

SOUTH PACIFIC COMMISSION (SPC)

14th CRGA MEETING

NOUMEA, NEW CALEDONIA

MAY 27 - 31, 1991

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(con't)

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- MP.4: Participated SPC Training/Conference (1990)

PROVISIONAL

AGENDA

RESTRICTED

SPC/CRGA 14/Provisional Agenda
Circulated with SPC Savingram No 12
dated 25 January 1991

ORIGINAL: ENGLISH

SOUTH PACIFIC COMMISSION

FOURTEENTH MEETING OF THE
COMMITTEE OF REPRESENTATIVES OF GOVERNMENTS AND ADMINISTRATIONS

(Noumea, New Caledonia, 27-31 May, 1991)

PROVISIONAL AGENDA

Chairman	:	Representative of Marshall Islands
Vice Chairman	:	Representative of Nauru

CLOSED SESSION (27-28 May, 1991)

1. Official Opening
2. Adoption of Agenda
3. Election of Drafting Committee
4. Hours of Work
5. Report on Action Taken on the Report of the Thirteenth Meeting of the Committee of Representatives of Governments and Administrations held in Noumea, New Caledonia, 25-26 October 1990.
6. Staffing and Administration
 - A. Salaries and Classification Plan Review
 - B. Staff Rules and Staff Regulations Matters
7. SPC Headquarters Building

8. Finance.
 - A. Budget Implications of short fall in contributions.
 - B. Review of the SPC Administrative Budget for 1992, 1993 and 1994.
 - C. Indications by Governments and Administrations of Contributions in the 1992 Budget.
9. Review of the SPC Management systems
10. New members of South Pacific Commission
11. South Pacific Organisations Co-ordinating Committee (SPOCC)
12. Duration of the October Meeting of the Committee of Representatives of Governments and Administrations
13. Agenda for the Thirty-first South Pacific Conference

PLENARY SESSION (29-31 May 1991)

14. Evaluation of the 1990 Work Programme
 - A. Comments by Representatives of Island Governments and Administrations
 - B. Secretariat's Evaluation
 - C. Selection of Programme for evaluation in 1993
 15. Introduction and Consideration of the Secretariat's Proposed Integrated Work Programme for 1992
 16. Theme for Discussion at Thirty-Second Conference.
 17. Report of the Tenth Meeting of the Council of Pacific Arts.
 18. Venue for the Thirty-second South Pacific Conference
 19. Other business
 20. Adoption of the Report
-

IDENTICAL LETTERS TO MEMBERS OF CRGA

- **APPOINTMENT OF SPC'S SECRETARY-GENERAL**
- **31ST SOUTH PACIFIC CONFERENCE**

IDENTICAL LETTERS TO MEMBERS OF CRGA

Appointment of the Secretary-General of SPC:

Summary:

The South Pacific Commission Secretary-General, Mr. Atanraoi Baiteke's term of office will expire on June 12, 1992. To ensure continuity of management, CRGA members are invited to submit nominations for the position until August, 1991.

At present, Guam is aware of the Government of Tuvalu's nominee, Mr. Kamuta Latasi, OBE.

Thirty-First South Pacific Conference:

Summary:

The Secretary-General wishes to inform CRGA members of the change in schedules of the 15th CRGA Meeting and the 31st. SPC Conference which will be held in Nuku'alofa, Tonga.

	Previous Dates:	Revised Dates:
15th CRGA	October 15-18, 1991	October 22-25, 1991
31st SPC Conference	October 21-24, 1991	October 26-31, 1991

SOUTH PACIFIC COMMISSION

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In reply, please quote **STF.5/3 CONF.**
PLEASE ADDRESS REPLY TO
THE SECRETARY-GENERAL



20 February 1991

**IDENTICAL LETTER TO MEMBERS OF THE COMMITTEE OF REPRESENTATIVES OF GOVERNMENTS
AND ADMINISTRATIONS**

Dear Representative

**Appointment of the Secretary-General
of the South Pacific Commission**

1. I wish to bring to the notice of the members of the Committee of Representatives of Governments and Administrations that my term of office as Secretary-General will expire on 12 June 1992.
2. The approved procedures for nominations of principal officers of the South Pacific Commission as formally adopted by the Nineteenth South Pacific Conference are appended to this letter.
3. The accepted practice in the past has been for the Secretary-General to inform participating Governments of approaching vacancies of principal officer posts and invite nominations accordingly. Nominations received are then referred to all participating Governments in accordance with the procedures approved by the Nineteenth South Pacific Conference.
4. The Twenty-Third South Pacific Conference, following its consideration of the Inhouse Review of the Commission by the Secretary-General, adopted a resolution which has resulted in the restructuring of the decision-making process of the South Pacific Commission. As a result of that resolution the Conference is officially recognised as the supreme decision-making body of the Commission. In addition all Governments and Administrations have become members of the Commission on an equal basis irrespective of their political status. Further, the functions of the former CRPG and Planning and Evaluation Committee have been amalgamated under the new Committee of Representatives of Governments and Administrations (CRGA). The responsibilities of the new Committee therefore includes the nomination of principal officers of the Commission on which it is required to report thereon to the Conference.

5. The Thirty first (1991) South Pacific Conference will therefore be required to make a decision on filling the post of Secretary-General from 13 June 1992 for a period of three years.

6. I would therefore appreciate receiving official nominations from Governments and Administrations for the post of Secretary-General by 1 August 1991. The fifteenth meeting of the CRGA to be held immediately before the Thirty-first Conference, will consider these nominations and recommend accordingly to the Conference.

7. The revised duties and responsibilities of the Secretary-General which were adopted by the Twenty Third (1983) South Pacific Conference is appended to this letter together with a brief statement concerning salary and conditions of service.

Yours sincerely



Atanraoi Baiteke
Secretary-General

Original Text : English

Attachments I - III

EXTRACT FROM REPORT OF COMMITTEE OF REPRESENTATIVES OF PARTICIPATING
GOVERNMENTS

ANNEX III TO THE REPORT OF THE NINETEENTH SOUTH PACIFIC CONFERENCE

"B. Procedures for Nominations of Principal Officers of the Secretariat

12. The Committee adopted the following:

Taking into account the views of the Seventeenth South Pacific Conference that procedures for nominating candidates for posts of Principal Officers in the Commission Secretariat should ensure:

- (a) that the highest degree of consensus is reached in nominating candidates;
- (b) that the candidates are considered fully in relation to the criteria which have been endorsed by the Conference (Report of the Seventeenth South Pacific Conference, Annex V);
- (c) that the Secretary-General of the Commission has a more direct part to play in the nomination of candidates; and
- (d) that in nominating candidates full regard is paid to the wish of the Conference that preference be given to candidates from within the region who are suitably qualified to fill senior positions in the Commission Secretariat;

the Committee

Reaffirmed the view of the Seventeenth South Pacific that when senior posts in the Commission fall vacant, Island Governments should be ready to make available suitable candidates from Government services, and should also bring the vacancies to the attention of the private sector in their countries;

Recommended to the Nineteenth South Pacific Conference that the functions of Secretary-General in relation to the appointments of Principal Officers should be to:

- (a) advise Participating Governments by Identical Letter of a resignation or continuation in office by a principal officer;
- (b) circulate nominations made by Participating Governments;
- (c) refer applications received direct by the Secretary-General to the relevant Participating Government for action by that Government;
- (d) circulate applications made by staff members in accordance with Staff Regulation 15;

- (e) draw up contracts for candidates appointed in accordance with the instructions laid down in the proceedings of the Session (now Committee of Representatives of Governments and Administrations/Conference at which the appointment was made;
- (f) comment to the Committee on the suitability of individual nominations where known, especially to reflect the geographical and linguistic situation of the region."

INSTRUCTIONS TO THE SECRETARY-GENERAL

TO: The Secretary-General of the South Pacific Commission.

You are hereby instructed by the South Pacific Conference (hereinafter referred to as the "Conference") as follows:

I : DEFINITIONS

1. In these instructions, unless otherwise indicated by the context:

"the Agreement" means the Agreement Establishing the South Pacific Commission, which was signed at Canberra on 6 February 1947, and incorporates all subsequent amendments adopted at Apia (1972), Rarotonga (1974), Noumea (1976), Saipan (1983); and

"direction" means any direction, instruction, resolution, decision, or request recorded in the Reports of the Conference, or otherwise approved by the Conference, and any instruction or observation embodied in Committee records approved by the Conference.

II : CONSTITUTION AND FUNCTIONING OF THE
SOUTH PACIFIC COMMISSION

2. The South Pacific Commission (hereinafter referred to as the "Commission") was constituted and established by the Agreement; and its terms of reference, geographical scope, powers and functions, and those of the South Pacific Conference and its auxiliary bodies, are therein laid down and defined. Certain ancillary agreements relating to specific aspects of the Commission's activities, organisation, or operation have been entered into by the Commission or are in the process of negotiation.

3. As laid down in the Agreement, you are the chief executive officer of the Commission and shall carry out all directions of the Conference. You will be responsible for the functioning of the Secretariat and it is your duty:

- (a) to ensure, so far as lies within your power and authority, due observance of the terms and provisions of the Agreement and of all ancillary agreements;
- (b) to bring to the notice of the Conference any case where those terms or provisions are not being satisfactorily observed or carried out, and where, in your opinion, action or proposed action is or would be inconsistent with any of those terms or provisions or not strictly within the powers or functions authorised by the Agreement; and

- (c) to safeguard at all times the interests of the Commission and to ensure that its affairs are conducted with efficiency and dignity as an international organisation created for the sole purpose of assisting to promote the welfare and advancement of the peoples of the area.

4. Your role is one of broad scope involving the responsibility within established policies of maintaining relationships with the appropriate agencies of Governments and Administrations, with regional institutions, with specialised agencies of the United Nations and similar organisations, and the Secretariat.

5. Your administrative powers and functions are wide and it is the policy of the Conference to leave details of administration to you; nevertheless it is your duty to ensure that Governments and Administrations are kept sufficiently informed of the activities within your purview to enable them to discharge their functions properly as defined in the Agreement.

6. You will serve as Chairman of the Management Committee which deals with matters relating to policy formulation and execution of Commission activities, and will ensure at all times that a multidisciplinary approach to these matters be maintained.

III : THE WORK PROGRAMME

7. You will make yourself familiar with the established procedure for the formulation and approval of the Commission's Work Programme and, in consultation with the members of the Management Committee, you will be responsible for the development of the approved projects and activities so far as this lies within your administrative powers and functions and is consistent with the provisions of the Agreement.

IV : RULES AND REGULATIONS

8. You will make yourself familiar with the Rules of Procedure for the Conference and of its auxiliary bodies, and will endeavour to secure their observance at all appropriate times.

9. You are responsible for administering all regulations and rules made by, or under the authorisation of, the Conference, and it is your duty to ensure the full and impartial observance of all such enactments.

V : RESOLUTIONS AND DIRECTIONS

10. You will take due cognizance of all resolutions and directions of the Conference and requests for information of chairmen of committees of the Conference; and will take such action, within your competence; as may be necessary to give effect thereto or comply therewith.

VI : RELATIONS WITH OTHER ORGANISATIONS

11. The relationship of the Commission with other international bodies is governed by the Agreement. In dealing with such matters you will be guided by the principles laid down from time to time by the Conference.

12. You will use the facilities available to you to keep the Conference informed of the activities of other organisations and institutions which may influence or duplicate any portion of the Commission's Work Programme.

VII : FINANCE

13. The Agreement lays down certain principles and procedures for financing the Commission and its auxiliary bodies and accounting for expenditure which has been supplemented by detailed Financial Regulations made by the Conference. Under the Agreement you are responsible, subject to the directions of the Conference, for the control of the funds of the Commission and for all accounting and expenditure; and certain specific powers and duties are assigned to you in the Financial Regulations.

14. You will therefore make yourself familiar with the Financial Regulations and take such steps as may be necessary from time to time to comply with the requirements of those regulations and to ensure their strict observance.

15. In exercising your administrative control of Commission activities and financial commitments, you will at all times bear in mind the importance of carrying out the Conference directions with the utmost economy and efficiency.

VIII: STAFF

16. The Agreement authorises the establishment of a Secretariat to serve the Conference and its auxiliary bodies, and lays down certain guiding principles and procedures in connection therewith. The Agreement provides, inter alia, that the Secretary-General shall be responsible for the functioning of the Secretariat and empowered, subject to such directions as he may receive from the Conference, to appoint and dismiss, as necessary, members of the staff of the Secretariat excepting for the Director of Programmes and Deputy Director of Programmes.

17. Your attention is drawn particularly to the emphasis the Agreement gives to the exclusively international character of the Secretariat and the importance of maintaining at all times the independence of the Commission and the freedom of its personnel from influences external to the Commission.

18. Your attention is drawn also to:

- (a) the relevant provision of the Agreement which provides that in the appointment of, inter alia, the staff of the Secretariat, primary consideration shall be given to the technical qualifications and personal integrity of candidates, also that, to the fullest extent consistent with this consideration, the staff of the Secretariat shall be appointed from the inhabitants within the geographical scope of the Commission and with a view to obtaining equitable representation;
- (b) a special resolution of the Conference held at Canberra in 1947 for the purpose of proposing the establishment of the South Pacific Commission, wherein the Conference resolved that, with a view to facilitating the work of the proposed South Pacific Commission, the South Seas Conference urged the participating Governments to permit officers in their own services to be made available to the staff of the Commission on secondment or loan.

19. As the Agreement provides, there has been implemented a Staff Classification and Salaries Plan and Staff Regulations made by the Conference. These have been supplemented by detailed Staff Rules adopted by the Conference as provided for in the Staff Regulations. In addition rules have been made by the Conference governing the establishment and operations of a Provident Fund, and a Medical Benefits Scheme is in operation and specified terms as approved by the Conference. These various enactments govern and regulate the Secretariat's organisation, the terms and conditions of employment, and the benefits and privileges applicable, to the extent specified, to members of the Secretariat staff and other persons employed by the Commission. The terms of these enactments may be amended from time to time.

20. It is your duty to administer these enactments fairly and impartially and to ensure their due and proper observance; and in the exercise of your responsibilities and powers under the Agreement you will act in conformity with the relevant provisions of these enactments.

IX : PERFORMANCE OF DUTIES DURING ABSENCE

21. In the event of your absence or incapacity, the Director of Programmes shall act as Secretary-General. In the absence or incapacity of both yourself and the Director of Programmes, the Deputy Director of Programmes shall act as Secretary-General. Should no member of the Management Committee be available, you will designate an officer of the Secretariat to act as Officer-in-Charge. In every case of an acting appointment, you will notify this in writing.

22. Subject to the directions of the Conference and any specific reservations which you may impose in writing when making any such appointment, the authorised powers, functions and responsibilities of the Secretary-General shall devolve upon, and be exercised by, the officer for the time being discharging the duties of Secretary-General.

X : ORGANISATION AND SERVICING OF MEETINGS

23. You will be responsible for the organisation and servicing of all meetings of the Commission and its auxiliary bodies and committees and all other conferences and meetings which may be directed or authorised by the Conference or under its auspices. Subject to the directions of the Conference, you will be responsible for making all necessary arrangements for such conferences and meetings and for the preparation and circulation at the proper time of the agenda and all other necessary documentation.

XI : REPORTS AND PUBLICATIONS

24. You will be responsible for the preparation and submission to Governments and Administrations of a report on the administrative work and activities of the Commission covering the twelve months since the last similar report.

Other periodical reports are called for in the various regulations and rules established by the Conference.

25. You will be responsible for the publication and distribution of Commission periodicals, reports, and other papers as may be directed by the Conference from time to time or in accordance with the established practice or procedure.

XII : RECORDS AND CORRESPONDENCE

26. You will be responsible for the operation of an efficient system of records and correspondence, and for the safe custody of all Commission records and archives.

27. Correspondence will be sent to the Representative of a Government or Administration and a copy will be sent to any authority which a Government or Administration may designate for this purpose. Further copies will be distributed as a representative may direct.

XIII : CUSTODY AND CARE OF PROPERTY

28. You will be responsible for the protection, control, and safe custody of all Commission property and will take all necessary steps within your authority to ensure the proper care, protection, and maintenance of all such property, including land, buildings, furniture, equipment, goods, and materials of whatsoever nature, whether owned by the Commission or held by it on loan or tenancy.

XIV : COMMENCEMENT AND OPERATION

29. These Instructions shall enter into effect from 7 October 1983, the date of their approval by the Conference.

SALARY AND CONDITIONS OF SERVICES

SECRETARY-GENERAL

SALARY

700,000 CFP francs per month

ESTABLISHMENT GRANT

Expatriate appointee is entitled to receive an establishment grant of 646,154 CFP for married staff member accompanied by a dependent spouse and/or dependent children, or 484,615 CFP in the case of other staff on first taking up appointment.

RELOCATION GRANT

Expatriate appointee is eligible for a relocation grant on termination of employment with the Commission; the actual amount being dependent on the number of years of service with the Commission;

TENURE

The appointment will be for a period of three years.

DUTY STATION

SPC Headquarters, Noumea, New Caledonia.

ACCOMMODATION

A fully furnished apartment is available at the Headquarters free of rent for the Secretary-General but SPC housing with basic furniture can be provided at rental of 15 per cent of basic salary.

DOMESTIC ASSISTANCE

The Commission will meet the costs of household assistance (domestic help) up to the amount provided in the budget annually.

LEAVE

Leave will accumulate at the rate of 2.5 working days for each month of completed service. Home leave fares are payable after completion of 18 months of service.

SICK LEAVE

Thirty working days per annum.

MEDICAL BENEFITS

The Commission's Staff Medical Benefits Scheme to which the appointee would contribute 1;5 per cent of his basic salary, reimburses doctors' fees, costs of prescribed medicines, surgical and hospital costs etc., up to certain limits.

PROVIDENT FUND

The appointee will be eligible for membership of the Provident Fund.

GENERAL

Fares at first-class air rates for the Secretary-General and his dependent family members and reasonable removal expenses by sea of personal and household effects will be met by the Commission on appointment and termination.

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GOVERNMENT OF TUVALU
NOMINEE FOR THE SPC SECRETARY-GENERAL POST



GOVERNMENT OF TUVALU

Note No: 43/91

The Department of Foreign Affairs and Economic Planning of the Government of Tuvalu presents its compliments to Ministry of Foreign Affairs of Guam and has the honour to inform and solicit the support of the Government of Guam, for the Government of Tuvalu nominee Honorable Kamuta Latasi OBE for the post of Secretary-General of the South Pacific Commission.

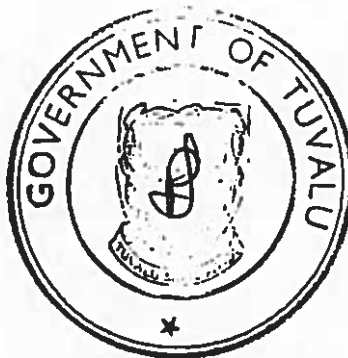
The Department further has the honour to inform that the Government of Tuvalu is confident that Hon. Kamuta Latasi, OBE, would enhance the effective operations of the Commission and, indeed, contribute to furthering the objectives of the Commission.

The Department further has the honour to forward Honorable Kamuta Latasi's curriculum vitae for the latter's information.

The Department of Foreign Affairs and Economic Planning avails itself of this opportunity to renew to the Ministry of Foreign Affairs of Guam the assurances of its highest consideration.

Funafuti
TUVALU

17/4/91



MR. KAMUTA LATASI

Date of Birth : 4 September 1936
Place of Birth : Lauili'i, Western Samoa
Marital Status : Married to Naama Maheu - four children
Nationality : Tuvalu

EDUCATION AND TRAINING

- i. Maluaafou Church School, Apia, Western Samoa.
- ii. Elisefou Junior Secondary School, Vaitupu, Tuvalu and then continued to King George V Secondary School, Tarawa, Kiribati, 1953 - 1959.
- iii. Public and Social Administration Course, United Kingdom, 1970 - 1971, Diploma in Public and Social Administration with Honours.

EMPLOYMENT

1960 : Appointed Assistant Administrative Officer Trainee, then Gilbert & Ellice Islands Colony.

1963 : Promoted to Administration Officer.

1970 : In addition to being an Administration Officer also appointed as Magistrate.

1971 : District Commissioner and Magistrate, Ocean Island District.

1972 : Promoted to Administration Officer Class B and appointed Secretary to the Member [and later the Minister] for Works and Utilities.

1976 - 1978 : Administration Officer Class II and Secretary to the Ministry of Commerce and Natural Resources, Government of Tuvalu. Appointed also as Registrar of Co-operative Societies.

- 1978 - 1983 : Tuvalu Agent and then appointed first Tuvalu High Commissioner to Fiji (based in Fiji) and also accredited to Papua New Guinea.
- : As High Commissioner, I was also Tuvalu's Permanent Representative to the Forum Secretariat and to the South Pacific Commission.
- : In 1982 - 1983, Dean of the Diplomatic Corp in Fiji.
- 1983 : Retired from Government employment after 23 years of service.
- 1983 - 1991 : Manager of British Petroleum Ltd., Funafuti Branch.
- On retirement in April 1991 retained by British Petroleum Ltd on a consultancy basis.
- 1987 - present : Elected as a Member of the Funafuti Town Council.
- 1989 : Elected a Member of Parliament for Funafuti Electoral District.

PROFESSIONAL EXPERIENCE

- : At the permanent Secretary level I have been involved with major policy issues and acquired considerable and extensive experience covering the whole spectrum of public and development administration. I have led a number of overseas delegations and negotiated on behalf of my Government on various matters coming under the portfolios of the Ministries to which I was assigned to. I have been responsible for reviewing and initiating for the Minister's consideration, regional and international policies of the country relating to matters under my Ministry.

- : As High Commissioner for Tuvalu to Fiji and Papua New Guinea, I was responsible for the administration of all Tuvalu Government interests and activities in both of these countries. I have accompanied my Prime Minister in all the Forum Meetings whilst based in Fiji and have had a very close relationship with the Forum Secretariat including participating in many of the Forum Secretariat Committee meetings held in Suva.
- : As Tuvalu's permanent representative to the South Pacific Commission I have attended all Conferences as well as fully participating in the various meetings of the Committee of Representatives of Governments and Administrations.

AWARDS

- 1971 : Awarded an Officer of the Most Excellent Order of the British Empire [OBE].

HOBBIES

- i. Fishing, Cricket, Indoor games, Farming and Gardening.

SOUTH PACIFIC COMMISSION

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File/100

In reply, please quote

PLEASE ADDRESS REPLY TO
THE SECRETARY GENERAL

SPC 10/31/1

SPC 8/23/1

11 April 1991

IDENTICAL LETTER TO ALL MEMBER GOVERNMENTS AND ADMINISTRATIONS

Office of the Governor
Government of Guam
P.O. Box 2950
AGANA
Guam 96910

Attn: Mr Peter Leon Guerrero
Director of Planning



Dear Governor,

THIRTY-FIRST SOUTH PACIFIC CONFERENCE

SPC Savingram No.3 issued on 9 January 1991 detailing the Provisional Calendar of SPC Meetings for 1991 and Savingram No.16 issued on 11 February 1991, detailing the Revised Provisional Agenda for SPC Meetings for 1991, both specified the dates for the Fifteenth Meeting of the Committee of Representatives of Governments and Administrations to be held at Nuku'alofa, Tonga as being 15 to 18 October 1991 and the dates for the Thirty-First South Pacific Conference also to be held at Nuku'alofa, Tonga as being 21 to 24 October 1991.

I have now had the opportunity to visit the Kingdom of Tonga in order to discuss with the Representatives of the Government of Tonga, preliminary arrangements for the conduct of these meetings. During the course of these discussions it became obvious that the dates proposed for the Fifteenth Meeting of the CRGA and the Thirty-First South Pacific Conference clash with those of the Commonwealth Heads of Government Meeting to be held at Harare, Zimbabwe. Obviously the Commonwealth Heads of Government Meeting will be of interest to a large number of the South Pacific Commission member countries.

The Government of Tonga has therefore requested that the dates for both CRGA 15 and the Thirty-First South Pacific Conference be put back so as to avoid a clash with the Commonwealth Heads of Government Meeting.

It is therefore now intended that the Fifteenth Meeting of the Committee of Representatives of Governments and Administrations be held in Nuku'alofa, Tonga from 22 to 25 October 1991. This will be followed by the Official Opening of the Thirty-First South Pacific Conference proper which will be held on Saturday 26 October 1991. The Conference will then resume for business on Monday 28 October 1991 and continue until Thursday 31 October 1991.

I trust that members find this change in dates acceptable and thank you for your understanding and co-operation.

These revised dates will be included in a Savingram to be issued shortly detailing the further revised Provisional Agenda of SPC Meetings for 1991.

A handwritten signature in dark ink, appearing to read 'Hélène Courte', with a stylized, flowing script.

Hélène Courte
Acting Secretary-General

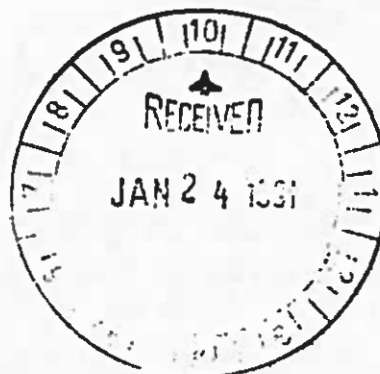
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TO: : Representatives of Governments and Administrations
: Routine Distribution

SAVINGRAM No. : 3 DATE: 9 January 1991

FILE : CONF 1/4

SUBJECT : Provisional Calendar of SPC Meetings for 1991

1. I enclose the 1991 Provisional Calendar for South Pacific Commission Meetings and Training Courses.

2. This Provisional Calendar lists some meetings on which final agreement on dates and venues has not yet been reached. I wish to emphasise therefore that the calendar is a provisional one, to be used as a guide. Governments and Administrations will be advised by separate Savingram as and when arrangements for particular meetings are confirmed.

Hélène Courte
Acting Secretary-General

Original text : English

Attach.

PROVISIONAL CALENDAR OF SPC MEETINGS FOR 1991

Date	Nature of Meeting	Budget Item	Services	Venue
February				
11 - 15	Headquarters Sub-Committee	XB	S *	Noumea, New Caledonia
13 - 15	Expert Working Group Meeting on Census Design/Social Indicators	XB	-	Noumea, New Caledonia
14 Feb.- 14 June	SPC/Nelson Polytechnic Pacific Island Fisheries Officer Training Course	XB	-	Nelson, New Zealand and Suva, Fiji
18 Feb.- 25 Oct.	CETC Course for Community Workers	7002-XB	-	Suva, Fiji
18 - 22	Fourth Regional Meeting of Population Census and National Development Planners	XB	S *	Noumea, New Caledonia
18 Feb.- 8 Mar.	Workshop for persons who will teach Communication and Extension Skills to Pacific Is. Fisheries Officers	XB	-	Port Vila, Vanuatu
25 Feb.- 1 Mar.	Eighth Regional Conference of Statisticians	6004-XB	S *	Noumea, New Caledonia
March				
4 - 8	Joint UNEP/SPREP/FORUM Workshop on the Conservation of Bio-diversity	XB	S	Suva, Fiji
11 - 15	13th Regional Conference of Heads of Health Services	XB-5017	S *	Noumea, New Caledonia
18 - 28	Meeting of Working Groups on SPREP Action Plan 1991	XB	S *	Noumea, New Caledonia
	3 SPREP Working Groups	XB	S *	Noumea, New Caledonia
April				
8 - 12	Headquarters Sub-Committee	XB	S *	Noumea, New Caledonia
22 - 26	Regional Workshop for Community Nutritionists and Nutrition Educators	5002-XB	S *	Noumea, New Caledonia

May

13 May	Workshop on Trochus Resource	XB	-	Port Vila, Vanuatu
2 June	Assessment Development and Management			
27 - 31	Fourteenth Meeting of the Committee of Representatives of Governments and Administrations	9002	S *	Noumea, New Caledonia

June

17 - 21	Youth Conference	7103-XB	S *	Pago Pago, American Samoa
?	Standing Committee on Tuna Billfish	XB	S	Port Vila, Vanuatu

July

1 - 3	Regional Workshop on Coconut Processing Technologies	XB	S *	Noumea, New Caledonia
8 - 12	Ministerial Conference of SPREP	XB	S *	Papeete, Tahiti
15 - 17	SPREP Action Plan and Meeting of Contracting Parties (Noumea Convention)	XB	S *	Papeete, Tahiti

August

1 - 2	Pacific Islands Marine Resources Information System (PIMRIS)	XB	S	Noumea, New Caledonia
5 - 9	Twenty-third Regional Technical Meeting on Fisheries	3001-XB	S *	Noumea, New Caledonia
19 - 23	Eighth Regional Training Course on Drug Identification and Concealment Methods	5003(c)-XB	S *	Noumea, New Caledonia

September

2 - 3	Seminar on Land Rights	XB	S *	Suva, Fiji
4 - 6	Regional Seminar on Plant Pathology	XB	S *	Suva, Fiji
?	Regional Workshop for trainee technical specialists to assist the chilled fish handling sector of national fisheries	XB	-	Suva, Fiji

October

15 - 19	Fifteenth Meeting of the Committee	0002	S *	Nuku'alofa, Tonga
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October (contd.)

21 - 24	Thirty-first South Pacific Conference	9001	S *	Nukua'lofa, Tonga
?	Fourth Meeting of South Pacific Albacore Research Group	XB	S	?

November

4 - 6	Third Regional Meeting for Heads of Rural Development Services	XB	S *	Noumea, New Caledonia
7 - 8	Workshop on Use of Cost-Benefit Analysis in Planning	XB	S *	Noumea, New Caledonia
18 - 22	SPC/Forum Secretariat Fourth Regional Development Planners Meeting	XB	S *	Noumea, New Caledonia

December

2 - 6	Fifth Regional Conference of Pacific Women	XB	S *	Guam
16 - 18	Council of Pacific Arts	XB	S *	Rarotonga, Cook Islands

Pending:

-	SPC/WHO/ESCAP Alcohol Workshop			Noumea, New Caledonia
-	Regional Immigration Seminar			Noumea, New Caledonia
-	Television Meeting			Suva, Fiji
-	Council of Pacific Games			Noumea, New Caledonia

SOUTH PACIFIC COMMISSION

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COMMISSION DU PACIFIQUE SUD

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TO : Representatives of Governments and Administrations
: Routine Distribution

SAVINGRAM No. : 16 DATE: 11 February 1991

FILE : CONF 1/4/1

SUBJECT : Revised Provisional Calendar of SPC Meetings for 1991

1. I enclose the 1991 Revised Provisional Calendar for South Pacific Commission Meetings and Training Courses.

2. This Provisional Calendar lists some meetings on which final agreement on dates and venues has not yet been reached. I wish to emphasise therefore that the calendar is a provisional one, to be used as a guide. Governments and Administrations will be advised by separate Savingram as and when arrangements for particular meetings are confirmed.



Vaasatia Poloma Komiti
Acting Secretary-General

Original text: English

Attach.

REVISED PROVISIONAL CALENDAR OF SPC MEETINGS FOR 1991

Date	Nature of Meeting	Budget Item	Services	Venue
February				
11 - 15	Headquarters Sub-Committee	XB	S *	Noumea, New Caledonia
14 Feb.- 14 June	SPC/Nelson Polytechnic Pacific Island Fisheries Officer Training Course	XB	-	Nelson, New Zealand and Suva, Fiji
18 Feb.- 25 Oct.	CETC Course for Community Workers	7002-XB	-	Suva, Fiji
18 - 22	Fourth Regional Meeting of Population Census and National Development Planners	XB	S *	Noumea, New Caledonia
18 Feb.- 8 Mar.	Workshop for persons who will teach Communication and Extension Skills to Pacific Is. Fisheries Officers	XB	-	Port Vila, Vanuatu
25 Feb.- 1 Mar.	Eighth Regional Conference of Statisticians	6004-XB	S *	Noumea, New Caledonia
March				
11 - 15	13th Regional Conference of Heads of Health Services	XB-5017	S *	Noumea, New Caledonia
18 - 28	Meeting of Working Groups on SPREP Action Plan 1991	XB	S *	Noumea, New Caledonia
	3 SPREP Working Groups	XB	S *	Noumea, New Caledonia
April				
8 - 12	Headquarters Sub-Committee	XB	S *	Noumea, New Caledonia
22 - 26	Regional Workshop for Community Nutritionists and Nutrition Educators	5002-XB	S *	Noumea, New Caledonia
May				
6 - 31	Regional Training Course in Basic Video Production	XB	-	Suva, Fiji

May (Cont.)

13 - 17	Joint UNEP/SPREP/FORUM Workshop on the Conservation of Bio-diversity	XB	S	Suva, Fiji
13 May - 2 June	Workshop on Trochus Resource Assessment Development and Management	XB	-	Port Vila, Vanuatu
27 - 31	Fourteenth Meeting of the Committee of Representatives of Governments and Administrations	9002	S *	Noumea, New Caledonia

June

17 - 21	Youth Conference	7103-XB	S *	Pago Pago, American Samoa
?	Standing Committee on Tuna Billfish	XB	S	Port Vila, Vanuatu

July

1 - 5	Ministerial Conference of SPREP	XB	S *	Papeete, Tahiti
8 - 10	SPREP Action Plan and Meeting of Contracting Parties (Noumea Convention)	XB	S *	Papeete, Tahiti
8 - 26	Regional Training Course in Directing of Video/Television Programmes	XB	-	Suva, Fiji
22 - 26	Regional Workshop on Coconut Processing Technologies - Joint Meeting APCC/SPC	XB	S *	Suva, Fiji

August

1 - 2	Pacific Islands Marine Resources Information System (PIMRIS)	XB	S	Noumea, New Caledonia
5 - 9	Twenty-third Regional Technical Meeting on Fisheries	3001-XB	S *	Noumea, New Caledonia
12 - 14	Steering Committee Meeting - Regional Marine Turtle Conservation Programme			
19 - 23	First Regional Technical Meeting of Environmental Health Officer	XB	S *	Noumea, New Caledonia

September

2 - 3	Seminar on Land Rights	XB	S *	Suva, Fiji
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September (Cont.)

4 - 6	Regional Seminar on Plant Pathology	XB	S *	Suva, Fiji
?	Regional Workshop for trainee technical specialists to assist the chilled fish handling sector of national fisheries	XB	-	Suva, Fiji
9 - 14	Ecosystem Classification Country Experts Meeting	XB	-	Port Vila, Vanuatu

October

15 - 18	Fifteenth Meeting of the Committee of Representatives of Governments and Administrations (CRGA)	9002	S *	Nuku'alofa, Tonga
21 - 24	Thirty-first South Pacific Conference	9001	S *	Nukua'lofa, Tonga
?	Fourth Meeting of South Pacific Albacore Research Group	XB	S	?

November

4 - 6	Third Regional Meeting for Heads of Rural Development Services	XB	S *	Noumea, New Caledonia
7 - 8	Workshop on Use of Cost-Benefit Analysis in Planning	XB	S *	Noumea, New Caledonia
18 - 22	SPC/Forum Secretariat Fourth Regional Development Planners Meeting	XB	S *	Noumea, New Caledonia

December

2 - 6	Fifth Regional Conference of Pacific Women	XB	S *	Guam
16 - 18	Council of Pacific Arts	XB	S *	Rarotonga, Cook Islands
?	Environmental Law Workshop and Protection Area Management Course	XB		Noumea, New Caledonia

Pending:

18 - 22 Nov.	SPC/WHO/ESCAP Alcohol Workshop (If SPC/Forum Secretariat Fourth Regional Development Planners Meeting is cancelled as suggested by the Forum)	-		Noumea, New Caledonia
-	Regional Immigration Seminar			Noumea, New Caledonia
-	Television Meeting			Suva, Fiji

BRIEFING PAPERS / COMMENTS

BRIEFING PAPER FOR WORKING PAPER 1

- **PROGRESS AND EVALUATION REPORT 1990 WORK PROGRAMME**

14TH CRGA

WORKING PAPER 1

PROGRESS AND EVALUATION REPORT
1990 WORK PROGRAM

SUMMARY:

The Secretary-General noted the rate of growth in the 1990 work programs mainly brought about by extra-budgetary donations. While this is appreciated and is seen as a positive indication that the South Pacific Commission (SPC) is responding to the social and economic concerns of its island members, on the other hand, the rapid growth of work programs has created an imbalance in the support services to which the core budget cannot accomodate. To deal with this increase three (3) recommendations were offered:

1. To increase assessed member contributions to 9.9 percent and to have members who have not been applied an administattive fee to their (core budget) donations conform to the standard administrative fee as well as to charge an administrative fee on extra-budgetary donations.
2. To admit new members to the commission.
3. And, to have those island members in arrears in their donations to clear those arrears as soon as possible.

In regards to recommendation number one (1), the first part regarding the 9.9% increase to asessed member contributions was approved except that one member country -- an industrialized/ metropolitan one -- has already indicated that it could not meet the 9.9% increase. The latter two (2) recommendations of number one (1) is to be considered in the May 1991 CRGA meeting. Regarding recommendation number two (2), this will be considered in the May 1991 CRGA meeting. Regarding recommendation number three (3), these members indicated that they will comply as best they could to pay off their arrears.

While the SPC Programs are good, progress on these programs depend very much on how well the Commission priroitizes them in relation to the overall financial situation of SPC.

BRIEFING PAPER FOR WORKING PAPER 2

ANNEXES I-V

- **PROPOSED THREE-YEAR WORK PROGRAMME
AND BUDGET 1992-1994**
- **ANNEXES I-IV: ANNEXES TO 1992 BUDGET**
- **ANNEX V: CONFIDENTIAL SALARY REPORTS
SUPPLEMENTARY TO WORKING PAPER 2**

14TH CRGA

WORKING PAPER 2

PROPOSED THREE-YEAR WORK PROGRAMME AND BUDGET
1992 - 1994

Summary:

- An excellent recapitulation of SPC's proposed budget and past expenditures is provided on pages 1-20.
- For 1992, SPC is proposing a total budget of 26,824,450 CFP (apx. \$ 25,751,472 US), an increase of 35 percent over 1991. Of this amount, 6,877,800 CFP (apx. \$6,602,688 US), is the core budget and 19,946,650 CFP (apx \$ 19,148,784 US) is the extra budgetary budget. (Please see pages 2 and 5.)
- Guam's proposed 1992 contribution is 32,650 CFP (apx. \$ 31,344 US). Guam's proposed 1992 contribution is a 1.56 percent increase over its 1991 approved contribution. The proposed 1992 contribution is a 10.58 percent and a 20.08 percent increase over our 1990 and 1989 contributions, respectively. (Please see page 19.)
- For 1990, Guam's contribution was apx. \$ 28,082. For that same period, the value (air fare and per diem paid by SPC) of training and conferences attended by Guam was apx. \$ 29,768.

Comments:

Univerity Of Guam:	Overall, UOG is in support of the proposed 1992 budget and the work programme. It did express concern over the amount of funds SPC is proposing to expend for project consultants. (11% of work programme budget is for consultants - see page 14.) UOG would like to see more manpower training development programs created within the various islands to reduce dependence upon outside consultants. (comments follow)
Guam EPA:	Finds that the work programme is consistent with SPREP and adaptable to GEPA's work plan objectives and budget. (comments follow)
Dept. of Commerce:	It focussed its comments specifically upon Head VI, Socio-Economic Statistics and in support of the work programme. Reservations were expressed on the portion of the work programmed that addresses statistics on women. (comments follow)
Bureau of Planning:	The Bureau has no problems with the proposed budget or work programme. In addition, the Bureau has no difficulty with the amount SPC is proposing that Guam contributes for 1992.

Recommendation:

The Bureau of Planning recommends that Guam support:

- The proposed 1992 budget and work programme, and
- The amount (32,650 CFP) SPC is proposing that Guam contribute for 1992.



Office of the Dean

ila

UNIVERSITY OF GUAM

COLLEGE OF AGRICULTURE AND LIFE SCIENCES

UOG Station, Mangilao, Guam 96923 Cable "UNIVGUAM" Telex: 721-6275 FAX: (671)734-6842 Tel: (671)734-2575/9

May 06, 1991



MEMORANDUM

TO: Bureau of Planning
FROM: Dean, CALS - UOG
SUBJECT: SPC Project and Budget 1992-94

This is an additional comment on the SPC proposed programs and budget request for 1992-94.

We are in agreement that the vast majority of the projects are essential in addressing the critical needs of the different islands. Our main concern is the high cost for consultant associated with the different project proposals. We feel that the consultant approached for solving local needs and problems will be very expensive in the long run.

Programs should be created in the various islands educational system focused in manpower training development to address local needs.

C.T. Lee
C.T. Lee

CTL/jtd

Guam Environmental Protection Agency

Briefing Paper

SPC/CRGA 14.WP.2:

Proposed Three Year Work Programme and Budget 1992-1994;
Annexes I-V

Concur, provisions are consistent with South Pacific Regional Environment Program (SPREP) Action Plan and adaptable with Guam Environmental Protection Agency work plan objectives and budget.



DEPARTMENT OF COMMERCE
DEPATTEMENTON KUMETSIO
GOVERNMENT OF GUAM
AGANA, GUAM 96910

DC\C&P\91-021-G

MEMORANDUM

MAY 21 1991

To: Senior Economist, ERC

From: Planner IV, ERC

Subject: Review of Proposed 1992 Budget for the South Pacific Commission

I have reviewed the proposed 1992 budget for the South Pacific Commission, with especial regard to Head VI, Socio-Economic Statistics. I was pleased to see that the SPC is planning to conduct a sub-regional course in household surveys. I think we should pursue the idea of sending a participant. I also was pleased about the computerized statistical database (Section 6003, Statistical Information Services) and the pocket statistical summary of the Pacific. We can participate in these activities at little cost to Guam and our Department.

In Section 6200 (Population), I support the Technical Assistance in Population and Development Planning (6201), especially the technical training aspects. We need to upgrade demographic training in our Department, for replacement value if nothing else. I also wholeheartedly support the Regional Immigration Seminar/Workshop that was/is slated for 1991. We need to go to this!

I was not overly impressed with the Section on Socio-Economic Statistics on Women (6301), as we can do our own statistical profiles on women with the 1990 Census data. Also, the Bureau of Women's Affairs needs to know how to do these things (as I see little being done by them now), either with local or SPC assistance. I don't think we need that much help in collecting statistics on women; rather, our needs lie in promoting self-sufficiency among women.

I hope these comments help in your review. It would have been nice to be able to review these before the stated deadline (May 6, 1991, not June 5, 1991 as I was told. We do not use the European dating system), however.

Cynthia L. Naval
CYNTHIA L. NAVAL

BRIEFING PAPER FOR WORKING PAPER 3

- **VENUE FOR THE 32ND (1992) SPC CONFERENCE**

14TH CRGA MEETING

WORKING PAPER 3

VENUE FOR THE THIRTY-SECOND (1992) SOUTH PACIFIC CONFERENCE

Summary:

The Government of Tuvalu, because of financial consideration, withdraws its offer to host the 32nd SPC Conference. CRGA is invited to consider the offer by the Government of Fiji to host the said conference and to recommend it to the 31st SPC Conference.

Recommendations:

The Bureau of Planning recommends support of Fiji as the venue for the 32nd SPC Conference.

BUREAU OF PLANNING

BRIEFING PAPER

SPC/CRGA 14/WP.3 - VENUE FOR THE THIRTY-SECOND (1992) SOUTH PACIFIC CONFERENCE

IT IS THE POSITION OF THE BUREAU'S THAT GUAM'S CRGA REP ATTACH ITSELF TO THE CONSENSUS. HOWEVER, FAILING TO OBTAIN A CONSENSUS BECAUSE GUAM IS CALLED UPON FIRST TO MAKE ITS VIEW KNOWN, THEN GUAM'S REP SHOULD POINT OUT THAT SOME OF SPC'S MAJOR PROGRAM'S ARE BASED IN FIJI: THE WOMEN AND YOUTH PROGRAMS, THE AGRICULTURAL PROGRAMS, AND THE GRAPHIC ARTS AND COMMUNICATION PROGRAMS. FURTHERMORE, ALL SPC MEMBERS KNOW THAT ITS CO-EQUAL ORGANIZATION THE SOUTH PACIFIC FORUM IS HEADQUATERED IN FIJI AS WELL AS THE FORUM FISHERIES AGENCY WHICH WOULD MAKE A CONFERENCE MORE SUBSTANTIVE IN TOUCHING BASES WITH THOSE WHOM WE SHARE AND HAVE SIMILAR INTERESTS AND CONCERNS.

ANOTHER CONSIDERATION IS DISRUPTION OF THE CONFERENCE AT HEADQUARTERS. SHOULD THE THIRTY-FIRST SPC CONFERENCE VOTE FOR RECONSTRUCTION AT THE CURRENT SITE, IT IS CERTAIN THAT DISRUPTION WILL OCCUR. HAVING THE CONFERENCE IN FIJI AT THIS TIME WOULD BE OPPORTUNE AS THE CONFERENCE WOULD BE REMOVED FROM THE CONSTRUCTION ACTIVITY.

BRIEFING PAPER FOR WORKING PAPER 4

- **DURATION OF THE OCTOBER MEETING OF CRGA (15TH)**

14TH CRGA MEETING

WORKING PAPER 4

DURATION OF THE OCTOBER MEETING OF CRGA (15TH)

Summary:

The 14th CRGA members will be made to decide on the length of the 15th CRGA meeting after consideration of its proposed agenda.

Recommendations:

The Bureau of Planning supports the issue that the May CRGA meeting will decide the duration of the October meeting.

Bureau of Planning

Briefing Paper

SPC/CRGA 14.WP.4:

**Duration of the October Meeting of the Committee of Representatives
of Governments and Administrations**

The representative of Western Samoa definitely has a point. The CRGA agenda items recently have not only been increasing but also require more reflection and thought analysis as they have become more complex. We should support the position that now and future May meetings of CRGA decide the duration of the October CRGA meeting, whether two, three or four days after due consideration of the proposed agenda.

BRIEFING PAPER FOR WORKING PAPER 5

- **AGENDA FOR THE 31ST SPC CONFERENCE**

14TH CRGA MEETING

WORKING PAPER 5

AGENDA FOR THE THIRTY-FIRST SOUTH PACIFIC CONFERENCE

Summary:

This working paper lists the provisions of the Rules of Procedure for the South Pacific Conference regarding preparing the provisional agenda. For consideration is whether the agenda be determined by the CRGA or the Secretariat.

Comments:

The Bureau finds that the existing practice of the provisional agenda being set by the Secretariat is fine. The CRGA may want to advise the Secretariat rather than determine the agenda items. Certain agenda items during the pre-conference requires more time for consideration and they should be prioritized for discussion in the main SPC Conference.

Recommendations:

The Bureau of Planning recommends that Guam's representative decides what is best based on her experience.

BUREAU OF PLANNING

BRIEFING PAPER

SPC/CRGA 14/WP.5 (CLOSED SESSION) AGENDA FOR THE THIRTY-FIRST SOUTH
PACIFIC CONFERENCE

THE BUREAU FINDS THAT THE EXISTING PRACTICE OF THE PROVISIONAL AGENDA BEING SET BY THE SECRETARIAT IS FINE. MAYBE CRGA MAY WANT TO ADVISE (RATHER THAN DETERMINE THE AGENDA ITEMS) TO THE SECRETARIAT THAT THEY HAVE FOUND THAT CERTAIN AGENDA ITEMS DURING THEIR PRECONFERENCE MEETINGS REQUIRES MORE TIME AND CONSIDERATION AND THAT THEY WOULD PRIORITIZED THE AGENDA ITEMS IN THIS WAY FOR DISCUSSION IN THE MAIN SPC CONFERENCES. THE BUREAU FEELS THAT THE EXISTING PRACTICE COVERS BOTH THE STANDARD ITEMS OF THE AGENDA AS WELL AS ALLOWS MEMBERS TO COMMENT TO THE SECRETARIAT AS TO WHAT ITEMS THEY CONSIDER FOREMOST FOR DISCUSSION BEFORE APPROVAL OF THE CONFERENCE'S AGENDA.

BRIEFING PAPER FOR WORKING PAPER 6

- **REPORT OF SOUTH PACIFIC CONFERENCE
(CONTENTS)**

14TH CRGA

WORKING PAPER 6

REPORT OF SOUTH PACIFIC CONFERENCE - CONTENT

Summary:

The Secretariat is concerned that the South Pacific Conference Reports are becoming too voluminous. It points out that as the Reports increase in length, the cost of publishing, printing and mailing the report likewise increases. In order to hold down costs while at the same time publish a meaningful report, the Secretariat is recommending that the following annexes be deleted from it:

- Opening addresses to the Conference
- Statements by Leaders of Delegations
- Statements by Observers and Thematic Presentations

Comments:

Guam Environmental Protection Agency: No comments

Guam Council on the Arts and Humanities Agency: No comments

Bureau of Planning: Supports the proposed guidelines. It suggest that when the Commission sends out different documents for review, comments, or for information only, that a background summary for reference be provided.

Recommendation:

The Secretariat, in the Bureau's opinion, has thought out what the important items are that should be included in the content of the final South Pacific Conference Report. We recommend that Guam's CRGA Representative agree to the Secretariat's proposed guidelines delineated in this working paper.

As we feel that reports are mainly references for future consideration of an item, Guam's representative may want to mention that when the Commission is sending out working/information/or other kinds of papers for review and comment -- or, just for information only (FYI) -- the Secretariat could provide a summary background for the Member Country's reference, or make reference as to what report or document a member country can refer to, for a quick orientation/refresher on the item/information provided.

BRIEFING PAPER FOR WORKING PAPER 7

- **REPORT OF THE SPC HEADQUARTERS
RECONSTRUCTION SUB-COMMITTEE MEETING
HELD IN NOUMEA, NEW CALEDONIA; (2/11-15/91)**

14TH CRGA MEETING

WORKING PAPER 7

REPORT OF THE SPC HEADQUARTERS RECONSTRUCTION SUB-COMMITTEE
MEETING HELD IN NOUMEA, NEW CALEDONIA (2/11-15/91)

Summary:

Working paper 7 reports that the sub-committee during their meeting had three options for the reconstruction of the headquarters:

1. To refurbish the existing SPC headquarters at Anse Vata
2. To reconstruct at Anse Vata
3. To reconstruct at the receiving site in Noumea

The report includes cost, expenditures, arguments and others.

Recommendations:

The Bureau of Planning recommends that Guam's delegate supports the consensus view.

BUREAU OF PLANNING

BRIEFING PAPER

SPC/CRGA 14/WP.7 REPORT OF THE SPC HEADQUARTERS RECONSTRUCTION SUB-COMMITTEE HELD IN NOUMEA, NEW CALEDONIA, 11-15 FEBRUARY 1991

From the Bureau of Planning's perspective, it appears that most SPC members favor reconstruction at the existing ANSE VATA site but on the condition that the Governments of New Caledonia and France make a substantial and firm financial commitment to reconstruction at the ANSE VATA site (both governments have made firm financial commitments on the receiving site but not to the ANSE VATA site). Before the end of this sub-committee meeting, France indicated that it would make a firm statement on these matters at the next sub-committee meeting which was to take place on April 8, 1991. As the report of this fourth (4th) meeting was unavailable, the Bureau is unable to comment.

The Bureau's view is that, if the 4th meeting report indicate that:

1. France and New Caledonia will make a firm and substantial financial commitment to the ANSE VATA site;
2. Whether their financial commitment would be indexed;
3. Whether they will continue to seek measures to reduce operating costs (sevivces, rents, telecommunications, etc.,);

Then Guam's CRGA Rep should go with the reconstruction of the SPC Headquarters at the ANSE VATA site. Then, again, if the consensus is to one of the other two options, Guam's Rep should not worry as any of those options is an improvement on the existing SPC Headquarters.

BRIEFING PAPER FOR WORKING PAPER 8

- **PROPOSAL TO INCREASE ADMINISTRATIVE FEE ON
EXTRA BUDGETARY FUNDS FROM 6% TO 10%**

14TH CRGA

WORKING PAPER 8

**PROPOSAL TO INCREASE ADMINISTRATIVE FEE ON EXTRA-BUDGETARY FUNDS
FROM 6% TO 10%**

Summary:

The Secretariat desires to increase support service staff levels. In order to do so, the Secretariat is once again proposing to increase the administrative fee rate (indirect cost rate) charged to extra-budgetary funds from 6 percent to 10 percent. The Secretariat has submitted this proposal several times in the past to both the CRGA and the South Pacific Conference, but both entities have been reluctant to approve any increase.

In justifying the increase, the Secretariat points out that in order to stay within its Core Budget and not impact SPC's work programmes, it has decreased its administrative budget. The Secretariat further points out that at the same time support service demands of extra-budgetary programmes are increasing. To meet the support service demand of its work programme and its extra budgetary programs, the Secretariat feels more more staff are required. In order to raise the revenue required to hire the addition support staff, it is recommending that the administrative fee charged to extra-budgetary funds be increased rather than increase Country Contributions.

Comments:

As noted above, the administrative fee charged by SPC is similar to the indirect cost rate that the Government of Guam charges against federal grants. This rate is charged only against personnel costs and helps to defray the support service costs incurred by the Government of Guam. The rate is viewed both positively and negatively. It is viewed positively as the administrative cost incurred by GovGuam in administering federal funds is off-set. It is viewed negatively as it takes away funds that would otherwise be available for implementing the program. It should be noted that the Government of Guam renegotiates its rates with the U.S. federal government annually.

Recommendation:

The Bureau of Planning concurs with the recommended action that a proposal be submitted by the Secretariat to the Thirty-first South Pacific Conference to increase the Administrative Fee on Extra-budgetary funds from 6% to 10% effective January 1, 1992. We concur in that this increase will provide the needed income to the Core Budget without requiring an increase in Assessed

Contributions.

As it is anticipated that there is going to be a substantial increase in extra-budgetary funding and that additional funding will be required to cover the additional cost of support services for these programmes, the increase in administrative fee is certainly justifiable. However, the Bureau feels that in order to approve such an increase, that the recommended review of administrative and support services in the form of an overall review of SPC management systems be completed and a report be made available to member countries prior to this proposal being submitted for action. It is anticipated that the report will provide an insight to the management system and possibly identify potential sources of income, other than by increasing administrative fees, to cover the needed cost for providing administrative support for extra-budgetary funding.

BUREAU OF PLANNING

BRIEFING PAPER

SPC/CRGA 14/WP.8 (Closed Session)

**PROPOSAL TO INCREASE ADMINISTRATIVE FEE ON EXTRA-BUDGETARY FUNDS
FROM 6% TO 10%**

The Bureau of Planning concurs with the recommended action that a proposal be submitted by the Secretariat to the Thirty-first South Pacific Conference to increase the Administrative Fee on Extra-budgetary funds from 6% to 10% effective January 1, 1992. We concur in that this increase will provide the needed income to the Core Budget without requiring an increase in Assessed Contributions.

As it is anticipated that there is going to be a substantial increase in extra-budgetary funding and that additional funding will be required to cover the additional cost of support services for these programmes, the increase in administrative fee is certainly justifiable. However, the Bureau feels that in order to approve such an increase, that the recommended review of administrative and support services in the form of an overall review of SPC management systems be completed and a report be made available to member countries prior to this proposal being submitted for action. It is anticipated that the report will provide an insight to the management system and possibly identify potential sources of income, other than by increasing administrative fees, to cover the needed cost for providing administrative support for extra-budgetary funding.

BRIEFING PAPER FOR WORKING PAPER 9

- **RECOMMENDATION OF THE 13TH REGIONAL
CONFERENCE OF PERMANENT HEADS OF
HEALTH SERVICES**

14TH CRGA

WORKING PAPER 9

Recommendation of the 13th Regional Conference of Permanent Heads of Health Services

Summary:

This working paper presents the 16 recommendations made during the conference for consideration by the 14th CRGA. These recommendations include: establishment of task force for guaranteed supplies of medications to SPC regions; Environmental Health theme for the next conference; liaison with WHO and other organizations for health areas, information and actions; reactivate dental programs; traffic injuries prevention projects; plan health programs to include communities/beneficiaries; alcohol and drug abuse prevention projects; mental health workshops; change of conference name to Regional Conference of Heads of Health services; and recruitment of 2 SPC Health Educators.

Comments:

The Department of Public Health and Social Services finds the recommendations formulated to be adequate and focused on areas important to island nation members. Guam, through Public Health, has programs in prevention and control of diseases and accidental deaths, promotion of wellness and the development of an internal health information system to evaluate project impact.

The Guam Mental Health and Substance Abuse Agency recommends the following mental health and substance abuse objectives/strategies for 14th CRGA to consider:

- a. The RADAR network for development and implementation of prevention programs
- b. Training of caseworkers/educators on an on-going basis
- c. Advisory assistance to reduce drug/alcohol related vehicular violations/fatalities
- d. Development of a State Mental Health Plan with community based care system for individuals suffering from serious mental illness and substance abuse

Recommendations:

The Bureau of Planning views the recommendations to be appropriate for the improvement of the health status of the island member countries. The Bureau supports the recommendations.

May 8, 1991

BRIEFING PAPER

(Fourteenth Meeting of the Committee of Representatives of Governments and Administration (CRGA); Noumea, New Calendonia - May 27-31, 1991)

HEAD V - COMMUNITY SERVICE

The objectives that have been formulated under this part -- Head V Community Service -- appear to be adequate to ensure a continuity of service from SPC. The areas that have been focused on are certainly of paramount importance to all country/island nation members.

Guam has taken a preeminent position in the area of prevention and control of disease, prevention of early and accidental deaths, and the promotion of wellness. Presently, a behavioral risk factor survey (BRFS) is being conducted which will give health program administrators and health practitioners valuable data on the island community's proclivities toward certain health risk behaviors. Included in the BRFS are questions regarding seat belt usage, consumption of alcohol, consumption of dietary fat, AIDS, hypertension, to name a few.

Other efforts of the health department are surveys done on oral health and immunization of select age groups among Guam's youth. One survey that is done annually among school-age children, day care center enrollees, and a sample of two-year olds determines the percent of children immunized for childhood diseases. The oral health survey is done every three years on a selected sample of school-age children to determine the rate of decayed, missing and filled teeth.

In this current year the health department will also undertake a survey of public and private schools on Guam to determine the prevalence of periodontal disease.

More recently efforts to address information needs with respect to evaluating program impact have been initiated. The development of an internal health information system (HIS), is one such initiative and, as mentioned previously, a BRFS will provide indicators for future programs under health education and promotion, mother and child health (MCH), chronic disease prevention and control, and AIDS and STD (sexually transmitted diseases) prevention.

BRIEFING PAPER

Fourteenth Meeting of the Committee of Representatives of Government and Administrators (CGRA), Noumea, New Caledonia, May 27-31, 1991.

**HEAD V: Community Health Services.
Non-Communicable Disease (NCD) Prevention and Control.**

The cost to society in terms of dollars and human suffering as a result of mental illness and substance abuse is difficult to measure. However, there is every indication that the cost is substantial. It is therefore suggested that the following mental health and substance abuse objectives and strategies be considered by the CRGA.

PREVENTION: The RADAR network may be utilized to provide the framework for the dissemination of information, education and consultation on mental health and substance abuse issues, and for the development and implementation of prevention programs.

TRAINING: The training of mental health and substance abuse workers and educators through inter-country visits, workshops and seminars and the distribution and sharing of information should be implemented on a regular and on-going basis.

ADVISORY ASSISTANCE: To countries in formulating policies, including legislation (Implied consent, BAC levels, penalties, DWI treatment and education programs, etc.) to reduce drug and/or alcohol-related vehicular violations and fatalities should be offered and made readily available. The Government of Guam is currently revising its vehicular code which will be completed by mid 1991.

STATE MENTAL HEALTH PLAN: The Department of Mental Health and Substance Abuse is in its third year of completing and implementing a State Mental Health Plan. A substance abuse component has been incorporated in the Plan. The plan describes the Territory's goals, objectives and strategies to implement a comprehensive, community based system of care for individuals suffering from serious mental illness and substance abuse.

The State Mental Health Plan may be replicated or may be of some value to other jurisdictions in the Pacific Basin.

BRIEFING PAPER FOR WORKING PAPER 10

- **CREATION OF TWO NEW POSITIONS IN THE STATISTICS SECTION**

14TH CRGA

WORKING PAPER 10

Creation of Two New Positions in the Statistics Section

Summary:

This is a proposal to create the Economic Statistics (Advisory) and the Economic Statistics (Trainer) positions to be funded from extra-budgetary sources, the Asian Development Bank, under the SPC terms and conditions. The positions are necessary for compilation of economic statistics has become an important requirement for the governments of the regions. The proposal is in response to the increasing demand of specialized training courses to improve the capability of statistical offices in compiling economic statistics.

Comments:

The Department of Commerce endorses the proposal because they will avail Guam with their expertise when needed. Currently, Guam is not collecting economic statistics information which is important to both the government and the private sectors in accounting economic growth.

Recommendations:

The Bureau of Planning supports the proposal for it will strengthen the SPC Statistical Section thus be able to provide additional assistance to member countries.

DEPARTMENT OF COMMERCE
BRIEFING SERIES 1991
DATE 05/06/91

PROJECT: The Creation of Two New Positions in the Statistics Division

SUMMARY/BACKGROUND:

The Secretariat of the South Pacific Commission is proposing the creation of two new posts within the Statistics Section. These posts are: Economics Statistics (Advisor), and Economics Statistics (Trainer). During the past five years, the compilation of reliable economic statistics has become an increasingly important requirement for the governments of the region. SPC recognizes the existing problem and the need to foster the development of economic statistics, especially national accounts, but has been limited to available resources.

Guam, through the assistance of the UN/ESCAP, developed a methodology to collect statistics to create the Gross Island Product and Per Capita Income. Collections were made for the years 1982 through 1986 wherein a local decision was made to discontinue the program. This same data was collected for the years 1972 through 1976 and also discontinued between 1977 through 1981.

CURRENT STATUS:

Currently Guam is not collecting statistical information for the development of the Gross Island Product or any other national accounts statistics. This information is sorely needed by the public and private sectors of Guam to use to forecast future requirements, and to assist government and business officials in their decision-making. Information of this nature provides an excellent accounting as to the growth of an economy. Historical national accounting information can be very helpful in identifying pitfalls of the past.

The creation of these two SPC posts will avail this expertise to Guam when needed.

RECOMMENDED ACTION:

The Department of Commerce highly endorses this proposal.

BRIEFING PAPER FOR WORKING PAPER 11

AND

INFORMATION PAPER 2

- **PLANT PROTECTION SERVICES**
- **EC SUPPORT TO THE PLANT PROTECTION SERVICES**

14TH CRGA MEETING

WORKING PAPER 11 & INFORMATION PAPER 2

PLANT PROTECTION SERVICES/EC SUPPORT TO THE PLANT PROTECTION SERVICES

Summary:

Working Paper 11 pertains to the proposed 1991 work plan and schedule for UNDP/SPC project, Crop Protection in the South Pacific managed by the SPC Plant Protection Services. CRGA members are invited to endorse the work plan.

The EC funded projects are those projects which the Secretariat had been seeking extra-budgetary support from European Countries to continue the activities of the Plant Protection Services.

Comments:

The University of Guam suggests that CRGA emphasizes to SPC the need for more projects appropriate for countries north of the equator. SPC should also consider qualified consultants from UOG for its EC supported projects which will start in March 1992.

Recommendations:

The Bureau of Planning recommends consideration of UOG's proposal.



AGRICULTURAL EXPERIMENT STATION

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puthi

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April 29, 1991

MEMORANDUM

To: Director, Bureau of Planning

From: Dean, CALS

Subject: 14th Meeting of SPC

Please note that South Pacific Commission seems to pay more attention and develop more project for the countries and territories south of the equator than that in the north. For example, (2102) Fruitfly project and (2106) Taro Beetle project would not be applicable to the islands north of the equator. I am not sure GTZ/SPC Regional BioControl project would involve these islands or not.

We need to emphasize the need for more SPC projects in the islands north of the equator.

SPC should take consultants from the University of Guam as much as possible rather than taking from outside the region 2100. UNDP Plant Protection project is scheduled to end in March 1992. An EC supported project is scheduled to start in March 1992, however, it would not include Guam, FSM, and Palau and Marshalls.

UOG could assist the project (2005) as it has staff well qualified for this project.

SPC should actively develop programs for Micronesia.

C.T. Lee
C.T. LEE

CTL:ambg

BRIEFING PAPER FOR WORKING PAPER 12

- **ADMISSION OF NEW MEMBERS TO SPC**

14TH CRGA

WORKING PAPER 12

Admission of New Members to the South Pacific Commission

Summary:

The Pacific has undergone major changes in the last 10 to 15 years which is reflected in the changing nature of the South Pacific region and its immediate environment. These progressive changes within the Pacific have been noticed by other governments and international contributions to the Pacific has evolved as well as the desire to be admitted to the Commission. The issue of admitting new members started with the 29th CRGA and discussions and considerations will be pursued on to the 14th CRGA meeting. Some topics for discussion will include: Criteria for new membership, impact on the organization, privileges and immunities for the Commission and consideration of the cost of expanding membership. Countries who are interested in joining SPC are Canada, Chile and Japan.

Comments:

The Department of Agriculture suggests that Guam should resist admission of new members, particularly Japan and Canada unless it is on a special basis without equal voting rights.

GEPA views new membership as for expanding SPC's organizational base and extending its international influence which will benefit its membership. However, in terms of benefits, SPC must have a firm advantage.

GEDA supports special membership category called "Special Partner" or "Technology Partner" to be made available by invitation to the new members.

UOG does not support admission of new members unless on an observer status only.

CZM of the Bureau of Planning does not support admission of new members. The request for admission to SPC by these "influential world powers" should be carefully scrutinized particularly from the historic perspectives.

Recommendations:

Admission of New Members to SPC is a very sensitive issue. The Bureau has no recommendation.



**Department of Agriculture
Division of Aquatic and Wildlife Resources**

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May 10, 1991

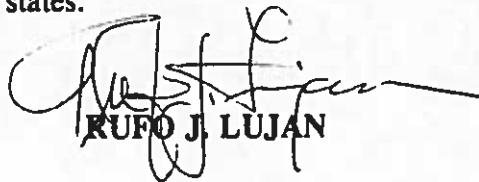


Memorandum

To: Director, Bureau of Planning
Attn: Ms. Linda E. Cruz
Via: Director of Agriculture Q.S.O.
From: Chief, Aquatic & Wildlife Resources
Subject: 14th Meeting of CRGA

I reviewed the paper presented by the Secretariat on Admission of New Members to the South Pacific Commission and submit the following comments:

1. The arguments for and against new members to SPC is covered in the document. What the Secretariat did not do was to make recommendations for or against new membership (and rightfully so). Guam should resist admission of large countries, e.g. Japan and Canada into SPC unless it is on a special basis without equal voting rights.
2. If Guam is to espouse any change to the existing SPC membership then it should recommend what the Secretariat has listed in paragraph 30 of the document. The scenario provides for control by the Pacific Island states while allowing for participation by donor states.


RUFIO J. LUJAN



SUBJECT: SPC/CRGA 14, May 27-31, 1991; WP.12: Admission of New Members to the South Pacific Commission

We have reviewed subject WP.12 for significant impacts on SPC programs this Agency has direct oversight on or is associated with and make the following points:

- The organizational structure and scope of the South Pacific Commission clearly must stay abreast with significant international, regional and national developments/changes, in particular with economic, social, cultural and political conditions and impacts.
- There is a growing trend for international cooperation and exchanges which must be maintained and promoted to garner benefits to the SPC membership.
- Stipulation for new membership must key on expanding SPC's organizational base and extending its international influence while preserving or enhancing its Pacific nature and SPC's integrity.
- In terms of mutual benefits of new membership, SPC must have firm advantage.



GUAM ECONOMIC DEVELOPMENT AUTHORITY
ATURIDAD INADILANTON IKUNUMIHA GUAHAN

GEDA

5
Pascua
with

May 14, 1991



MEMORANDUM

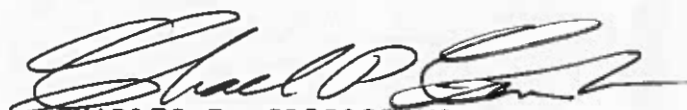
To: Director
Bureau of Planning

From: Administrator

Subject: Admission of New Members to
the South Pacific Commission

Your memorandum dated April 29, 1991 requested comments concerning admission of new members to the South Pacific Commission for a briefing paper to be presented at the Fourteenth Meeting of Committee Representatives of Governments and Administration in Noumea, New Caledonia on May 27 - 31, 1991.

After review of the working paper prepared by the Secretariat entitled "Admission of New Members to the South Pacific Commission", the Authority supports the second strategy contained in paragraphs 26, 27, 28 and 29.


CHARLES P. CRISOSTOMO



Office of the Dean

Wils

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May 8, 1991



MEMORANDUM

TO: Director, Bureau of Planning

FROM: Dean, CALS, UOG

Subject: Comments on Fourteenth Meeting of the Committee of Representatives of Governments and Administration

It is our feeling that the South Pacific Commission Membership should not be changed. Any interested countries such as Japan, Canada and Chile could become affiliate members with mere observer status.

C. T. Lee
C.T. Lee

CTL/jtd

14TH CRGA MEETING

Briefing Paper

Working Paper No. 12: Admission of New Members to the South Pacific Commission

While it is only sensible to consider new members based on either the "continuity argument" or "political argument", there is great danger to the organization presented by the "donor argument".

The plus of influential world power should be most carefully scrutinized, particularly from the historic perspective. Has this "influence" been used for the good of territories in the past, or has it been used to force a particular perspective peculiar to that world power. How has this world power treated its own territories historically, whether they be Pacific territories or not? Will this world power support the SPC majority-view on a regular basis, or only when there is a political or economic advantage to itself by doing so? To infer that influential world power could automatically be equated to positive support for third world or emerging nation views, or that it could guarantee support for the territorial views vs. national government dictates, is to ignore the darker other side of the equation. Influential world power comes from many directions, and through control of the natural resources, and through a simple alliance of numbers, SPC can build its own base of influential world power without relying on a pure philanthropy which has never been given before. The fact that these "influential" powers are requesting admission to SPC is indicative of SPC's own power, and the donor nations reasons for so requesting should be very carefully scrutinized.

BRIEFING PAPER FOR WORKING PAPER 13

- **RECOMMENDATIONS OF THE 8TH REGIONAL
CONFERENCE OF STATISTICIANS**

14TH CRGA

WORKING PAPER 13

RECOMMENDATIONS OF THE EIGHTH REGIONAL CONFERENCE OF STATISTICIANS

Summary:

Working Paper 13 lists the fourteen recommendations from the Eight Regional Conference of Statisticians for consideration by the CRGA.

Comments:

The major item of discussion at the conference was the possible reduction or loss of funding from UNDP for the SPC Statistics Program and its impact on regional and in-country statistical training courses. The conference recommended that the UNFPA should be encouraged to increase its assistance to the SPC rather than to consider changing existing arrangements.

Consideration is now being given by the SPC to holding more in-country courses to cut expenses. This may cut Guam off from training courses because regulations of some funding sources make Guam ineligible for in-country courses. Guam needs to request or express a willingness to host sub-regional SOAP and other courses.

Recommendations:

The Bureau of Planning supports the recommendations made at the Eight Regional Conference of Statisticians. Specific comments on each of the recommendations follows.

Bureau of Planning
14TH CRGA MEETING
Briefing Paper

Working Paper No. 13: Recommendations of the Eight Regional Conference of Statisticians

Recommendation No. 1:

This recommendation should be supported. The major item of discussion at the conference was the possible reduction or loss of funding from UNDP for the SPC Statistics Program and its impact on regional and in-country statistical training courses. Basically, there is virtually no committed funding for training courses and consultancies for 1991-1993. Also, inadequate funds were available to undertake the training courses and consultancies that were requested for 1990. The conference recommendation that the UNFPA should be encouraged to increase its assistance to the SPC rather than to consider changing existing arrangements should be supported.

Consideration is now being given by the SPC to holding more in-country courses to cut expenses instead of holding sub-regional courses. This may cut Guam off from having training courses available to a larger number of Guam statisticians because regulations of some funding sources make Guam ineligible for in-country courses. There is a need to continue the SOAP courses as well as the specialized courses in such areas as consumer price indexes and other macroeconomic statistics. Guam needs to request or express a willingness to host sub-regional SOAP and other courses.

Recommendation No. 2:

The recommendation should be supported.

Recommendation No. 3:

The recommendation should be supported.

Recommendation No. 4:

The recommendation should be supported. Provision of basic and intermediate SOAP courses was regarded as essential, especially in view of staff turn-overs and the statistical needs of departments other than the statistical offices themselves.

Recommendation No. 5:

This recommendation should be supported.

Recommendation No. 6:

This recommendation should be supported. There is a need to continue to provide specialized courses in such areas as consumer price indexes and other macroeconomic statistics.

Recommendation No. 7:

This recommendation should be supported.

Recommendation No. 8:

This recommendation should be supported.

Recommendation No. 9:

This recommendation should be supported.

Recommendation No. 10:

This recommendation should be supported. Guam is participating in the use of PC-Trade and the "Harmonized System" to standardize data collection and information sharing of trade data in the region. The conference recommended that the system be modified and adapted to suit local needs and its linkage between the customs and statistical organizations. Guam faces the same problem as other countries of Customs not being able to keep up with the large amount of data that must be entered. Guam should support the continued development and enhancement of PC-Trade.

Recommendation No. 11:

This recommendation should be supported. Regional statistical databases are being developed by the SPC, Australian National University, and the Forum Secretariat. The conference felt that it was important that databases were accurate and the more efforts were needed to resolve inconsistencies. Therefore, it was recommended that information held in agency databases should be made available to individual countries for their approval. Guam should continue to cooperate in the development of these regional databases and work with the agencies to insure the accuracy of the information.

Recommendation 12:

This recommendation should be supported.

Recommendation 13:

This recommendation should be supported.

Recommendation 14:

This recommendation should be supported.

BRIEFING PAPER FOR WORKING PAPER 14

- **FOURTH MEETING OF THE SPC HEADQUARTERS MEETING**

14TH CRGA MEETING

WORKING PAPER 14

FOURTH MEETING OF THE SPC HEADQUARTERS MEETING

Summary:

The working paper lists the recommendations that will be made to the 14th CRGA meeting. It also gave informations on the pros and cons of the different options for the headquarters' site.

Comments:

The Bureau of Planning feels that comments and recommendations made in Working Paper 7 will cover for this issue.

BRIEFING PAPER FOR WORKING PAPER 15

- **STAFF RULES AND STAFF REGULATIONS MATTER**

14th CRGA

WORKING PAPER 15

Staff Rules and Staff Regulations Matters

Summary:

In accordance with Staff Rules and Regulations, the Secretary-General is required to report to the Conference extensions of appointments of professional and field staff, in addition to extensions of short term and temporary staff, beyond their established terms. Working Paper 15 presents those staff whose appointments are being extended.

Comments:

The Bureau concurs that in certain cases it may be in the best interest of the Commission to retain the expertise of specific staff by extending their appointments. However, the Bureau also believes that SPC should make every effort to recruit qualified staff from other Commission members.

SPC has approved a management study to be conducted.

Recommendations:

The Bureau recommends that Guam's rep to the CRGA meeting follow up on the status of the management study and express that the study be comprehensively and thoroughly conducted.

NO WORKING PAPER 16

BRIEFING PAPER FOR WORKING PAPER 17

- **REPORT ON THE ACTION TAKEN ON THE
REPORT OF THE 13TH CRGA MEETING**

14TH CRGA MEETING

WORKING PAPER 17

REPORT ON THE ACTION TAKEN ON THE REPORT OF THE 13TH CRGA MEETING

Summary:

The following are agenda items that had recommendations and considerations during the 13th CRGA meeting:

- Food and Materials Work Programme
- Observer Status for SPOCC Members
- Study on Headquarters Building
- Finance
- Review of SPC Management systems
- Staffing

Comments:

The Department of Agriculture supports the transfer of Tropical Agriculturist and Production Officer from Noumea to Suva as well as the appointment of a coordinator for the Food and Materials Programme also to be based in Suva.

Recommendations:

The Bureau concurs the action taken regarding the transfer.

ONIO S. QUITUGUA

DIRECTOR



E A.E. MANIBUSAN
DEPUTY DIRECTOR



AGANA, GUAM 96910

Director's Office	734-3942/43
Aquatic & Wildlife Resources	734-3944/45
Agricultural Development Services	734-3946/47
Forestry & Soil Resources	734-3948
Animal & Plant Industry	734-3940/49

Position Paper
Southern Pacific Commission
Fourteenth Meeting of the Committee of
Representative of Governments and Administrations

We support the South Pacific conference adoption of recommendations 4 and 5 reference the following:

- 1) the transferring of the tropical agriculturist and the production officer from Noumea to Suva would provide a better coordinated integrated food and materials staff term and programme.
- 2) that a coordinator be appointed to coordinator be appointed to coordinate all activities under the food and materials programme and that this officer be based in Suva.

INFORMATION PAPERS

BRIEFING PAPER FOR INFORMATION PAPER 1

- **SPREP PROPOSED THREE-YEAR INTEGRATED
WORK PROGRAMME AND BUDGET 1992-1994**

14TH CRGA MEETING

INFORMATION PAPER 1

**SPREP PROPOSED THREE-YEAR INTEGRATED WORK PROGRAMME
AND BUDGET 1992-1994**

Summary:

The 30th SPC Conference gave approval to recommendation made by the Third Intergovernmental Meeting on SPREP Action Plan that SPREP becomes an autonomous entity. Since SPREP programmes and activities are not included in the SPC's Work programme and Budget for 1992-1994, this working paper presents for reference the format.

Comments:

GEPA is aware of the details of the SPREP budget and concurs.

Recommendations:

The Bureau supports the action that SPREP becomes an autonomous organization.

Guam Environmental Protection Agency

Briefing Paper

SPC/CRGA 14. Information Paper No.1:

**SPREP Proposed Three Year Integrated Work Programme and Budget
1992-1994**

Work program and budget reflect proposed autonomy of SPREP per Third Intergovernmental (IGM) on the SPREP Action Plan, Thirtieth South Pacific Conference.

Budget reflects creation of eleven new staff positions based on extra budgetary funds as they are sourced progressively.

Salary and travel costs of SPREP Director remains directly funded from SPC Core Budget.

RESTRICTED

SPC/CRGA 14/Information Paper 1
19 March 1991

ORIGINAL : ENGLISH

SOUTH PACIFIC COMMISSION

**FOURTEENTH MEETING OF THE COMMITTEE OF REPRESENTATIVES OF
GOVERNMENTS AND ADMINISTRATIONS**

(Noumea, New Caledonia 27-31 May 1991)

**SPREP PROPOSED THREE-YEAR INTEGRATED WORK PROGRAMME AND BUDGET
1992 - 1994**

(Paper Presented by the SPREP Secretariat)

1. On the recommendation of the Third Intergovernmental Meeting on the SPREP Action Plan, the Thirtieth South Pacific Conference agreed that SPREP evolve into an autonomous entity with its own separate legal personality.
2. Consequently the Commission's Integrated Work Programme and Budget for 1992 - 1994 did not include any SPREP programmes or activities that are funded from extra-budgetary sources. These are included in this Information Paper.
3. For ease of reference, the format for the presentation of the SPREP Budget is the same as used by the Commission for its other activities.

ENVIRONMENTAL MANAGEMENT

4000 SOUTH PACIFIC REGIONAL ENVIRONMENT PROGRAMME (SPREP)

The overall objective of this programme is to ensure that the increasing resource development being undertaken within the region is kept in harmony with the unique environmental quality of the South Pacific through adherence to sound principles of sustained natural resource management. This overall objective is heavily dependent upon the establishment and further development of national environmental administrations with a capacity to undertake their own environmental monitoring, management and awareness-raising activities. As a means of fulfilling this overall goal there are a number of specific objectives, namely:

- (a) To increase the number of trained people and to upgrade technical expertise in environmental monitoring and management activities through provision of specialised training workshops, education courses and information exchange;
- (b) To further develop and refine environmental management and resource data collection techniques of specific relevance and value to protection of the island environment and to assist member governments in utilisation of these techniques;
- (c) To assist member governments in the development of environmental education and awareness-raising activities through production of audio-visual and printed material and through specific training activities;
- (d) To undertake resource surveys and related training as a means of assisting member governments in data collection to ensure conservation of biological diversity;
- (e) To give support to ensure the establishment of national environmental legislation and to encourage member government participation in international treaties and regional agreements aimed at environmental protection of the South Pacific.

Background

The work programme of SPREP is based on the Action Plan for Managing the Natural Resources and Environment of the South Pacific (SPREP Action Plan) adopted by the Conference on the Human Environment (Rarotonga 1982) and the Action Strategy for Protected Areas in the South Pacific, approved by the ministerial session of the Third South Pacific Conference on National Parks and Reserves (Apia, 1985), the latter having been updated at the Fourth Conference on Nature Conservation and Protected Areas, (Port Vila, 1989). A Ministerial Conference on the environment is to meet in French Polynesia in late 1991 to review and revise the SPREP Action Plan.

Specific programme activities are determined and approved by the Intergovernmental Meeting on the SPREP Action Plan, held annually. Additional guidance and advice are given to SPREP by the original members of the former SPREP Co-ordinating Group, namely SPC, the Forum Secretariat, UNEP and ESCAP. Although the Co-ordinating Group is no longer in existence, its member organisations play an important advisory and guiding role to the programme. The South Pacific Commission is currently the host organisation. Considerable technical assistance is given to SPREP by the universities and research and training institutions of the region and of neighbouring countries.

[illegible]

ENVIRONMENTAL MANAGEMENT

4001 Natural Resource Management

1. Objective

To provide assistance to member governments in managing their natural resources on a sustainable basis.

2. Background

The importance of managing the natural resources of the region on a sustainable basis is increasingly being recognised by member governments, especially as urban and industrial development becomes more widespread and in some cases threatens the existence of natural resources such as mangroves, forests, soils and coral reefs.

3. Activities

Several project proposals, submitted both by member governments and by the research and training institutions of the region, have been incorporated into SPREP's Work Programme. These projects range from collection of data on existing resources, documentation of traditional resource management techniques, through to surveys of introduced species and assessment of the effects of modern, technologically developed harvesting and resource management activities.

COSTS 1992

	<u>Core</u>	<u>XB</u>
<i>Salaries</i>		
<i>Duty Travel</i>		
<i>Consultants</i>		30,000
<i>Capital Costs</i>		
<i>Meet/W/S/Trg</i>		
<i>Other Costs</i>		
	<u>0</u>	<u>30,000</u>

XB FUNDING 1992

<i>Sought</i>	<u>30,000</u>
	<u>30,000</u>

4002 Protected Areas Management and Species Conservation

1. Objective

To ensure the protection of the high degree of biological diversity and species endemism that currently exists within the region.

2. Background

As a result of two major conferences held in the region on nature conservation and protected areas, SPREP has been given specific guidance, in the Action Strategy for Protected Areas in the South Pacific, on the type of projects member governments wish to be undertaken in this aspect of the SPREP Work Programme. As well, SPREP co-ordinates these activities with the work of leading international organisations such as the International Union for the Conservation of Nature and Natural Resources (IUCN) and the World Wildlife Fund for Nature (WWF).

3. Activities

The wide range of activities includes assisting member governments to establish national parks and protected areas, undertaking inventories of species on both a national and regional basis, developing management plans to ensure species conservation and undertaking activities to educate the community regarding the importance of nature conservation.

COSTS 1992

	<u>Core</u>	<u>XB</u>
<i>Salaries</i>		
<i>Duty Travel</i>		
<i>Consultants</i>		50,000
<i>Capital Costs</i>		
<i>Meet/W/S/Trg</i>		
<i>Other Costs</i>		
	<u>0</u>	<u>50,000</u>

XB FUNDING 1992

<i>Sought</i>	<u>50,000</u>
	<u>50,000</u>

<u>ACTUAL</u>		<u>REVISED</u>		<u>APPROVED</u>		<u>PROPOSED</u>		<u>INDICATIVE</u>		
1989	1989	1990	1990	1991	1991	1992	1992	1992	1993	1994
Core	XB	Core	XB	Core	XB	Core	XB	Total	Total	Total
		20,000		30 000		30 000		30,000	30 000	30 ,000

ENVIRONMENTAL MANAGEMENT

4003 Coastal and Marine Activities

1. Objective

To assist member governments in protecting coastal areas and associated marine resources which form an integral part of the Pacific Island environment and on which the region is heavily dependent.

2. Background

Coastal and marine activities form an important element in SPREP's Work Programme; projects under the subject area are receiving valuable technical assistance from education and research institutions in the South Pacific.

Since 1989 a separate subject area has become part of the Work Programme, incorporating many of the coastal, marine and water quality projects into 'SPREP POL' (Monitoring, Research and Control of Pollution in Coastal and Open Waters of the SPREP Area - See 4004).

2. Activities

Specific projects under this item include monitoring of coastal and lagoon water quality, biological assessment of reefs and mangrove areas, oceanographic studies, rehabilitation of dredged reef sites, surveys of fish and invertebrate populations, studies of sediment levels together with a range of associated training activities. These projects are either undertaken directly by the SPREP Secretariat and consultants or else they form part of the consolidated activities which monitor, research and control pollution of the marine environment in the co-ordinated regional SPREP POL. (See 4004).

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		
Duty Travel		
Consultants		20,000
Capital Costs		
Meet/W/S/Trg		
Other Costs		
	0	20,000

XB FUNDING 1992

Sought	20,000
	20,000

4004 SPREP POL (Monitoring, Research and Control of Pollution in Coastal and Open Waters)

1. Objective

To monitor, undertake research and control pollution in coastal and open waters of the South Pacific region through a continuing co-ordinated approach.

2. Background

As described under Item 4003, a number of the coastal and marine activities within the SPREP Work Programme have been incorporated into SPREP POL which is undertaken by education and research institutions in the South Pacific, through the University of the South Pacific (USP), Suva; administratively co-ordinated by SPREP; and assisted by the United Nations Environment Programme (UNEP) as a joint SPREP/UNEP/ASPEI activity.

3. Activities

Activities are grouped into 3 areas, namely:

(i) Monitoring activities concerning ocean processes and properties, monitoring of marine pollution by pesticides, heavy metals, sewage and other contaminants;

(ii) Research and study concerning surveys of land-based pollution sources, the role of sedimentation pollution, current circulation modelling, and analysis of long-term monitoring data;

(iii) Emergency pollution investigations such as chemical or oil spills which may arise from time to time.

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		
Duty Travel		
Consultants		180,000
Capital Costs		
Meet/W/S/Trg		
Other Costs		
	0	180,000

XB FUNDING 1992

ICOD	90,000
UNEP	90,000
	180,000

<u>ACTUAL</u>		<u>REVISED</u>		<u>APPROVED</u>		<u>PROPOSED</u>		<u>INDICATIVE</u>		
1989	1989	1990	1990	1991	1991	1992	1992	1992	1993	1994
Core	XB	Core	XB	Core	XB	Core	XB	Total	Total	To End
		10,000		20,000		20,000		20,000	20,000	20,000
		110,000		90,000		180,000		180,000	180,000	180,000

ENVIRONMENTAL MANAGEMENT

4005 Land and Fresh Water Pollution Prevention

1. Objective

To assist member governments in ensuring that their relatively scarce land and fresh water resources remain free from contamination by land-based pollutants.

2. Background

Many of the countries and territories of the region have small areas of land which are increasingly being put under pressure by pollution from land-based activities such as disposal of domestic waste, increased use of pesticides, and increased chemical and heavy metal pollution from industry. Supplies of scarce fresh water too are easily contaminated by the activities associated with increasing urbanisation and industrial development in the region.

3. Activities

Member governments have included several activities in this subject area of SPREP's Work Programme, such as assessment of existing waste disposal methods, monitoring of heavy metal and organochlorine wastes, training in environmental management of fish processing and cannery plants, monitoring of waste oil disposal, examination of occupational and environmental hazards of pesticide use and assessment of drinking water quality.

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		
Duty Travel		
Consultants		20,000
Capital Costs		
Meet/W/S/Trg		
Other Costs		
	0	20,000

XB FUNDING 1992

Sought	20,000
	20,000

4006 Environmental Education and Training

1. Objective

To ensure that environmental education is incorporated into the curricula of the formal and non-formal education systems and that there is adequate, relevant and supporting written and audio visual material.

2. Background

Environmental education was given increased emphasis following the evaluation of SPREP in 1985 when member governments referred to the need to allocate a greater share of the programme's resources to environmental education, especially to teacher training and increased production of material, where possible produced in vernacular languages.

3. Activities

Support to training activities at school, university and community level, as well as training in environmental education for officers of the Environment Department Units within the region, forms one aspect of this programme element. The other major aspect is production of specific environmental education material, both of a general regional nature and at a country specific level, in audio-visual and printed formats.

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		
Duty Travel		
Consultants		150,000
Capital Costs		
Meet/W/S/Trg		
Other Costs		
	0	150,000

XB FUNDING 1992

Chile	10,000
Sought - AIDAB, UNEP	140,000
	150,000

SPREP has thus been active in developing resource publications on the major subjects of environmental concern, namely protection of coral reefs, protection of mangroves, species conservation, eradication of soil erosion, safe use of pesticides, forest conservation and non polluting forms of mineral extraction.

<u>ACTUAL</u>		<u>REVISED</u>		<u>APPROVED</u>		<u>PROPOSED</u>		<u>INDICATIVE</u>		
1989	1989	1990	1990	1991	1991	1992	1992	1992	1993	1994
Core	XB	Core	XB	Core	XB	Core	XB	Total	Total	Total
		10,000		20,000		20,000		20,000	20,000	20,000
		20,000		30,000		150,000		150,000	150,000	150,000

ENVIRONMENTAL MANAGEMENT

4007 Environmental Information

1. Objective

To ensure that sufficient relevant information is available to Environmental Departments/Units within the region to enable sound environmental management to be undertaken.

2. Background

This programme element is closely related to Environmental Education (4006) but concentrates on the dissemination of technical information through the production of reports of specific studies, as well as reports of training courses and meetings. As previously stated, SPREP is assisted in much of its work by universities and research and training institutions in the South Pacific region.

2. Background (ctd)

The work undertaken on these specific projects results also in the production of a number of technical reports which member governments utilise in their environmental management work.

Information is widely disseminated throughout the region, and further distributed in-country, through SPREP's National and Institutional Focal Points.

3. Activities

Production and dissemination of SPREP Environment Newsletter, Bibliography Series, SPREP Topic Review Series, SPREP Occasional Paper Series, Focal Point Newsheet, meeting and workshop reports.

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		
Duty Travel		
Consultants		20,000
Capital Costs		
Meet/W/S/Trg		
Other Costs		
	0	20,000

XB FUNDING 1992

Sought	20,000
	20,000

4008 Environmental Planning and Technology

1. Objective

To ensure that member countries have adequate environmental content in their legislation and that they have the necessary resources to develop environmental management plans and strategies.

2. Background

An assessment undertaken in 1983 of the environmental content of the legislation of the member governments found that there is considerable scope for incorporation of specific environmental provisions, particularly those associated with Environmental Impact Assessment (EIA). Increasingly member governments are recognising the need to develop National Conservation Strategies (NCS) and management plans, and to ensure that their in-country environmental activities have legal backing through the development of specific environmental legislation. Many countries too are becoming signatories to regional agreements and international treaties which place obligations on signatory countries to ensure environmental protection of the region's resources.

3. Activities

Projects under this element of the Work Programme include development of National Conservation Strategies (NCS), coastal management planning, assistance with development of environmental legislation and support for in-country environmental administrative training. To facilitate the co-ordination of this work, funds are currently being sought for the creation of an additional Project Officer position within the SPREP Secretariat.

Total funding for 3 years is US\$900,000.

Staff Requirements 1992

RETA Team Leader (ADB)
NEMS Team Leader (UNDP)

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		118,600
Duty Travel		34,000
Consultants		440,000
Capital Costs		
Meet/W/S/Trg		
Other Costs		7,400
	0	600,000

XB FUNDING 1992

ADB	600,000
	600,000

<u>ACTUAL</u>		<u>REVISED</u>		<u>APPROVED</u>		<u>PROPOSED</u>		<u>1992 Total</u>	<u>INDICATIVE</u>	
1989 Core	1989 XB	1990 Core	1990 XB	1991 Core	1991 XB	1992 Core	1992 XB		1993 Total	1994 Total
		10,000		20,000		20,000		20,000	20,000	20,000
		10,000		20,000		600,000		600,000	200,000	100,000

ENVIRONMENTAL MANAGEMENT

4009 Climatic Change and Sea Level Rise

1. Objective

To undertake research on the likely impact of climate change and projected sea-level rise and to assist member governments with the development of response strategies to be implemented in the event of such occurrences. Also, to facilitate attendance by representatives of member governments at international meetings on this subject, thus establishing a group of member government personnel knowledgeable on the various facets of this new issue.

2. Background

With assistance from the United Nations Environment Programme (UNEP) and an ASPEI Task Team, SPREP is actively involved in various projects under this element of the Work Programme. A regional response and specific country activities were developed at the SPC/UNEP/ASPEI Intergovernmental Meeting on Climatic Change and Sea Level Rise in the South Pacific held in Majuro, Marshall Islands, July 1989. As well as development of a schedule of activities, delegates recognised the need to produce a South Pacific regional

2. Background (ctd)

viewpoint for presentation at international fora. Accordingly at the ensuing Second Meeting of the SPREP Steering Committee held in Port Vila, September 1989, a South Pacific statement was developed and presented by a representative each of Melanesia, Micronesia and Polynesia to the Intergovernmental Panel on Climate Change (IPCC) in Geneva. Assistance has been given also by the donor governments to support attendance by Pacific Island representatives at further international meetings.

3. Activities

A project document has been developed which includes in-depth studies on a national level, assistance to national committees working on this issue, assistance in the preparation of site-specific studies, dissemination of information, raising of public awareness and strengthening of regional and sub-regional early warning systems for natural disasters associated with, or caused by, changed climatic conditions.

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		
Duty Travel		
Consultants		150,000
Capital Costs		
Meet/W/S/Trg		50,000
Other Costs		
	<u>0</u>	<u>200,000</u>

XB FUNDING 1992

UNEP	50,000
AIDAB	150,000
	<u>200,000</u>

<u>ACTUAL</u>		<u>REVISED</u>		<u>APPROVED</u>		<u>PROPOSED</u>		<u>1992</u> <u>Total</u>	<u>INDICATIVE</u>	
1989 Core	1989 XB	1990 Core	1990 XB	1991 Core	1991 XB	1992 Core	1992 XB		1993 Total	1994 Total
		47,500		70,000		200,000		200,000	200,000	200,000

ENVIRONMENTAL MANAGEMENT

4010 Meetings, Workshops and Training Courses

1. Objectives

(a) To provide member governments with the opportunity, through regional meetings, to determine, and give guidance to the development of SPREP's Work Programme;

(b) To increase the environmental management skills of member governments through training courses and workshops.

2. Background

Every year SPREP convenes an Intergovernmental Meeting (IGM) for approval of its work programme, the next of which will be held in September 1992. A meeting of experts will be convened in 1992 to discuss technical aspects of the implementation of Work Programme activities. In any one year it is feasible for the Secretariat to convene four regional meetings/workshops with approximately three smaller in-country workshops/training courses.

3. Activities

During 1992 it is proposed to hold the following regional meetings/workshops:

(a) Intergovernmental meeting on Sprep Action Plan;

(b) Meeting of environment experts to assess technical aspects of SPREP Work Programme;

(c) At least one regional workshop/training course;

Other smaller in-country workshops/training courses are still in the planning stages and will most likely be held on Coastal Management Training, Protected Area Management Training, Environment Impact Assessment and Environmental Awareness Raising.

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		
Duty Travel		
Consultants		
Capital Costs		
Meet/W/S/Trg		100,000
Other Costs		
		<u>0</u> <u>100,000</u>

XB FUNDING 1992

Sought :	
ESCAP & Member Countries	62,000
Other	38,000
	<u>100,000</u>

4011 SPREP Administration

1. Objective

(a) To support staff employment, associated duty travel;

(b) To provide administrative support to facilitate the implementation of the SPREP Work Programme.

2. Background

The current staffing situation in SPREP is as follows:

SPREP Director
Project Officer (Scientist)
Environmental Education Officer
Protected Areas Management Officer
Administrative Assistant
Secretary
Office Assistant

Funding is currently being sought to enable the employment of additional Project Officers to assist the SPREP Secretariat with the increasingly large number of projects being incorporated into the Work Programme.

3. Activities

The Co-ordinator and Project Officers, assisted by two full-time secretarial staff and one temporary office assistant, currently undertake the projects on the Work Programme with technical support from consultants and experts from educational, research and environmental institutions in the South Pacific.

Under this element of the Work Programme are included the office equipment costs; printing, mailing and communication costs; as well as duty travel, staff salaries and other associated staff costs such as housing subsidy, child allowance and provident fund subsidy.

Staff Requirements 1992

Deputy Director
Project Officer (Scientist)
Environmental Education Officer
Protected Areas Management Officer
Environment Contaminant Officer
Environment Impact Assessment Officer
Environment Economic Officer
Training Officer
Environment Legislation & Mgt. Officer
Climate Change Officer

Staff Requirements 1992 (ctd)

Finance Manager
Administrative Assistant
Secretary
Office Assistants (3)

COSTS 1992

	<u>Core</u>	<u>XB</u>
Salaries		996,800
Duty Travel		110,000
Consultants		
Capital Costs		10,000
Meet/W/S/Trg		
Other Costs		200,000
		<u>0</u> <u>1,316,800</u>

XB FUNDING 1992

Sought :	
Vol. Contrib.	
Countries	350,000
Other	966,800
	<u>1,316,800</u>

<u>ACTUAL</u>		<u>REVISED</u>		<u>APPROVED</u>		<u>PROPOSED</u>		<u>INDICATIVE</u>		
1989	1989	1990	1990	1991	1991	1992	1992	1992	1993	1994
Core	XB	Core	XB	Core	XB	Core	XB	Total	Total	Total
		178,000		100,000		100,000		100,000	100,000	100,000
				367,500		1,316,800		1,316,800	1,400,000	1,450,000

ENVIRONMENTAL MANAGEMENT

Unallocated Expenditure (SPREP)

Prior to 1991 expenditure had not been allocated in detail, these amounts represent total expenditures for those years.

4012 UNCED

1. Objective

To assist countries in preparation of national reports for the upcoming UN Conference on Environment and Development (UNCED) in Brazil in 1992.

2. Background

The Third Meeting of the IGM directed the Secretariat to coordinate the regional inputs to the UNCED.

3. Activities

Projects under this element include preparation of national and regional reports to be endorsed by member governments before dispatch to the UNCED in 1992 in Brazil.

Total funding for the project is USD 300,000.

COSTS 1992

	Core	XB
Salaries		
Duty Travel		
Consultants		200,000
Capital Costs		
Meet/W/S/Trg		100,000
Other Costs		
	0	300,000

XB FUNDING 1992

ADB/UNDP	300,000
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4400 STAFF REQUIREMENTS FOR 1992

4008 Environ. Plan. & Technology

RETA Team Leader

4011 SPREP Administration

Deputy Director
Project Officer (Scientist)
Environmental Education Officer
Protected Areas Management Officer
Environment Contaminant Officer
Environment Impact Assessment Officer
Environment Economic Officer
Training Officer
Environment Legislation & Mgt. Officer
Climate Change Officer
Community Development Officer
Information/Publications Officer
Finance Manager
Administrative Assistant
Secretary
Office Assistants (3)

TOTAL ENVIRONMENTAL MANAGEMENT

<u>ACTUAL</u>		<u>REVISED</u>		<u>APPROVED</u>		<u>PROPOSED</u>		<u>1992</u> <u>Total</u>	<u>INDICATIVE</u>	
1989 Core	1989 XB	1990 Core	1990 XB	1991 Core	1991 XB	1992 Core	1992 XB		1993 Total	1994 Total
	856,027		184,500				300,000	300,000		
0	856,027	0	620,000	0	797,500	0	2,986,800	386,800	2,370,000	2,320,000

SALARY COSTS FOR 1992 BUDGET

SPREP

Designation	Salary/ Allowance	Provident Fund	Accident Insurance	Medical Costs	Real Payable	Real Receivable	Spouse Allowance	Child Allowance	Student Travel	Education Leave/Allowance	App Costs	Total Ancil. Costs	GRAND TOTAL
48 Environmental Planning & Tech RETA Team Leader	43,235	2,594	303	750	15,552	(6,485)					3,243	15,956	59,191
NEMS Team Leader	40,954	2,457	287	750	18,000	(6,143)					3,072	18,422	59,376
	84,188	5,051	589	1,500	33,552	(12,628)	0	0	0	0	6,314	34,378	118,567
1 SPREP Administration													
Deputy Director	40,954	2,457	287	750	21,600	(6,143)	1,200	960	2,000	2,500	3,072	28,682	69,636
Project Officer (Scientist)	52,358	3,142	367	750	16,800	(7,854)		960			3,927	18,091	70,450
Environmental Education Officer	43,235	2,594	303	750	16,800	(5,404)		960			3,243	19,245	62,480
Protected Areas Mgt. Officer	52,358	3,142	367	750	6,000	(7,854)	1,200	1,920			3,927	9,451	61,810
Environment Contaminant Officer	52,358	3,142	367	750	18,000	(7,854)	1,200	960	2,000	2,500	3,927	24,991	71,350
Environment Impact Ass. Officer	52,358	3,142	367	750	18,000	(7,854)	1,200	960	2,000	2,500	3,927	24,991	71,350
Environment Economic Officer	34,992	2,100	245	750	18,000	(5,249)	1,200	960	2,000	2,500	2,624	25,130	60,122
Training Officer	34,992	2,100	245	750	18,000	(5,249)	1,200	960	2,000	2,500	2,624	25,130	60,122
Environment Legislat. & Mgt. Officer	40,954	2,457	287	750	18,000	(6,143)	1,200	960	2,000	2,500	3,072	25,082	66,036
Climate Change Officer	40,954	2,457	287	750	18,000	(6,143)	1,200	960	2,000	2,500	3,072	25,082	66,036
Community Development Officer	34,992	2,100	245	750	18,000	(5,249)	1,200	960	2,000	2,500	2,624	25,130	60,122
Information/Publications Officer	34,992	2,100	245	750	18,000	(5,249)	1,200	960	2,000	2,500	2,624	25,130	60,122
Finance Manager	45,360	2,722	318	750	18,000	(6,804)	1,200	960	2,000	2,500	3,402	25,047	70,407
Administrative Officer	26,568	1,594	186	750							1,993	4,523	31,091
Secretary	22,032	1,322	154	750							1,652	3,879	25,911
Office Assistant	22,032	1,322	154	750							1,652	3,879	25,911
Office Assistant	22,032	1,322	154	750							1,652	3,879	25,911
	675,553	40,533	4,729	13,500	223,200	(83,048)	13,200	13,440	20,000	25,000	50,666	321,221	996,774
	759,741	45,584	5,318	15,000	256,752	(95,676)	13,200	13,440	20,000	25,000	56,981	355,599	1,115,340

- **INFORMATION PAPER 2**

**EC SUPPORT TO THE PLANT
PROTECTION SERVICES**

ORIGINAL: ENGLISH

SOUTH PACIFIC COMMISSION
FOURTEENTH MEETING OF THE
COMMITTEE OF REPRESENTATIVES OF GOVERNMENTS AND ADMINISTRATIONS
(Noumea, New Caledonia, 27-31 May, 1991)

EC support to the Plant Protection Service

(Paper presented by the Secretariat)

INTRODUCTION

1. As agreed by Conference, the Secretariat has been seeking extra-budgetary support to continue the activities of the Plant Protection Service beyond the life of the present UNDP/SPC project, Crop Protection in the South Pacific, RAS/86/037. In 1989, the Pacific ACP ministers earmarked ECU 2.7 m, under the Lome III Convention, for this purpose.
2. An EC funded project feasibility study was done in November last year and the draft report circulated for comment to all countries and involved organisations in December. The Forum Secretariat forwarded all comments to the consultants at the end of February. The final report of the consultants will be available in late April, too late for submission as a Working Paper for this CRGA.
3. The project is due to start in early 1992 and consequently a decision is required from the 31st Conference whether to proceed on the EC terms or not.

RECOMMENDATION

4. Delegates are asked to recommend that the report of the Pacific Plant Protection Service feasibility study be tabled for discussion at the 15th CRGA.
-

- **INFORMATION PAPER 2**

**EC SUPPORT TO THE PLANT
PROTECTION SERVICES**

ORIGINAL: ENGLISH

SOUTH PACIFIC COMMISSION
FOURTEENTH MEETING OF THE
COMMITTEE OF REPRESENTATIVES OF GOVERNMENTS AND ADMINISTRATIONS
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INTRODUCTION

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3. The project is due to start in early 1992 and consequently a decision is required from the 31st Conference whether to proceed on the EC terms or not.

RECOMMENDATION

4. Delegates are asked to recommend that the report of the Pacific Plant Protection Service feasibility study be tabled for discussion at the 15th CRGA.
-

- **INFORMATION PAPER 3**

**AGRICULTURAL LEAFLET TRAINING
AND PRODUCTION FOR AGRICULTURAL
MINISTRIES IN THE SPC REGION**

14TH CRGA

INFORMATION PAPER 3

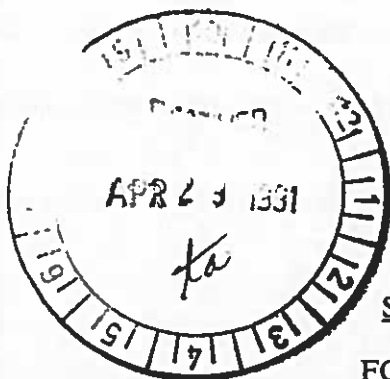
AGRICULTURAL LEAFLET TRAINING AND PRODUCTION FOR AGRICULTURAL
MINISTRIES IN THE SPC REGION

Summary:

In order to address the need which exists in all countries regarding the lack of appropriate agricultural information disseminated to meet the farmers' needs, the Food and Materials Programme with the help of the Graphic Arts Officer of the SPC Media Center, proposes a workshop approach to solve the problem. The CRGA is invited to recommend approval of the project.

Recommendations:

The Bureau of Planning supports the project especially since it will benefit the Micronesian countries most.



SPC/CRGA 14/Information Paper 3
9 April 1991

ORIGINAL: ENGLISH

SOUTH PACIFIC COMMISSION

FOURTEENTH MEETING OF THE
COMMITTEE OF REPRESENTATIVES OF GOVERNMENTS AND ADMINISTRATIONS

(Noumea, New Caledonia - 27-31 May, 1991)

AGRICULTURE LEAFLET TRAINING AND PRODUCTION
FOR AGRICULTURE MINISTRIES IN THE SPC REGION

(Paper presented by the Secretariat)

INTRODUCTION

1. The lack of appropriate agricultural information to disseminate by extension workers to meet farmer needs is recognised as a major problem in the South Pacific. Although much agricultural research continues to be carried out nationally and regionally, very little research results get published or are available in formats and languages appropriate for both extension workers and farmers. In most countries, there are not even staff or resources to translate research findings or staff often lack competence, confidence or the resources to undertake such work. Some form of external assistance is required.
2. The Food and Materials Programme in collaboration with the Graphics Arts Officer of the SPC Media Center in Fiji are proposing a workshop approach to address this need which exists in all countries but is especially critical in Micronesian countries (see proposal attached).

RECOMMENDATION

3. The CRGA is invited to recommend that the forthcoming South Pacific Conference approve this project within the Food and Materials Programme to be funded from extra-budgetary sources and that the Secretariat is charged with the duty of identifying a donor(s) for this purpose.
-

BACKGROUND

The lack of appropriate information to disseminate by extension workers to meet farmer needs is recognised as a major problem in the South Pacific. Much agricultural research is carried out but research results are often not published or are only available in formats and languages not understood or appropriate for both the intended disseminators of research results (i.e. extensionists), or for the end-users (the farmers, NGOs, etc.). In most countries, there are not even staff or resources to translate findings that may be available and sections and personnel responsible for such work (Information Sections/Officers) often lack competence, confidence or the resources to undertake such work. Materials published by regional and international institutions and agencies although useful, are often not suitable for local use as without adaptation and translation to local languages.

Assessment of the needs of Ministries of Agriculture in select South Pacific countries indicate much interest and need in this area.

OBJECTIVES

1. Provide theoretical and practical training to staff of Ministries of Agriculture in the basics of agriculture leaflet production and use.
2. To produce in select SPC member countries agriculture leaflets suited to local needs and languages.
3. To develop strategies and procedures for the distribution to extension personnel and farmers the agriculture leaflets.

DESCRIPTION AND IMPLEMENTATION

1. Organise 1½ to 2 week workshops in-country to teach the theory and practice of communications, leaflet production process, and to practice leaflet preparation. Workshop participants to work in multi-disciplinary teams representing the various sections/specialities within each ministry. Topics for which leaflets will be produced will be developed and prioritised by workshop participants. At least 5 leaflets should be produced per workshop.
2. Finalisation of draft leaflets following each workshop to be the role of a small group selected by the workshop instructors. Completion should take an extra 1 week session.
3. Printing of the final leaflets to be undertaken by SPC. The aim will be for least cost materials.
4. Two or three day workshops to develop with extension and information staff leaflet distribution strategies and leaflet use should be held prior to leaflet distribution. This will ensure staff are adequately familiarised with leaflet content and how to use these materials in an effective and efficient manner.
5. A record of the workshops and information gained will be kept for future use via video and/or photos/slides plus written workshop reports.

BENEFICIARIES AND BENEFITS

The workshops should provide the necessary skills and develop staff competence and confidence in agriculture leaflet production. This will help sustain these efforts. The multi-disciplinary approach proposed will enable shared-learning, create linkages (which are often lacking or weak) and create a "sense of ownership" in participants having developed the materials themselves. Staff are more likely to promote leaflets they have produced themselves. All staff of Ministries of Agriculture, especially the Extension and Information staff, will as a result of the workshops have complimentary materials to use in their change efforts. Farmers will in turn have available to them simple materials published in their own languages, which are currently not available in most countries.

Similar work undertaken by the Tropical Agriculturalist in the Cook Islands and in Western Samoa (prior to taking up post with SPC) has been well received in these countries. A total of 11 Agriculture Leaflets have been completed to date for Cook Islands and 19 for Western Samoa. Samples are attached.

LOCATION

Based on current needs national workshops for select SPC member countries should include Tuvalu and Kiribati.

DURATION

2½ to 3 week workshops per country to begin in 1991 or 1992 for Tuvalu and Kiribati.

PROJECT CO-ORDINATORS

- | | |
|----------------------------|--|
| South Pacific Commission: | <ul style="list-style-type: none"> - Seumanutafa Dr. Malcolm Hazelman,
Tropical Agriculturalist - Detlef Blumel,
Graphics Arts Officer |
| Ministries of Agriculture: | <ul style="list-style-type: none"> - Directors of Agriculture and/or Information Officers |

BUDGET ESTIMATES

A total of USD 36,300 will be required (see budget details attached).

REFERENCES

1. **Asian Development Bank**
South Pacific Agricultural Survey 1979 Pacific Agriculture: Choices and Constraints, Manilla, July 1979.
2. **East West Centre, Institute of Culture and Communication**
Information and Knowledge Exchange Among Agricultural Research. Dissemination and Producer Systems in Selected South Pacific Island Nations: Fiji Executive Summary, Honolulu, HI. East West Centre, 1984.
3. **Gamble, W.K., R.M. Bourke, and C.W. Brookson**
South Pacific Research Study, Consultants report to the Asian Development Bank, 1981.
4. **Gould, James H.**
Agricultural Extension Roundtable Report of a meeting held 2-6 April, 1984, Western Samoa, IRETA, 1984.
5. **Hazelman, Malcolm Peter**
Professional Training Needs of Agricultural Extension Workers in Countries Served by the University of the South Pacific, unpublished Ph.D. dissertation, Cornell University, 1988.
6. **Oram, Peter, George M. Beal and K. Robert Kern**
Information and Knowledge Exchange Among Agricultural Research. Dissemination and Producer Systems in Selected South Pacific Island Nations and Some Organisational and Policy Issues, East West Centre, Honolulu, HI., 1987.

BUDGET ESTIMATES

Staff Travel

Air fares and per diem for 2 SPC staff	14,000
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Equipment

1 Computer and printer for leaflet layout and drafting	5,000
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Workshop Requirements

- Transportation	1,400
- Supplies	600
- Video hire/editing	800
- Ceremonies	3,000
- Participants costs	4,000

Leaflet Layout and Production	900
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Workshop Reports	600
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Administration Costs	3,000
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Contingencies	3,000
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TOTAL

USD 36,300

GROWING TOMATOES IN AITUTAKI



VARIETY

VARIETY	SOURCE	MATURITY
Hope No.1	Takii	60-90 days
Floradel	Yales	60-90 days

RAISING SEEDLINGS

- Sow seeds on a well prepared raised bed
- Apply 2 handfuls 12:4:30 fertilizer to 1m² 3-4 days before planting
- Mix fertilizer thoroughly with soil
- Sow seeds in rows 10cm (4 inches) apart
- Shade seed bed using coconut leaves until 3 leaf stage
- Apply water regularly

LAND PREPARATION

- Disc 1 week before planting
- Remove stumps and weeds

TRANSPLANTING

- 3 to 5 weeks after sowing or when plants are 10 to 15cm high
- Use string for lining
- Space at:
100cm - 120cm (3' - 4') between rows
30cm - 60cm (1' - 4') within rows
3cm - 5cm depth
- Water after transplanting

FERTILIZING

- BEFORE PLANTING**
1 handful superphosphate for every 2 planting holes
- 1-2 WEEKS AFTER PLANTING**
1 handful Sulphate of Ammonia to every 3 plants
- 3-4 WEEKS AFTER PLANTING**
1 handful 12:4:30 to every 2 to 3 plants
- AT FLOWERING**
1 handful 12:4:30 to every 2 to 3 plants

INSECT AND DISEASE CONTROL

INSECTS	CHEMICAL	RATES 15L 21L	SPRAYING INTERVA
Leaf miners and caterpillars	Sumicidin	2Tsp 3Tsp (30ml) (45ml)	7 days
	Ambush	2Tsp 3Tsp	7 days
	Attack	1Tsp 1½ Tsp (15ml) (22½ml)	7 days
	Malathion	2Tsp 3Tsp	7 days

DISEASES	CHEMICAL	RATES 15L 21L	SPRAYING INTERVA
Grey leaf mould	Benlate	2Tsp 3Tsp	14 days
	Dithane M45	3Tsp 4Tsp	7 days
	Cuprox or Cobox	3Tsp 4Tsp	7-14 day
Leaf spot	Cuprox or Cobox	3Tsp 4Tsp	7-14 day
Anthraxnose	Dithane M45	3Tsp 4Tsp	7 days

KEY: Tsp = tablespoon
ml = millilitres
L = litres

Alternate chemicals used at each spraying



TANU TOMATI NO AITUTAKI



ARAIATI

VARALATI	NOEA MAI	PAKARI (RA)
Hope No.1	Takii	60 - 90
Floradel	Yates	60 - 90

KATUPUANGA I TE URI

Ruru i te katu ki runga i te pai
 Mariva e 2 kapu rima 12:4:30 i te 1m2, 3
 kite 4 rai mua ake ka tanu ei
 Kauro meitaki i te mariva e te one
 Ruru i te katu e 10cm i te aua o te pa
 E tamarumaru i te pai kite nikau e tae uatu
 Ki te 3 rau
 E pipi ki te vai i te au taima ravarai

TEATEAMAMAOANGA ITE NGAI TANU

- Arote i te one kia maru meitaki 1 epetoma i mua ake ka tanu ei
- Akaatea i te rakau arai e te tita

TANUANGA

- 3 kite 5 epetoma i muriake i te rurunga me kare 10-15cm (4-6inches) i teitei
- Akatika i te pa ki te taura
- Atea o te pa: 100cm - 120cm (3 - 4 tapuae)
- Atea o te pu: 30cm - 60cm (1 - 4 tapuae)
- Oonu: 3cm - 5cm
- Pipi ki te vai me oti i te tanu

MANIVAANGA

MUA AKE ITE TANUANGA

Okotai kapurima super phosphate no te rua vaarua

1-2 EPETOMA I MURIAKE I TE TANUANGA

Okotai kapurima Sulphate Ammonia 2 kite 3 pu

3-4 EPETOMA I MURIAKE I TE TANUANGA

Okotai kapurima 12:4:30 i te 2 kite 3 pu

PUERAANGA TIARE

Okotai kapurima 12:4:30 i te 2 kite 3 pu

TAMATEANGA I TE MANUMANU E TE MAKI

MANUMANU	CHEMICAL	VAITO 15L 21L	TUATAU TIPERE
Leaf miners and caterpillars	Sumicidin	2Tsp 3Tsp (30ml) (45ml)	7 ra
	Ambush	2Tsp 3Tsp	7 ra
	Attack	1Tsp 1½ Tsp (15ml) (22½ml)	7 ra
	Malathion	2Tsp 3Tsp	7 ra

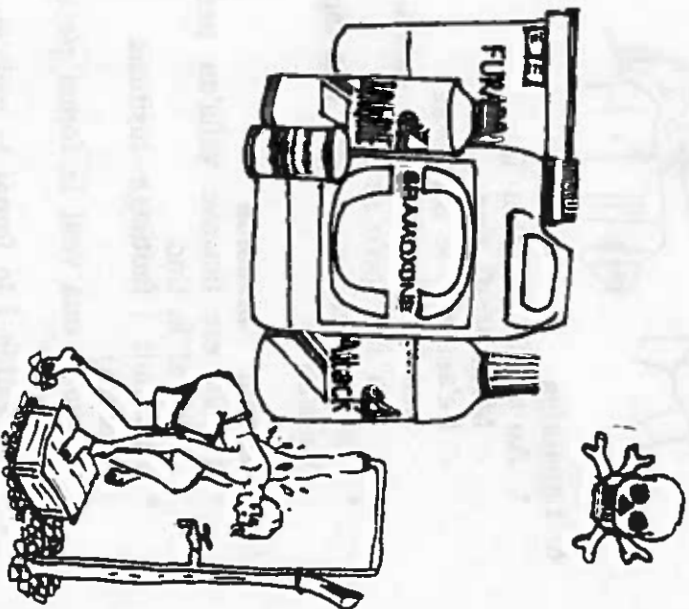
MAKI	CHEMICAL	VAITO 15L 21L	TUATAU TIPERE
Grey leaf mould	Benlate	2Tsp 3Tsp	14 ra
	Dithane M45	3Tsp 4Tsp	7 ra
	Cuprox or Cobox	3Tsp 4Tsp	7-14 ra
Leaf spot	Cuprox or Cobox	3Tsp 4Tsp	7-14 ra
Anthracnose	Dithane M45	3Tsp 4Tsp	7 ra

KEY: Tsp = tablespoon
 ml = millilitres
 L = litres

E tau i te vairakau i te au tipereanga



Using Pesticides Safely



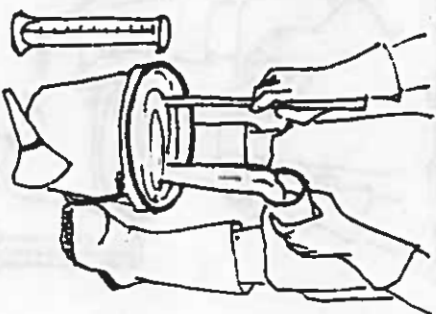
- Identify pest or disease problem
- Only use chemicals recommended by the Department of Agriculture

2. Measuring and Mixing

- Before use, read pesticide label carefully and follow instructions



- Use only recommended rates
- Use suitable equipment



3. Field Application

- Use suitable equipment that works properly
- Avoid spraying :
 - On windy days
 - On rainy days

4. Storage

- Lock away from :
 - Children
 - Food
 - Water
 - Animals

5. Disposal of Empty Containers

- Never re-use empty containers
- Dispose away from houses and water by :
 - Bury metal and glass containers deep in the soil
 - Burn paper and plastic containers



6. Precautions

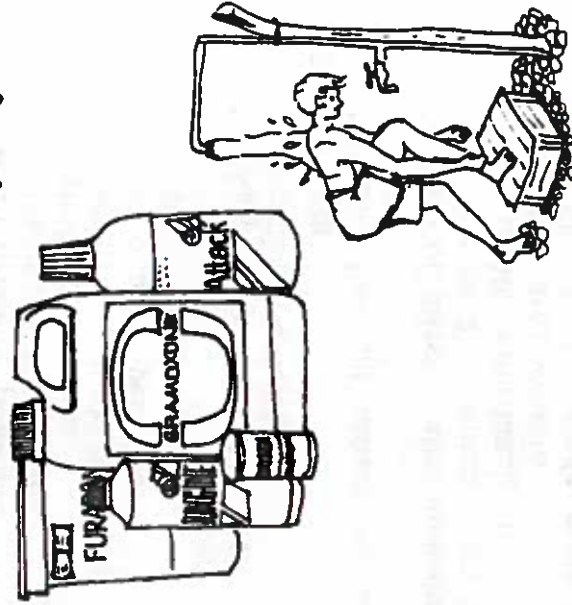
- When handling pesticides :
 - Always wear protective clothing
 - Never eat, drink or smoke while using pesticides
 - Avoid spillage

7. First Aid

- Follow first aid instructions on label
- Wash off affected area immediately to remove all chemical from body
- See doctor immediately if affected area worsens
- Take along pesticide container



Fa'aaogaina Fa'aeteete Vaila'au Oona



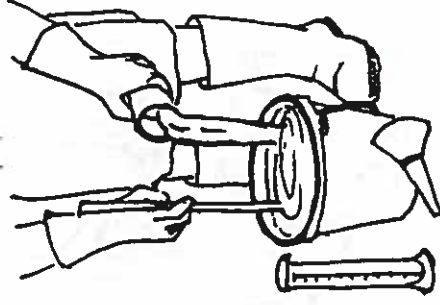
1. Ia ma'utinoa le pogai o le faafitauli
 - * Fa'aoga na o vaila'au ua fautuaina e le Ofisa o Faatoaga

2. Fuaina ma le Suina

- * Faitau maea faamatalaga tusia ma tausisi i ai



- * Fa'aaoga na'o :
 - Fua o vailaau ua fautuaina
 - Mea faigaluega fautuaina



3. Fa'aaogaina

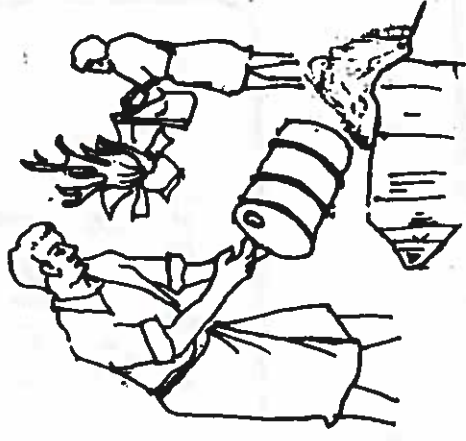
- * Fa'aaoga meafaigaluega ua atoatoa ona lelei
- * Aua le fanaina :
 - I aso matagi
 - I aso timu

4. Teuina

- * Loka ese mai i :
 - Tamaiti
 - Mea taumafa
 - Vai
 - Mea ola

5. Fa'atama'iaina o mea sa i ai vailaau

- * Aua le toe fa'aogaina mea sa i ai vaila'au
- * Ia mamao ese mai fale ma vai le :
 - Tanuina i se pu loloto o apa ma fagu mataetae
 - Susunuina o pepa ma uga



6. Lapataiga

- * Ao tagofia vaila'au ia :
 - Malu ufiufi tino
 - Fa'aeteete le masasasa
 - Aua le taumafaina se mea'ai, mea inu, po'o se tapa'a
- * Taele mama pe a maea ona tagofia vaila'au

7. Fesoasoani muamua

- * Fufulu ese faavave vaila'au pea a'afia ai le tino
- * Mulimuli i fautuaga tusitusia (Labels)
- * Faavave ona vaai le fomai pe a a'afia :
 - Faailoa i le fomai le vaila'au

**Ofisa o Faatoaga,
Vaomatua ma Faigafala
Samoa i Sisifo**



- **INFORMATION PAPER 4**

**SPC FOOD AND MATERIALS
PROGRAMME**

CRGA 14TH

INFORMATION PAPER 4

SPC FOOD AND MATERIALS PROGRAMME

Summary:

Attached is the Summary of the sub-components of the Food and Materials Programme which was the outcome of the Food and Materials Study Review performed by Mr. Robin Yarrow of Fiji during the Twenty-Ninth South Pacific Conference.

Reommendation(s):

To continue to follow-up on the recommendations of this excellent study and review of the Food and Materials Program by Mr. Robin Yarrow.

ORIGINAL: ENGLISH

SOUTH PACIFIC COMMISSION

**FOURTEENTH MEETING OF THE COMMITTEE OF THE REPRESENTATIVES OF
GOVERNMENTS AND ADMINISTRATIONS**
(Noumea, New Caledonia, 27-31 May 1991)

SOUTH PACIFIC COMMISSION (SPC) FOOD AND MATERIALS PROGRAMME

Summary of General Project and Activity Areas Covered
(Paper presented by the Secretariat)

Sub-component

General Project and Activity Areas

General Agriculture
(headed by a Tropical Agriculturalist)

- Food Crop Diversification
- Coconut Processing Technologies
- Agriculture Newsletter
- Agricultural In-country Training
- Permanent Heads of Agriculture and Livestock Production Services Conference held every 2 years
- Food Security Task Force
- Integrated Rural Development

Crop Protection Service
(headed by a Plant Protection Officer plus a Plant Health Officer, Biocontrol Officer, Information Officer/Librarian and two technicians with 4 officers for an SPC/EC Biocontrol Project on Taro Beetle in Solomon Islands and officers with affiliated projects from the FAO Fruit Fly Project and GTZ Biocontrol Project, both located in Fiji)

- General Pest Control
- Biocontrol
- Plant Quarantine
- Improved Plant Quarantine Legislation
- Safe Pesticide Use
- Harmonisation of Pesticide Registration
- Plant Germplasm Transfer
- Training
- Information Services
- Regional Collaboration

Animal Production and Animal Health
(an Animal Production Officer and an Animal Health Officer are soon to be recruited)

Geared to small livestock production and health support to small Pacific island countries

Pacific Agricultural Information System (PAIS) Project
(to be headed by a Project Manager, plus Data/Systems Specialist, Information Specialist, Agronomist and Technical Assistants)

A crop based data-base development project to improve generation of, access to, and transfer of credible agricultural production data among Pacific countries

FUTURE POSSIBILITIES

AGRICULTURE

1. Root crops
2. Atoll agriculture
3. Spice crops
4. Agricultural policy, planning and management training
5. Agricultural research techniques
and research trials management training
6. Training in agricultural information
7. Forestry/agroforestry

PLANT PROTECTION

1. Nematodes on important crops
2. Yam meristem culture
3. Virus characterisation
 - Yams
 - Edible aroids
4. Crop protection curriculum development
5. Pest monitoring
6. Quarantine campaign
7. Plant protection in Micronesia

Note: All components of the Food and Materials Programme (except the component now in the Solomon Islands) will be based in Suva, Fiji prior to the end of 1991.

- **INFORMATION PAPER 5**

**DUTY TRAVEL OF MANAGEMENT FOR
1990**

14th CRGA

Information Paper 5

Duty Travel of Management for 1990

Summary:

Information Paper 5 pertains to the requirement that a report on duty travel of SPC Management be submitted annually to the May meeting of CRGA and be presented to the Committee as an Information Paper. Duty travel of the Secretary-General, Director of Programmes, and Deputy Director of Programmes, for 1990, are presented in this paper.

RESTRICTED

**SPC/CRGA 14/Information Paper 5
22 March 1991**

ORIGINAL : ENGLISH.

**SOUTH PACIFIC COMMISSION
FOURTEENTH MEETING OF THE
COMMITTEE OF REPRESENTATIVES OF GOVERNMENT AND ADMINISTRATIONS
(Noumea, New Caledonia, 14-18 May 1990)**

DUTY TRAVEL OF MANAGEMENT FOR 1990

(Paper presented by the Secretariat)

BACKGROUND

1. The Tenth Meeting of CRGA accepted a proposal by the Representative of the United States that the Secretariat draft suggested guidelines for the duty travel of Management and submit them for consideration to a sub-committee of CRGA. Suggested guidelines were submitted to and endorsed by the Eleventh Meeting of CRGA, whose report was subsequently approved by the Twenty-ninth South Pacific Conference. The guidelines include a requirement for a report on duty travel of Management to be submitted annually to the May meeting of CRGA, with the following information:

- Detailed itinerary, with dates;
- Governments/institutions contacted and/or meetings attended;
- Summary of topics discussed and outcome;
- Total cost, with fares, per diem and miscellaneous expenses shown separately.

2. The Twelfth meeting of CRGA reconsidered the matter and agreed that information on duty travel by Management be presented to the Committee as an Information Paper to include:

- Information on countries visited
- Cost of travel and miscellaneous expenses
- summary of matters discussed.

This recommendation was subsequently approved by the Thirtieth South Pacific Conference.

3. Details of duty travel by Management in 1990 are presented below.

DUTY TRAVEL BY THE SECRETARY-GENERAL

4. During 1990, the Secretary-General visited eight countries and attended thirteen meetings, as follows:

Honolulu, Hawaii 29 January - 2 February 1990: to attend the Sixteenth Meeting of the Standing Committee of the Conference of Island Leaders (30-31 January).

Total cost

Cost of fares:	CFP 446 120
Per diem allowances:	CFP 88 900
Miscellaneous expenses:	-

Auckland, New Zealand 9-12 February 1990: to attend the Official Opening of the Sixth Regional Technical Meeting on Plant Protection.

Total cost

Cost of fares:	CFP 121 600
Per diem allowances:	CFP 36 000
Miscellaneous expenses:	700

Suva, Fiji, 8-11 March 1990: to attend the SPOCC Meeting (9-10 March 1990).

Total cost

Cost of fares:	CFP 69 600
Per diem allowances:	CFP 26 000
Miscellaneous expenses:	2 297

Honolulu, Hawaii, 9-11 April 1990: to attend the Third Pacific Islands Conference of Leaders and the Seventeenth Meeting of the Standing Committee of the Pacific Islands Conference.

Total cost

Cost of fares:	CFP 356 700
Per diem allowances:	CFP 116 960
Miscellaneous expenses:	3 018

Rarotonga, Cook Islands 7-13 May 1990: to attend the University of the South Pacific Council Meeting (8-10 May 1990)

Total cost

Cost of fares:	CFP 209 800
Per diem allowances:	CFP 59 200
Miscellaneous expenses:	4 157

Geneva, Switzerland, 26 May - 1 June 1990: to attend Fiji Government Round Table Meeting (29 May 1990).

Total cost

Cost of fares:	CFP	467 900
Per diem allowances:	CFP	53 600
Miscellaneous expenses:		1 640

Paris, France, 15-25 June 1990: to meet with French officials at the invitation of the French Government

Total cost:

Entirely funded by France

Port Vila, Vanuatu, 22 July - 3 August 1990: to attend the Pre-Forum and Forum Meetings and the 10th Independence Anniversary Celebrations of the Republic of Vanuatu.

Total cost

Cost of fares:	CFP	49 200
Per diem allowances:	CFP	165 300
Miscellaneous expenses:		-

Suva, Fiji, 30 August - 2 September 1990: to attend the official opening of the audio-video studio in the SPC Media Centre.

Total cost

Cost of fares:	CFP	60 100
Per diem allowances:	CFP	25 080
Miscellaneous expenses:		-

Papeete, French Polynesia: to attend the Council Meeting of the French University of the South Pacific

Total cost:

Entirely funded by the French University of the South Pacific

Suva, Fiji, 11-18 October 1990: to attend the Council Meeting of the University of the South Pacific (15-16 October) and the closing ceremony of the CETC 1990 course (17 October).

Total cost

Cost of fares:	CFP	116 800
Per diem allowances:	CFP	63 600
Miscellaneous expenses:		-

Suva, Fiji, 11-18 November 1990: to attend the Pacific Islands 2000 Conference (13-15 November 1990).

Total cost

Cost of fares:	CFP	72 600
Per diem allowances:	CFP	53 900
Miscellaneous expenses:		-

Suva, Fiji, 9-17 December 1990: to attend the Graduation Ceremony at the University of the South Pacific (12 December 1990). Honolulu, Hawaii, 17-22 December 1990: to attend the SPOCC meeting (18-19 December 1990).

Total cost

Cost of fares:	CFP	173 679
Per diem allowances:	CFP	51 300
Miscellaneous expenses:		-

DUTY TRAVEL BY THE DIRECTOR OF PROGRAMMES

4. The Director of Programmes travelled eleven times during the year, as follows:

Suva, Fiji, 8-11 March 1990: to attend the SPOCC Meeting (9-10 March 1990).

Total cost

Cost of fares:	CFP	69 600
Per diem allowances:	CFP	19 020
Miscellaneous expenses:		-

Papeete, French Polynesia, 23 March - 1 April 1990: to attend the Ninth Regional Conference of Permanent Heads of Agriculture and Livestock Production.

Total cost

Cost of fares:	CFP	59 900
Per diem allowances	CFP	121 500
Miscellaneous expenses		-

Rarotonga-Mitiaro-Mauke, Cook Islands, 14-21 April 1990: to inspect the Integrated Rural Development project sites.

Total cost

Cost of fares:	CFP	126 800
Per diem allowances:	CFP	55 040
Miscellaneous expenses:	CFP	-

Paris, France, 15-25 June 1990: to meet with French officials at the invitation of the French Government

Total cost:

Entirely funded by France

Rarotonga, Cook Islands, 26-29 July 1990: to attend the Constitution Day celebrations and to carry out preparations for the Tenth Meeting of the Council of Pacific Arts.

Total cost

Cost of fares:	CFP	207 200
Per diem allowances:	CFP	18 200
Miscellaneous expenses:		-

Tarawa, Kiribati, 12-19 July 1990: to visit the North Tarawa Integrated Rural Development Project.

Total cost

Cost of fares:	CFP	133 200
Per diem allowances:	CFP	53 770
Miscellaneous expenses:	CFP	6 210

Suva and Nadi, Fiji, 9-16 September 1990: to consult with the ACP/EC unit on possible funding for the Meeting of the Council of Pacific Arts, and to attend the Forum officials Sub-Committee meeting on SPREP (12-14 September 1990).

Total cost

Cost of fares:	CFP	6 200
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Airfares and per diem were funded by the New Zealand Government.
SPC covered only the Nadi/Suva sector.

Brisbane, Australia, 30 September - 3 October 1990: to attend the Women-In-Development coordination Group Meeting at the invitation of the Australian Government and to meet AIDAB officials.

Total cost

Entirely funded by AIDAB.

Paris, France 2-18 November 1990: to attend the BUROTROP Committee and to consult with UNESCO on funding for the Festival of Pacific Arts, and Brussels, Belgium to discuss EC funded projects.

Total cost

Cost of fares:	Funded by BUROTROP
Per diem allowances:	CFP 109 760*
Miscellaneous expenses:	CFP 25 817

* BUROTROP funded 3 days per diem.

Rarotonga, Cook Islands, 6-15 December 1990: to attend the Meeting of the Concil of Pacific Arts.

Total cost

Cost of fares:	CFP 108 800
per diem allowances:	CFP 80 600
Miscellaneous expenses:	CFP 79 936

DUTY TRAVEL BY THE DEPUTY DIRECTOR OF PROGRAMMES

5. The Deputy Director of Programmes travelled seven times in 1990:

Auckland, New Zealand, 23-26 February 1990: to open the Regional Seminar on New Perspectives in Population Communication (26 February - 2 March 1990).

Total cost

Cost of fares:	CFP 113 700
Per diem allowances:	CFP 29 792
Miscellaneous expenses:	-

Suva, Fiji, 24 March - 1 April 1990: to attend the 8th Pacific ACP Council of Ministers and the Third ACP/EC Joint Meeting (27-31 March 1990).

Total cost

Cost of fares:	CFP 125 400*
Per diem allowances:	CFP 15 577
Miscellaneous expenses:	CFP 11 025

* Airfares were partly funded by the Forum Secretariat

Beijing, China, 20-25 April 1990: to attend the FAO Regional meeting for Asia and the Pacific (23-27 April); and Tuvalu, 27 April - 5 May 1990: to attend the Tuvalu AID Co-ordination meeting with the Donor Community (30 April - 1 May 1990).

Total cost

Cost of fares:	CFP 394 300
Per diem allowances:	CFP 148 360
Miscellaneous expenses:	CFP 32 199

Bangkok, Thailand, 3-10 June 1990: to participate in the Forty-sixth session of ESCAP (4-13 June 1990).

Total cost

Cost of fares:	CFP 155 500
Per diem allowances:	CFP 116 800
Miscellaneous expenses:	CFP 20 622

Canberra, Australia, 4-10 August 1990: to attend the AIDS Symposium (4-10 August 1990); and Suva, Fiji, 11-18 August 1990: to participate in the second SPC Headquarters rebuilding Sub-Committee meeting (11-28 August 1990).

Total cost

Cost of fares:	CFP 199 090
Per diem allowances:	CFP 165 000
Miscellaneous expenses:	8 075

Manilla, Philippines, 7-16 September 1990: to attend the Forty-first Session of the WHO Regional Committee for the Western Pacific (10-14 September 1990).

Total cost

Cost of fares:	CFP 158 100
Per diem allowances:	CFP 132 090
Miscellaneous expenses:	1 001

Bangkok, Thailand, 16-23 November 1990: to attend the ESCAP Meeting on Population; and Suva, Fiji 24 November - 5 December 1990: to attend the ISAS/USP Meeting on New Approaches to Public Sector Management (26-30 November 1990); and to attend the PACVIDEO Tripartite review and handing over of equipment to SPC (2-4 December 1990).

Total cost

Cost of fares:	CFP 369 400
Per diem allowances:	CFP 160 240
Miscellaneous expenses:	8 253

- **INFORMATION PAPER 6**

**ESTABLISHMENT OF AN SPC
COMMUNICATIONS COMMITTEE**

CRGA 14TH

INFORMATION PAPER 6

ESTABLISHMENT OF AN SPC COMMUNICATIONS COMMITTEE

Summary:

Information Paper 6 notes to the CRGA that a Communications Committee was established by the South Pacific Commission in the early part of this year, 1991 whose purpose is: to examine and recommend on options to enhance the cost effectiveness of the Commission's communication processes.

Recommendation:

CRGA should support this endeavor of the Communications Committee and to volunteer to the Committee any insights or expertise they may have of this pursuit.

ORIGINAL : ENGLISH

SOUTH PACIFIC COMMISSION

FOURTEENTH MEETING OF THE COMMITTEE OF REPRESENTATIVES
OF GOVERNMENTS AND ADMINISTRATIONS
(Noumea, New Caledonia, 27-31 May 1991)

ESTABLISHMENT OF AN SPC COMMUNICATIONS COMMITTEE
(Paper presented by the Secretariat)

1. In early 1991 The South Pacific Commission established a Communications Committee to examine and recommend on options to enhance the cost effectiveness of the Commission's communication processes. The initial focus of the Committee is telecommunications with particular emphasis on telephone, facsimile and telex services. The Secretariat will report in due course on significant outcomes from the Committee.
2. CRGA is invited to note the existence of the Committee and that its terms of reference are:
 - a) to consider and examine the South Pacific Commission existing telecommunication processes with a view to evaluating their effectiveness, and, as appropriate, recommending to Management options for improving these communication processes;
 - b) to examine and report to Management on current numbers, unit and overall cost by country of destination of facsimile, telephone and telex communications;
 - c) to examine current systems and alternative options for telecommunication in terms of their cost effectiveness, feasibility and ease of use;
 - d) to analyse the output of b and c above, and to either:
 - i) recommend to Management the most cost effective and feasible option for SPC, or
 - ii) recommend to Management processes for formal and technical evaluation of the options;
 - e) to similarly consider and examine other SPC communication activities (radio, travel, postage, distribution lists, etc.) with a view to recommending to Management cost effective options.

BRIEFING PAPER FOR INFORMATION PAPER 7

- **SPC BASIC SOAP COURSE TRAINING**

BRIEFING PAPER
SPC BASIC SOAP COURSE TRAINING

The Department of Commerce would like to hold an in-country Basic Statistical Operations and Procedures (SOAP) course on Guam. Four previous in-country Basic SOAP courses have been held on Guam (1980, 1981, 1985, and 1987). In addition, a sub-regional Intermediate course was held in 1989.

The purpose of the SOAP course is to develop the skills of staff working in statistical offices in collecting, processing, and disseminating official statistics.

Due to Government of Guam staff turnover in the past four years, the Bureau of Planning supports Commerce's recommendation that SPC be approached about sponsoring a Basic in-country SOAP course on Guam in August or September of this year.

It should be noted that when Mr. Gerald Brown of the SPC met with Bureau of Planning staff and Dr. Peter Mayer of Department of Commerce on March 20 of this year, the discussions did not include SOAP. Mr. Brown came to the Bureau specifically to discuss a sub-regional Consumer Price Index course. He wanted to find out informally if Guam were willing to host such a course later this year. He said a formal letter would be sent to the Governor requesting that Guam host the course. Thus far, Guam has not received any correspondence from SPC on the Consumer Price Index course. Mr. Brown is no longer with SPC, however, he said Mr. Brian Doyle would be our contact.

It would be helpful to find out whether SPC still is interested in having Guam host the Consumer Price Index course, and when. We should also informally request SPC to hold an in-country Basic SOAP course.

Attached are correspondence from the Department of Commerce to the Bureau of Planning.



Territory of Guam
Territorio Guam

OFFICE OF THE GOVERNOR
OFISINAN I MAGA'LAHI
AGANA, GUAM 96910 U.S.A.

Mr. Atanraoi Baiteke
Secretary-General
South Pacific Commission
Post Box D5
Noumea CEDEX
Noumea, New Caledonia

Dear Secretary-General Baiteke:

Request assistance from the Commission in providing an in-country basic Statistical Operations and Procedures course on Guam during August or September 1991. The course will permit training for those people affiliated with statistical operations.

This confirms the discussion between your Statistical Division staff and representatives from the Guam Department of Commerce.

Sincerely,

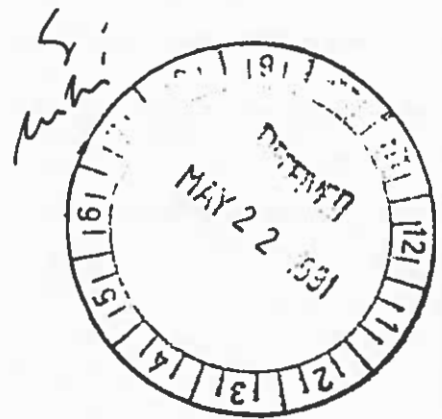
JOSEPH F. ADA
Governor



Commonwealth Now!



GOVERNMENT OF GUAM
AGANA, GUAM 96910



MAY 21 1991

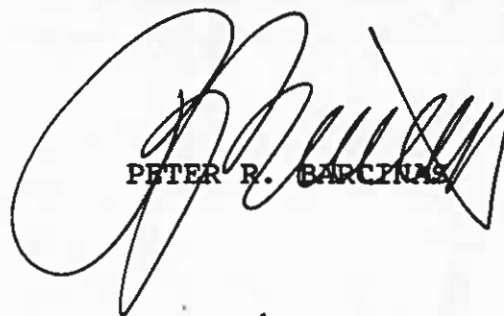
DC-ERC-91-029

MEMORANDUM

TO: Director, Bureau of Planning
FROM: Director, Department of Commerce
SUBJECT: SPC Basic SOAP Course Training

The South Pacific Commission has asked us to submit a letter from the Governor requesting an in-country basic Statistical Operations and Procedures course be offered to Guam. Discussions regarding this matter were conducted in April 1991 between your office and Mr. Graeme Brown, SPC.

Request the Governor's signature on the attached letter.


PETER R. BARCINAS

Attachment

MISCELLANEOUS

- 1. COMMUNICATION PROBLEMS WITH SPC**
- 2. THE GUAM YOUTH DEVELOPMENT PROGRAMS**
- 3. SIXTH PACIFIC FESTIVAL OF ARTS**
- 4. PARTICIPATED SPC TRAINING/CONFERENCE (1990)**

COMMUNICATION PROBLEMS WITH SPC

BRIEFING PAPER

COMMUNICATION PROBLEMS WITH SOUTH PACIFIC COMMISSION

Overview:

The Government of Guam has experienced numerous problems receiving in a timely manner from the South Pacific Commission its Savingsgrams that announce meetings, workshops and courses. Currently they are sent by mail and it often takes 6 weeks before they arrive on Guam. Usually when they arrive, we do not have sufficient time to identify and nominate a participant. There have been occasions when SPC has sent a fax to Guam asking for our nominee and we had no knowledge of the course because the Savingsgram has not yet arrived.

This issue was brought up with an SPC staff member. We were informed that the subject of sending out Savingsgrams by fax has been discussed by SPC staff with the Secretariat. However, because the Secretariat considers Savingsgrams as official correspondence, it feels that it would be inappropriate protocol to fax them out. Thus, is it opposed to faxing Savingsgrams.

Comments:

Due to the high cost of long distance phone rates, the Secretariat may be concerned about the financial impact on its budget if it established a policy of sending Savingsgrams by facsimile transmission.

It would be helpful if SPC could send us a short fax informing us of the upcoming course and outlining pertinent information regarding the course and nomination criterium. It is not necessary for the nomination form to be faxed out. By doing so, this would provide us sufficient time to identify potential nominees and for the Governor to make a selection. It would also help to minimize the cost of sending the fax transmission.

Recommendation:

During the discussion of the proposed 1992 budget and work programme (Working Paper 2) Guam's representative may want to address this issue with the Secretariat. Guam could suggest that the Secretariat look into the feasibility of faxing Savingsgrams to those political jurisdictions that have mail delays. In order to keep costs down, Guam could also suggest that a short synopsis of the course/meeting announcement be sent by fax with the detailed Savingsgram sent by mail.

THE GUAM YOUTH DEVELOPMENT PROGRAMS

SOUTH PACIFIC COMMISSION

REGIONAL SEMINAR FOR PACIFIC YOUTH

(PAGO-PAGO, AMERICAN SAMOA, 17-21 JUNE, 1991)

COUNTRY STATEMENT FORMAT

1. A brief general overview of the state of Youth Development in your country.

The present administration has made the concerns of our island youth a major governmental priority. Education and vocational training, specifically, has been a primary focus with an emphasis on tourist related employment and training program. Efforts have been established to allow our young citizens employment opportunities by requiring private companies to give hiring preference (by law) to our local people. This policy concept includes all areas of employment from construction trades to even the artwork utilized in our hotel lobbys.

Foreign investors have been very sensitive and responsive to this affirmative action which allows our young citizens greater opportunities to share in the economic expansion of our island community. Additionally, programs relative to drug education, vocational career exploration and general work experience are being developed and administered by many of our governmental departments and agencies, under the direction of the Governor's office.

3. Substance abuse problems among youth

Over a six year period from October 1, 1984 through September 30, 1990, a total of 2,352 youth were detained at the Department of Youth Affairs for 47 different offenses. Of these, only nine youth were detained on Guam for the offense of Possession of a Controlled Substance, specifically for possessing less than one ounce of Marijuana. Additionally, no youth has been detained for the possession of a controlled substance in the last three years. Hence, statistically speaking, one would have to assume that Guam is not experiencing a drug problem with its youth, compared with other similar communities.

5. Youth and the Law

Our young citizens must be cared for like a farmer cares for his crops. We must nurture and be responsive to the everchanging needs our everchanging societies will most likely undergo. A major cause for lawlessness in most island societies is a direct result of well intentioned economic expansion. Our young may feel displaced or uninvolved in the plans that are being made for their future by island leaders. This failure will have dire consequences because their failure, will also be our failure. We should view our island communities as a large family. What affects one family member will inevitably affect all.

It is not enough to learn how to adjust to this modern lifestyle. Our young people, especially the economically disadvantaged, are struggling to survive in a world we have created for them. We then have a grave responsibility to assist them to be successful and productive to continue to give their children something they can identify with and be proud of.

6. Youth and Community

The Youth Development Division of the Department of Youth Affairs spearheads the community youth involvement on Guam. This division is responsible for the annual Guam Summer Youth Employment and Training Program, in which approximately 600 youth between the ages of 14-21 are hired at both Government of Guam agencies and local businesses for eight 30-hour weeks. The division is also responsible for the year-round Job Search Program, in which jobs within the community are developed and perspective youth are matched with these job opportunities.

The Youth Development Division is responsible for the annual Youth Month, and this April marked the 25th Annual Youth Month celebration. The various Youth Month events were all planned and developed by the members of the 1991 Central Planning Committee, comprised of students leaders from all participating Guam schools. The overall theme for this year's Youth Month was "Guam's Youth: United for a Better Future" and the various events were designed to encourage to strive to develop to their fullest leadership potential. Several thousand youth participated in the

various Youth Month activities, which included the Youth Month Proclamation Signing/Merienda, Student Exchange, Islandwide Dance, Outstanding Student, Youth to Adult Conference, Oratorical Contest, Sports Day, Island Leadership Day and the Awards Banquet.

The Youth Development Division is also involved with other youth related activities on Guam. The division assists organizations including the Boy Scouts, Girl Scouts, 4H Club, and the Department of Parks and Recreation in coordinating youth activities in which the organizations may be lacking in funding, man power, or other administrative areas. The division also provides technical assistance to the Guam Youth Congress, which is a training venue for future student leaders, and closely mirrors the 21st Guam Legislature.

SIXTH PACIFIC FESTIVAL OF ARTS

6th PACIFIC FESTIVAL OF ARTS
GUAM PARTICIPATION
Briefing Paper

The people of Guam look forward to participating in the 6th Pacific Festival of Arts in Rorotonga, Cook Islands. We have seen a renaissance of traditional art forms and a revival of pride in our being a part of the Pacific islands family. We look forward to sharing our culture with others of the Pacific, and to learning about the songs, dances, and crafts of other participants .

We are in the initial stages of planning for Guam's participation in the 6th Festival. We propose to send between 24 to 40 artists, including dancers, singers, musicians, craftspeople, exhibitors, and demonstrators of Chamorro cultural art forms. Please keep in mind that the following numbers in each category are approximate, although we intend to keep the total participants at a maximum of no more than forty (40) people. In addition to actual participants, we anticipate that there will be additional officials of our government, media personnel, and some observers who will travel with us but expect to pay their own food and lodging expenses.

PERFORMING ARTS

Our traditional dance group will number approximately six (6) women, six (6) men, and four (4) musicians. They can perform either a half-hour or a one-hour program of song and dance with narration. Musicians will bring their own instruments - guitar, button accordion and/or electronic keyboard. Dancers will furnish their own costumes; however, they will need a supply of coconut leaves - about one frond per performance from which to fashion costume decorations.

CRAFT DEMONSTRATIONS

We plan to bring one (1) coconut leaf weaver and one (1) pandanus leaf weaver, two (2) traditional food demonstrators, and one (1) woodcarving demonstrator. In addition, we plan to bring three demonstrators of Chamorro Toolmaking Blacksmiths. For the craft demonstrations, we will need a supply of coconut leaves of approximately twenty (20) fronds per day. The food demonstrators will bring their own supplies; however they will need a food preparation area with open fire or gas burner, a sink, and a table to demonstrate and display. The woodcarver will bring some of his own wood, but we would like to see the types of wood available that he might use instead of bringing a large supply in. The blacksmith toolmakers can bring their own portable forge if none is available.

Please let us know if you have a supply of soft coal (bituminous). If not, we will have to bring our own supply. Also, if you can provide a supply of steel from old car springs it would be very helpful for us. Of course, Guam expects to pay for these supplies which will be expended and the products sold by our people. Please let us know of the approximate cost of such.

EXHIBITIONS

An exhibition of various Guam crafts will include actual woven items and a carved canoe model. This will be supplemented by a video showing of a traditional canoe carving project done on Guam. This exhibit will be manned by two people. As our video tapes are not compatible with your equipment, we may either (1) have to have our tapes re-dubbed to compatible tapes, or (2) bring our own video equipment, in which case we ask that you locate a converter for our equipment, which runs on 120 AC voltage.

SPECIAL EVENTS

Our special singing tradition of KANTAN CHAMORRITA goes hand-in-hand with working on crafts. We would like to include two traditional KANTAN CHAMORRITA singers in the crafts booth, so that they, along with the weavers, can demonstrate this singing form while weaving is also being demonstrated. Our traditional musical instrument, the BELEMBAUTUYAN, is also best demonstrated in this setting rather than on stage. We will be bringing one (1) belembautuyan player/maker.

We would like to a special musical pageant such as the one we presented in the Civic Theatre in Townsville. This production involves most of the aforementioned people plus an additional six (6) players. The production will be approximately one-and-a-half hours long. We will need a stage with lighting and sound facilities. Please let us know what you have available and we will work our program to fit your facilities. This production also includes bringing one sound/light technician and one stage/costume manager, and one director.

SUMMARY

The total delegation, including Head of Delegation Alberto Lamorena V, numbers forty (40). In addition, we anticipate government officials will number approximately four (4), including a representative of the Governor, and two or three representatives from the Legislature. We anticipate approximately four (4) media people, with two from television and one each from radio and newspaper. We will need to know whether hotel accommodations can be reserved for them and any additional observers who come to enjoy the festival.

PARTICIPATED SPC TRAINING/CONFERENCE 1990

**SPC TRAINING/CONFERENCE
CALENDAR YEAR 1990**

Item No.	SavGram No.	Date of Course	Description	Participant	Agency	Value
1.**	73	2 / 12 - 16/90	6th Regional Technical Meeting on Plant Protection - Auckland, New Zealand	Dr. R. Muniappan	UOG	\$2,591
2.**		3 / 13 - 4/11/90	Training, Hatchery Production Program (MACROBRACHIUM) - Tahiti	Andrew Torres	Dept. of Commerce	\$4,500
3.**	16	5 / 14 - 18/90	12th CRGA Meeting - Noumea, New Caledonia	Lou Pangelinan	Gov.Off.	\$2,000
4.**	21	7/9-27/90	Training Course no Price Indexex - Tonga	Alfonsina Rivera	Dept. of Commerce	\$3,296
5.**	42	8 / 20 - 22/90	High-Level Seminar on Population & Development for Government Ministries & Heads of Planning Departments - Noumea, New Caledonia	Ernest Caseres	BOP	\$2,058
6.**	36	8 / 27 - 31/90	3rd Regional Technical Meeting of Chief Dental Officers - Noumea, New Caledonia	Dr. Ralph Frew	DPHSS	\$2,000
7.**	12	9/3-14/90	Regional Training Course for Video & Television - Fiji	John Mafnas	KGTF	\$2,976
8.**	47	10/25 - 26/90 & 10/29 - 31/90	13th CRGA Meeting and 30th South Pacific Commission Conference - Noumea, N.C.	Frank Cabrera	BOP	\$2,183
9.**	41	11/26 - 30/90	4th Regional Workshop on Health Education Methods and Techniques: "Social Mobilization and Marketing Perspectives in the 1990s, Noumea, New Caledonia	Eugene S.N. Santos	DPHSS	\$2,000
10.**	53	12/10 - 12/90	Meeting of the Council of Pacific Arts - Ratonga, Cook Island	Ron Castro	Guam CAHA	\$4,164
11.**		8/6-10/90	22nd. Regional Training Management Fisheries Meeting - Noumea, New Caledonia	Gerry W. Davis	Dept. of Agr.	\$2,000
				Total Estimate:		\$29,768