threshold of 25,000 persons, these villages will also become ineligible for loans after the 2010 Census..

Internet Access to Guam Data

The Bureau of Statistics and Plans currently does not have an agency website. Therefore, the Bureau can not maintain the former Guam Department of Commerce's website which was transferred to the Bureau when Commerce was abolished by Public Law. 26-76. It provided the public with access to social and economic data about Guam. As the State Data Center Lead Agency, the Memorandum of Understanding (MOU) with the Census Bureau required the Guam Department of Commerce to set up of a website to make available census-related data. This function has also been transferred to the Bureau.

- No funding is available to pay for the former Commerce website currently hosted by the Guam Department of Administration. It is subject to termination and closure.
- No training in web page design has been conducted.

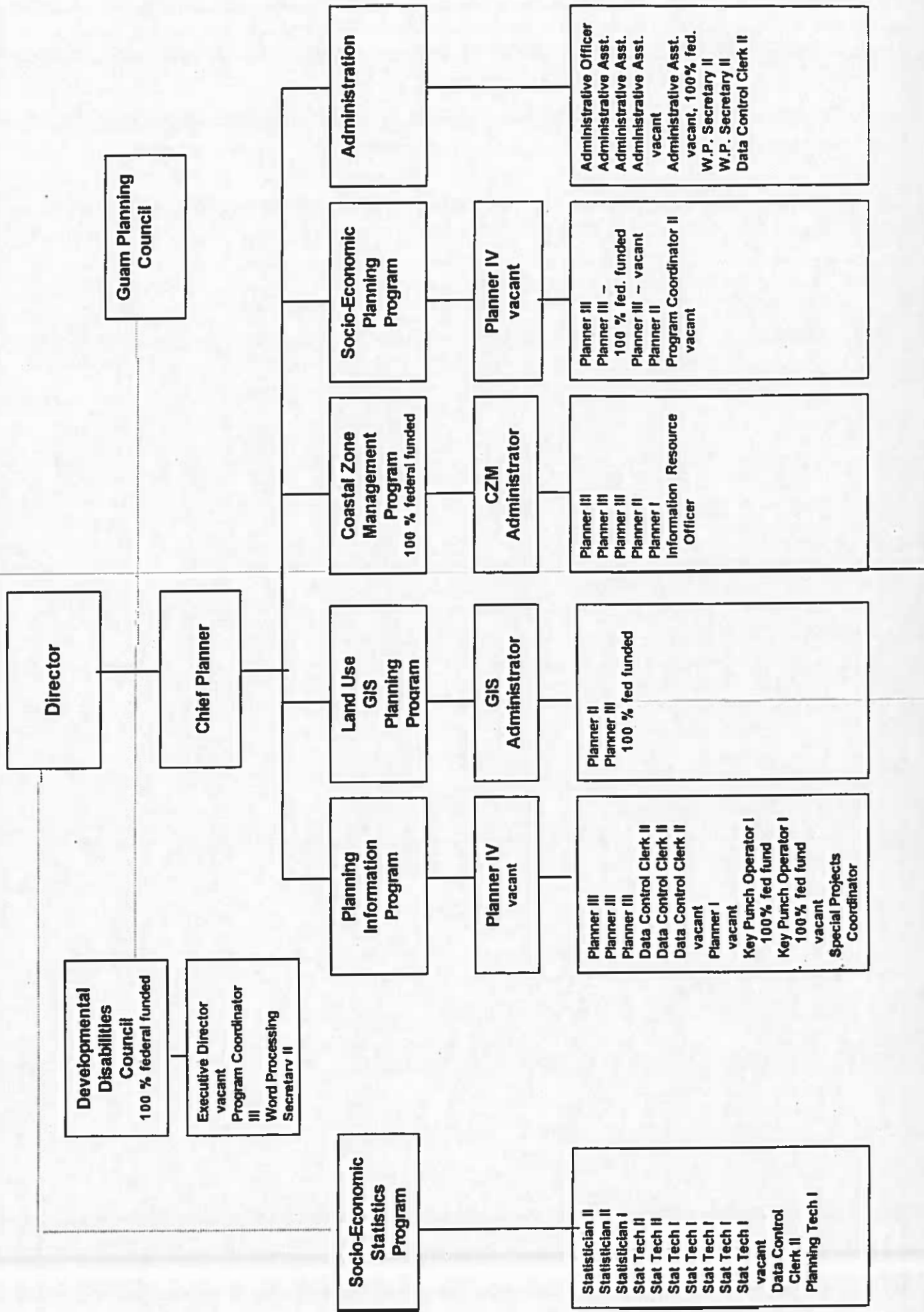
Western Pacific Fishery Information Network (WPACFIN)

The Western Pacific Fishery Information Network (WPACFIN) is the western Pacific component of the Pacific Fishery Information Network (PACFIN) and the former Guam Department of Commerce was a participating agency. This is a cooperative effort of the Pacific areas in the collection, processing, analysis, and management of fisheries data to develop, implement, and evaluate fishery management plans for the western Pacific region.

On Guam, activities involve data collection and data entry of weight frequency data from tuna off-loaded by foreign longliners at Guam's commercial port. The objective is to supplement large scale

fisheries data collection and inputting activities conducted under the Western Pacific Fishery Information Network and assist in the management of Guam's inter-jurisdictional fishery resource.

- With the closure of the Guam Department of Commerce, Economic Development Planning (EDP) staff are still housed at the Tiyan office with boxed scanned transshipment log sheets dating back to the 1980's. The staff and operations must be relocated from the Tiyan office to Adelup. However, there is currently no identified space for the relocation.
- Power fluctuations occurring at the Tiyan office has caused equipment damage, the fax machine being the latest casualty.
- A federally funded program (CFDA 11.437 - Pacific Fisheries Data Program, NOAA), the grant calls for two (2) Keypunch Operators I. One of the positions is currently vacant and needs to be filled.



Functional Chart Fiscal Year 2003

ADMINISTRATION

Ten (10) FTE

Responsible for providing executive direction, administration and financial support necessary for the effective implementation of the Bureau's programs, the Guam Planning Council and the Developmental Disabilities Council.

SOCIO-ECONOMIC PLANNING PROGRAM

Six (6) FTE

Responsible for coordinating, preparing and assisting in the development of plans, policies and studies that further economic and social goals, priorities and planning activities.

PLANNING INFORMATION PROGRAM

Nine (9) FTE

Responsible for serving as Guam's US Census liaison, State Data Center, analyzing and publishing statistical information and providing information required to assist and support the Bureau, Guam Planning Council and other agencies as requested.

LAND USE GEOGRAPHIC INFORMATION SYSTEM PLANNING PROGRAM

Three (3) FTE

Responsible for developing a geographic information system and data bank for the collection and storage of land use and socio-economic planning information.

SOCIO-ECONOMIC STATISTICS PROGRAM

Twelve (12) FTE

Responsible for collecting, compiling and publishing scientific indices and economic indicator data, and conducting census of businesses. Until there exists a Chief Economist position to oversee this Program, its operations are being overseen by the Department of Labor's Bureau of Labor Statistics.

GUAM COASTAL MANAGEMENT PROGRAM

Seven (7) FTE

Responsible for coordinating and assisting the development and implementation of plans, policies and programs which affect the management, use and preservation of Guam's land and ocean resources to ensure consistency amongst the plans, policies and programs such that Guam's resources are effectively used for the benefit of present and future generations.

GUAM PLANNING COUNCIL

All of the Bureau's Staff as Required

Responsible for overseeing the adoption process of the 16 elements of Guam's island-wide Comprehensive Development Plan and providing staff support to the Council.

DEVELOPMENTAL DISABILITIES COUNCIL

Three (3) FTE

Responsible for advocating for systems change, public policy and best practices that promote the full inclusion and integration of people with developmental disabilities.

FUNDING REQUIREMENTS FOR REMAINING 8 MONTHS OF FY 2003

ADMINISTRATION

<u>Name:</u>	<u>Position Title:</u>	<u>Annual Salaries:</u>	<u>Annual Benefits:</u>	<u>Annual TOTAL:</u>	<u>Sal. Req. 2/01 -9/30/03</u>	<u>Ben. Req. 2/01 -9/30/03</u>	<u>Tot. Req. 2/01 -9/30/03</u>
Isabel D.S.A. Lujan	Director*	\$75,208.00	\$25,189.00	\$100,397.00	\$49,752.98	\$16,663.49	\$66,416.48
Machelle A.C. Leon Guerrero	Chief Planner	\$63,428.00	\$20,043.00	\$83,471.00	\$41,960.06	\$13,259.22	\$55,219.28
Therese C. Aguión	WP Secretary II	\$31,011.00	\$11,615.00	\$42,626.00	\$20,514.97	\$7,683.77	\$28,198.74
VACANT	Administrative Assistant	\$22,942.00	\$10,509.00	\$33,451.00	\$15,177.02	\$6,952.11	\$22,129.12
Terry L. Cuabo	Admin. Officer	\$31,493.00	\$12,310.00	\$43,803.00	\$20,833.83	\$8,143.54	\$28,977.37
Nydia H. Liarenas	Administrative Assistant	\$29,825.00	\$11,739.00	\$41,564.00	\$19,730.38	\$7,765.80	\$27,496.18
Marylou S. Gogo	Administrative Assistant	\$34,414.00	\$13,112.00	\$47,526.00	\$22,766.18	\$8,674.09	\$31,440.28
Mercy A. Villena	WP Secretary II	\$22,471.00	\$10,826.00	\$33,297.00	\$14,865.43	\$7,161.82	\$22,027.25
Peter Leon Guerrero	Data Control Clerk II*	\$17,635.00	\$6,623.00	\$24,258.00	\$11,666.23	\$4,381.37	\$16,047.60
	Sub-total:	\$328,427.00	\$121,966.00	\$450,393.00	\$217,267.09	\$80,685.20	\$297,952.29

LAND USE GIS PLANNING PROGRAM

Evangeline D. Lujan	GIS Manager	\$54,329.00	\$18,465.00	\$72,794.00	\$35,940.72	\$12,215.31	\$48,156.03
Timothy Semuda	Planner I	\$26,520.00	\$10,945.00	\$37,465.00	\$17,544.00	\$7,240.54	\$24,784.54
	Sub-total:	\$80,849.00	\$29,410.00	\$110,259.00	\$53,484.72	\$19,455.85	\$72,940.57

SOCIO-ECONOMIC PLANNING PROGRAM

Ernest E. Caseres	Planner III	\$49,915.00	\$13,130.00	\$63,045.00	\$33,020.69	\$8,686.00	\$41,706.69
VACANT	Program Coordinator II	\$26,520.00	\$11,937.00	\$38,457.00	\$17,544.00	\$7,896.78	\$25,440.78
Mildred B. Erguiza	Planner II	\$43,018.00	\$16,352.00	\$59,370.00	\$28,458.06	\$10,817.48	\$39,275.54
VACANT	Planner IV	\$31,064.00	\$13,184.00	\$44,248.00	\$20,550.03	\$8,721.72	\$29,271.75
VACANT	Planner III	\$28,678.00	\$12,529.00	\$41,207.00	\$18,971.60	\$8,288.42	\$27,260.02
	Sub-total:	\$179,195.00	\$67,132.00	\$246,327.00	\$118,544.38	\$44,410.40	\$162,954.78

PLANNING INFORMATION PROGRAM

Calvin A. Saruwatari	Planner III	\$49,915.00	\$15,371.00	\$65,286.00	\$33,020.69	\$10,168.51	\$43,189.20
Monica J. Guerrero	Planner III	\$44,524.00	\$14,004.00	\$58,528.00	\$29,454.34	\$9,264.18	\$38,718.52
Janet A. Quituagua	Planner III	\$48,227.00	\$14,317.00	\$63,134.00	\$31,904.02	\$9,861.55	\$41,765.57
VACANT	Data Control Clerk II	\$17,635.00	\$9,433.00	\$27,133.00	\$11,666.23	\$6,283.29	\$17,949.52
Julie Rose U. Nededog	Data Control Clerk II	\$27,379.00	\$11,533.00	\$39,042.00	\$18,112.26	\$7,715.52	\$25,827.78
Roberto Hornada Jurinario	Spec. Proj. Coord.*	\$35,848.00	\$14,437.00	\$50,345.00	\$23,714.83	\$9,590.32	\$33,305.15
VACANT	Planner IV	\$31,064.00	\$13,071.00	\$44,135.00	\$20,550.03	\$8,646.97	\$29,197.00
James Cushing, Jr.	Data Control Clerk II	\$22,044.00	\$7,333.00	\$29,877.00	\$14,582.95	\$5,181.83	\$19,764.78
	Sub-total:	\$276,636.00	\$100,944.00	\$377,480.00	\$183,005.35	\$66,712.18	\$249,717.54

* Unclassified Appointment

BUSINESS AND ECONOMIC STATISTICS PROGRAM

Edwin Verzosa	Statistician II	\$30,972.00	\$12,054.00	\$43,026.00	\$20,489.17	\$7,974.18	\$28,463.35
Naomi Aquinino	Data Control Clerk II	\$22,044.00	\$9,603.00	\$31,647.00	\$14,582.95	\$6,352.75	\$20,935.71
Selina C. Tenorio	Statistical Technician II	\$26,453.00	\$11,805.00	\$38,258.00	\$17,499.68	\$7,809.46	\$25,309.14
Bertha M. Toves	Statistical Technician II	\$26,453.00	\$11,805.00	\$38,258.00	\$17,499.68	\$7,809.46	\$25,309.14
Antonette Pitter	Statistician I	\$29,944.00	\$12,764.00	\$42,708.00	\$19,809.11	\$8,443.88	\$28,252.98
Janett T. Gozalo	Statistician II	\$32,119.00	\$12,369.00	\$44,488.00	\$21,247.95	\$8,182.57	\$29,430.52
Catherine Cruz	Statistical Technician I	\$23,318.00	\$8,070.00	\$31,388.00	\$15,425.75	\$5,338.62	\$20,764.37
VACANT	Statistical Technician I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bernadette Reyes	Statistical Technician I	\$23,318.00	\$9,953.00	\$33,271.00	\$15,425.75	\$6,584.29	\$22,010.05
Olivia Fernandez	Statistical Technician I	\$20,820.00	\$7,384.00	\$28,204.00	\$13,773.23	\$4,884.80	\$18,658.03
Gloria T. Ponce	Planning Technician I	\$24,968.00	\$10,044.00	\$35,012.00	\$16,517.29	\$6,644.49	\$23,161.78
Marietta Balbastro	Statistical Technician I	\$20,820.00	\$9,221.00	\$30,041.00	\$13,773.23	\$6,100.05	\$19,873.28
Sub-total:		\$281,229.00	\$115,072.00	\$396,301.00	\$186,043.80	\$76,124.55	\$262,168.35

TOTALS:

\$1,146,336.00	\$434,424.00	\$1,580,760.00	\$758,345.35	\$287,388.18	\$1,045,733.54
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FY 2003 ACTIVE FEDERAL GRANT PROGRAMS

As of: November 22, 2002

<u>Program Title:</u>	<u>Grant Award #:</u>	<u>Grant Period</u>	<u>Award Amount:</u>	<u>YTD Exp./Enc.</u>	<u>YTD Balance:</u>
Real Choice Systems Change Starter Grant	10-P-91413/9-01	02/25/01- 12/31/02	\$50,000.00	\$10,000.00	\$40,000.00
FY 2000 Guam Coastal Management Program	NA970Z0160	10/01/99 -12/31/02	\$777,000.00		
FY 2000 Local Law Enforcement Block Grant	2000LEBX1471	01/03/01 - 1/31/03	\$508,125.00	\$500,846.58	\$7,278.42
Western Pacific Fishery Info. Network	NA17FN2305	07/01/02 -06/30/03	\$40,000.00	\$0.00	\$40,000.00
Developmental Disabilities Council	G-0201GUBS87	10/01/01- 09/30/03	\$234,348.00	\$68,216.84	\$166,131.16
Guam's Interjurisdictional Fisheries Resource	NA16F12729	10/01/02 - 09/30/03	\$12,441.00	\$0.00	\$12,441.00
FY 1999 Byrne Formula Grant	1999DBBX0066	10/01/98 - 09/30/03	\$1,328,400.00	\$1,328,158.30	\$241.70
FY 2000 Byrne Formula Grant	2000DBMU0066	10/01/99 -09/30/03	\$1,286,100.00	\$1,228,774.45	\$57,325.55
FY 2001 Byrne Formula Grant	2001DBBX0066	10/01/00- 09/30/03	\$1,336,068.00	\$1,244,317.14	\$91,750.86
FY 2000 Resident Substance Abuse Treatment Prog.	2000RTVX0032	10/01/99 -09/30/03	\$241,826.00	\$230,932.62	\$10,893.38
FY 2001 Resident Substance Abuse Treatment Prog.	2001RTBX0036	10/01/00 - 09/30/03	\$242,771.00	\$237,916.00	\$4,855.00
FY 2001 Local Law Enforcement Block Grant	2001LBBX1927	10/16/01 - 10/15/03	\$470,250.00	\$458,342.00	\$13,908.00
Fuelsan I Familia II Program	90DF0035/01	09/30/02 - 02/28/04	\$50,000.00	\$0.00	\$50,000.00
FY 2003 Guam Coastal Management Program	NA170Z2332	10/01/02 - 03/31/04	\$1,072,000.00	\$0.00	\$1,072,000.00
FY 2002 Resident Substance Abuse Treatment Prog.	2002RTBX0037	10/01/01- 09/30/04	\$272,763.00	\$0.00	\$272,763.00
FY 2002 Local Law Enforcement Block Grant	2002LBBX1900	10/16/02 -10/15/04	\$1,235,250.00	\$0.00	\$1,235,250.00
FY 2002 Byrne Formula Grant	2002DBBX0066	10/01/01- 09/30/05	\$1,299,552.00	\$975,466.00	\$324,086.00
A & E Study to Develop Deep Draft Wharf	07-01-05196	07/2002 -06/2007	\$1,200,000.00	\$0.00	\$1,200,000.00
		TOTALS:	\$11,656,894.00	\$6,280,969.93	\$4,598,924.07

** \$300,000 match required to be provided by the Port Authority of Guam.

Bureau of Statistic & Plans FEDERALLY-FUNDED Staffing Levels

ADMINISTRATION

Name:	Position Title:	Salaries:	Benefits:	TOTAL:
<u>BYRNE FORMULA GRANT (100% Federally Funded)</u>				
Lola Leon Guerrero	Planner III	\$41,584.00	\$15,959.00	\$57,543.00
Carmelita Blas	Special Assistant*	\$46,596.00	\$2,889.00	\$49,485.00
	Sub-total:	\$88,180.00	\$18,848.00	\$107,028.00
<u>GUAM COASTAL MANAGEMENT PROGRAM (100% Federally Funded)</u>				
Michael J. Gawel	Administrator	\$55,274.00	\$19,717.00	\$74,991.00
Amelia DeLeon	Planner III	\$44,524.00	\$16,120.00	\$60,644.00
Raymond V.C. Caseres	Planner II	\$44,524.00	\$13,891.00	\$58,415.00
Francis L.G. Damian	Planner III	\$41,584.00	\$15,115.00	\$56,699.00
Victor Torres	Planner III	\$41,584.00	\$15,959.00	\$57,543.00
Maria A. Flores	Res.Info. & Educa. Officer	\$35,848.00	\$13,392.00	\$49,240.00
Teresita M. Perez	Planner III	\$43,018.00	\$16,352.00	\$59,370.00
Sonia M. Shjestad	Planner I	\$24,656.00	\$10,079.00	\$34,735.00
VACANT	Special Assistant	\$46,596.00	\$15,004.00	\$61,600.00
VACANT	Admin. Asst.	\$22,942.00	\$12,377.00	\$35,319.00
	Sub-total:	\$400,550.00	\$148,006.00	\$548,556.00

GUAM DEVELOPMENTAL DISABILITIES COUNCIL (100% Federally Funded)

VACANT	Director, DDC*	\$53,432.00	\$19,211.00	\$72,643.00
Davis Tevid	Program Coordinator III	\$43,018.00	\$15,360.00	\$58,378.00
Phyllis Topasna	Word Proc. Sec. II	\$26,965.00	\$10,954.00	\$37,919.00
	Sub-total:	\$123,415.00	\$45,525.00	\$168,940.00

INTERJURISDICTIONAL FISHERIES ACT (IFA) GRANT (100% Federally Funded)

Emily M.C. Taitano	Keypunch Operator I*	\$16,656.00	\$8,124.00	\$24,780.00
VACANT	Keypunch Operator I*	\$16,656.00	\$9,116.00	\$25,772.00
	Sub-total:	\$33,312.00	\$17,240.00	\$50,552.00

* Unclassified Appointment

Calendar of Critical Events and Activities

DATE	EVENT / DESCRIPTION / PRODUCT(S)	PURPOSE / AUTHORITIES	REQUIRED TASKS	AGENCY(S)
10/2/2002	Coral Reef Taskforce Mtg, Puerto Rico	NOAA: (301) 713-0299x139	recommend to governor,	sponsored/coordinated by
10/3/2002	EEZ Aquaculture Guidelines Wkshop, HI	Magnusen-Stevens Act	GovGuam attendee	WESTPAC
10/15/2002	115th Western Pacific Fisheries Mgt Council Mtg, Hawaii	Magnusen-Stevens Act	Review and coordinate positions on agenda items.	BOSAP, Agri, DLM
11/18/2002	MHLC Preparatory Conference, Manila	Magnusen-Stevens Act	Review and coordinate positions on agenda items.	
12/17/2002	Public comment period for USFWS proposed critical habitat designation ends.	US Fish & Wildlife Federal Register Announcement (Audubon Society, EarthJustice versus USFWS)	Survey and supervise submittal of GovGuam agency comment(s) in support of official opposition to CH designation.	
1/7/2003	Six Month Remaining for HazMit Grant Applications under FEMA-DR 1426(Typhoon Chataan)	Stafford Act, Executive Apptmt of BOSAP as HazMit Officer	Submittal of State Management Budget	BOSAP, GAR, HazMit Advisory Council
1/31/2003	Update Guam's Comprehensive Economic Development Strategy for Economic Distressed Area designation by U.S. Dept of Commerce	Eligibility requirement to apply for U.S. EDA Public Works, Technical Assistance, and External Trade grant programs.		BOSAP
2/9/2003	116th WESTPAC Council Meeting, CNMI	Magnusen-Stevens Act	Review and coordinate positions on agenda items.	BOSAP, Agri, DLM
2/22/2003	National Governor's Annual Winter Mtg, Washington DC	NGA Office: (202) 624-5334	Prepare position papers for governor	
3/17/2003	National CZM Mgr's Meeting, Off-island	CZM Act	provides program updates and changes.	BOSAP
4/20/2003	Earthweek	Guam Law	assist and prepare educational static displays and promotional activities	BOSAP, GEPA, Agri, DP&R, DLM, UOG, DOD, NGOs
4/30/2003	Guam Coastal Management Plan Semi-Annual Report	CZM Act	research and prepare report	BOSAP, GEPA, Agri, DP&R, DLM, USDA, UOG, DPW
6/9/2003	117th WESTPAC Council Mtg, Hawaii	Magnusen-Stevens Act	Review and coordinate positions on agenda items.	BOSAP, Agri, DLM
6/30/2003	FY'04 Grant Application Guam Coastal Management Plan	CZM Act	Submit final annual grant application	BOSAP

DATE	EVENT / DESCRIPTION / PRODUCT(S)	PURPOSE / AUTHORITIES	REQUIRED TASKS	AGENCY(S)
9/20/2003	Guam Coastal Clean Up	CZM grant product	support/organize annual volunteer clean-up and annual survey	BOSAP, GEPA, NGOs, Pvt Sector
10/24/2003	118th WESTPAC Council Mtg, TBA	Magnusen-Stevens Act	Review and coordinate positions on agenda items.	BOSAP, Agri, DLM
1/00/2003	State Data Center MOU	PL26-76	Effectuate 3-year MOU	BOSAP, SDC Affiliates, US Bureau of the Census
2/00/2003	6 mo. Update of FEMA-DR-1426 Estimated Damage	Stafford Act, Executive Apptmt of BOSAP as HazMit Officer	Adjust Hazardous Mitigation Grant Funding levels	BOSAP, GAR, HazMit Advisory Council
2/00/2003	Compact Impact Report	Dept. of Interior	Assist in survey of Compact citizens	DOI, DPHSS, DOE, GMHA, BOSAP, GPD, GFD, Etal.
2/00/2003	Federal Triannual 312 Review of Coastal Management Zone Plan	CZM Act - mandatory program evaluation for continued participation.	assist federal evaluating team in coordinating meetings, interviews, and assessments.	BOSAP, GEPA, Agri, DP&R, DLM, USDA, UOG, DPW
3/00/2003	US Treaty Consultation Mtg, Marshall Islands			sponsored/coordinated by WESTPAC
6/00/2003	Guam's At-Large Rep for WESTPAC term expires	Magnusen-Stevens Act	Governor transmits 3 nominees for Commerce Secretary's selection by March 2003	BOSAP
6/31/2003	USFWS Deadline to complete determination of prudence for critical habitat designation	US Fish & Wildlife Federal Register Announcement (Audubon Society, Earth Justice versus USFWS) Title 13		
7/00/2003	Annual Population Projections for Guam		GovGuam signs off on components of growth ie: in/outmigration; crude births and deaths, military population.	U.S. Bureau of the Census, DPHSS, BOSAP, SDC Affiliates
8/00/2003	All Islands CZM Mgr's Mtg	CZM Policy		BOSAP