



Bureau of Statistics and Plans
P.O. Box 2950
Hagåtña, Guam 96932

Guam State Data Center

Annual Report Fiscal Year 2005

Guam State Data Center
Bureau of Statistics and Plans

December 2005

State Data Center Annual Report

State:

Guam

Reference Period:

From:

1-Oct-04

To:

30-Sep-05

Section 1: Program/Organizational Information:

Boxes highlighted in yellow need to be completed. They do not generate.

A. Number of Organizations in this State's SDC/BIDC Network

If no BIDC Component, place a "0" in BIDC Coord and BIDC Affiliates

SDC Lead	SDC Coord	SDC Affiliates	BIDC Coord	BIDC Affiliates	Grand Total
1	0	8	0	0	9

B. Number of Employees (FTE) in Network

Working on SDC/BIDC-Related Activities

(Use decimals and not fractions--1.5 not 1 1/2)

0.75	0.00	2.40	0.00	0.00	3.15
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C. Funds Expended by Your Network on the

SDC/BIDC Program Activities (personnel, equipment, travel, supplies, overhead...)

\$52,918	\$0	\$0	\$0	\$0	\$52,918
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D. Number of Affiliate Meetings Held This Reference Year

2	0	2
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E. Does the Lead Organization Conduct an Evaluation of the Network, That Is, Use a Mechanism to Evaluate Each Coordinating or Affiliate Organization's Performance?

Yes	No	Yes	No
0	1	0	0

F. If Yes, On What Basis is the Evaluation Done?

Annual	Bi-Annual	Other

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Section 2: Data Dissemination*This includes number of data requests handled by staff in your agency via email, phone, fax, in person, letter...**Do not include web hits or user sessions or data requests or projects that required extensive programming or staff time.**Use whole numbers and not percentages please.***A. Total Number of Requests Handled**

SDC Lead	SDC Coord	SDC Affiliates	BIDC Coord	BIDC Affiliates	Grand Total
110	0	8,576	0	0	8,686

B. Number of Above Total Requests Handled by Categories Below:

Government

Business

Academic/Research

Public Service/Non-Profit

Media

Private Citizens

Other

40	0	14	0	0	54
11	0	2	0	0	13
16	0	55	0	0	71
4	0	10	0	0	14
3	0	0	0	0	3
35	0	8,495	0	0	8,530
1	0	0	0	0	1

C. Number of Above Total Requests**Responded to Free of Charge to the User**

110	0	226	0	0	336
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D. Number of Organizations in Network that Maintain a Library of Census**Materials in Print and Electronic Format That Is****Accessible and Open to the General Public**

1	0	5	0	0	6
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Section 3: Data Analysis, Technical Assistance And Consultation

These data requests include more indepth work than those in Section 2. Examples include verbal consultations, assistance with databases, data extraction or internet data

A. Total Number of Requests

SDC Lead	SDC Coord	SDC Affiliates	BIDC Coord	BIDC Affiliates	Grand Total
39	0	71	0	0	110

B. What Percentage of These Requests Required More than 10 Minutes of Staff Time

100%	0%	0%	0%	0%	100%
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Section 4: Customized Programming and Product Development

These data requests require extensive programming. It also includes products developed and disseminated in a form other than their original format.

A. Number of Customized Programming Projects Completed

SDC Lead	SDC Coord	SDC Affiliates	BIDC Coord	BIDC Affiliates	Grand Total
8	0	0	0	0	8

B. Number of Customized Products Prepared Using Census Bureau Data

28	0	6	0	0	34
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Section 5: Education and Promotion of Census Programs

Decennial Census

- A. Number of Speeches, Discussions, Presentations Made
- B. Number of Workshops Given
- C. Number of Promotional Activities Initiated or Supported
(i.e., preparation of fliers, PSAs, advertisements, ...)
- D. Number of Newsletter Articles, Press Releases Prepared
- E. Number of Training Workshops Given
- F. Approximate Number of Attendees at Workshops

SDC Lead	SDC Coord	SDC Affiliates	BDC Coord	BDC Affiliates	Grand Total
0	0	1	0	0	1
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Economic Census

- A. Number of Speeches, Discussions, Presentations Made
- B. Number of Workshops Given
- C. Number of Promotional Activities Initiated or Supported
(i.e., preparation of fliers, PSAs, advertisements, ...)
- D. Number of Newsletter Articles, Press Releases Prepared
- E. Number of Training Workshops Given
- F. Approximate Number of Attendees at Workshops

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Other Census Programs

* Other Census Programs would include American Community Survey, Current Population Survey, American Fact Finder, etc.

- A. Number of Speeches, Discussions, Presentations Made
- B. Number of Workshops Given
- C. Number of Promotional Activities Initiated or Supported
(i.e., preparation of fliers, PSAs, advertisements, ...)
- D. Number of Newsletter Articles, Press Releases Prepared
- E. Number of Training Workshops Given
- F. Approximate Total Number of Attendees at Workshops

0	0	1	0	0	1
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

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Section 6: Assistance with Census Operations

Census Operations differs from previous measures. Operations refers to carrying out the data collection, geography updating processes and similar activities. This applies to Decennial, Economic, American Community Survey, etc.

Boxes Highlighted in Yellow Need Completed. They Do Not Automatically Generate.

A. Number of Census Workshops Given

SDC Lead	SDC Coord	SDC Affiliates	BIDC Coord	BIDC Affiliates	Grand Total
0	0	0	0	0	0

B. Number of Media Activities Assisted or Sponsored

0	0	0	0	0	0
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C. Have Organizations in Your State's Network Provided Support
To the Census Bureau's Regional Office/Regional Census Office in:

1. Locating/Arranging For Meeting Space
2. Locating/Arranging for Training Space
3. Assisting in Recruitment Activities
4. Other Activities
5. Assisting with Address Update Operations

Yes	No
	1
	1
	1
1	
1	

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Section 7: Web Presence

A. Number of Organizations in Network Maintaining a Web Site

SDC Lead	SDC Coord	SDC Affiliates	BIDC Coord	BIDC Affiliates	Grand Total
0	0	8	0	0	8

B. Number of Organizations in Network with Web Site Including:

1. A link to the Census Bureau Web Site?

2. A link to the American Fact Finder?

3. A link to the SDC site (if one is available)?

1	0	1	0	0	2
0	0	1	0	0	1
0	0	0	0	0	0

C. Approximate Total Number of Hits in the Reference Period?

0	0	44,177	0	0	44,177
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D. Approximate Number of User Sessions in This Reference Period?

0	0	0	0	0	0
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Section 8: Regional or National SDC Meetings

Boxes Highlighted in Yellow Need Completed. They Do Not Automatically Generate.

A. Did Someone from Your Network Attend a Regional SDC Meeting?

Yes	No
	1

B. Did Someone from Your Network Attend a National SDC Meeting?

1	
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Section 9: Technology

Boxes Highlighted in Yellow Need Completed. They Do Not Automatically Generate.

A. Does Your Network Have the Capability to Copy or Write (Burn) CD-ROMS

Yes	No
1	

B. Does Your Network Have or Have Access To a DVD Reader?

1	
---	--

C. Does Your Network Have a Geographic Information System (GIS)

1	
---	--

D. Does Your Network Have the Capability to Print Maps That Are 36" Wide?

1	
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E. Does Your Network Have the Capability to Copy Maps That Are 36" Wide?

	1
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F. Does Your Network Have or Have Access To Videoconferencing Capabilities?

	1
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Section 10: Data Resources

A. What Sources, Other Than the Census Bureau, Do You Use to Obtain Data? (list)

This may include federal, state, or local resources. It may include demographic, economic, vital statistics, housing, and other types of data. (35 rows allotted for this section)

1	Office of Vital Statistics, Department of Public Health and Social Services
2	Annual Insurance and Banking Reports, Department of Revenue and Taxation
3	Government of Guam Basic Financial Statements, Office of the Public Auditor
4	Current Employment Reports; Unemployment Situation on Guam; Department of Labor
5	Quarterly Economic Reports, Department of Labor
6	Monthly Visitor Arrivals Statistical Report, Guam Visitors Bureau

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(45 rows allotted and will automatically generate)

[illegible]

Other sections will automatically generate if the SDC Lead, SDC Coord, SDC Affiliates, BDC Coord and BDC Affiliates worksheets were completed. For individuals completing this in paper format, all sections will need to be completed.

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Section 1:

Complete the number of SDC Coordinating Agencies, SDC Affilites, BIDC Coordinating Agencies and BIDC Affiliates in your network. This does not generate automatically from any worksheets. The total will generate.

Number of FTEs working in your organization on SDC-related activities is important. It helps show the resources the SDCs put into the Program.

Funds expended on the SDC program. This is also very important. It was added to the report form after the 2000 Annual Meeting. SDCs wanted to emphasize the resources they expend on the program. Include personnel, supplies, travel, overhead, etc. Any funds expended to operate your SDC program should be included. Automatically generates

The report also asked how many affiliate meetings were held each year. Automatically generates

Some SDCs require affiliates to sign MOUs with specific items they are to carryout. Others employ other evaluative measures. Question K asks if you have any evaluative system in place. Automatically generates.

Question L asks how often it is done. Needs completed.

Section 2:

This section covers data requests that are more simple in nature--looking figures up in publications or on CD-ROM. They generally do not include those requiring data extraction and manipulation (such as an SF programming job) or extensive consultation.

This section automatically generates if other worksheets are completed.

Question A is the total number of these requests.

Question B asks for this total number broken down by category. Use whole numbers and not percentages.

Question C asks how many of these total requests were completed without charge to the person requesting the data. Use whole numbers and not percentages. This figure may equal or be less than the figure in Question A. It should not be greater than the figure in Question A.

Question D asks if you maintain a library for use by the public. Use a "1" in either the "Yes" or "No" columns. Do not use "x" or checkmarks.

Section 3:

This section covers data requests more involved than those in Section 2. These are more in-depth. They may possibly include explaining data concepts (median income vs. mean or per capita income or the difference between households and families). These requests may also require data extraction and manipulation such as pulling data from a CD, tape or

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internet for specific geographies. These requests may include walking a data user through your web site or the Census Bureau site to find specific information.

This section automatically generates if all other worksheets are completed.

Question A is the total number of these requests. This figure is not included in Section 2's total.

Question B is an estimate of how many of these total requests took more than 10 minutes in time.

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Section 4:

This section covers data requests that are more intensive or complicated than those reported in Section 2. These include those requiring extensive programming (such as SF 4 or radial profiles). They may include "contract" work you provide that uses extensive Census data. This section also includes the number of products you have developed using Census Bureau data. These products take a different format than those received from the Bureau. These are the "value-add" products you produce.

This section automatically generates if all other worksheets are completed.

Question A is the total customized programming projects and Question B is the total number of products you produced.

Section 5:

This section refers to promotional and educational activities your organization may have undertaken for the Economic or Decennial Census or other Census Programs (American Community Survey, American Fact Finder or other surveys). This focus is on the data dissemination end, after the Census or Survey has been completed. This would include speeches, press releases, workshops, fliers, advertisements, etc. A column is provided for the Economic and Decennial Census. Other Census Programs includes all other areas as mentioned above.

This section automatically generates if all other worksheets are completed.

Question F asks for the grand total number of attendees for all workshops.

Section 6:

This section includes activities that help the Bureau carry out data collection activities. It may include workshops, media activities or locating space.

Question A and B should be total numbers. They will automatically generate if other worksheets were completed.

Question C requires a "1" in either the "Yes" or "No" fields for each area. This needs completed on electronic report.

Section 7:

Section 7 focuses on your organization's web site. Use a "1" in the "Yes" or "No" columns to answer the questions.

This section automatically generates if all other worksheets are completed.

Question A asks if you maintain a web site. If the answer is yes, complete Questions B, C, and D in this section. If the

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answer is no, go to Section 8.

Question B asks if your site provides links to the Census Bureau site and to the American Fact Finder site.

Questions C and D ask about your web site usage. Question C ask for total number of 'hits' to your site. A user may have many hits. Therefore, Question D asks about the total user sessions. Many software packages track this info.

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Section 8:

This section asks if you or anyone in your organization attended the National SDC/BIDC Meeting held in Washington DC or one of the two regional SDC/BIDC Meetings held across that country.

Use a "1" in either the "Yes" or "No" columns.

This section needs completed in electronic report as well.

Section 9:

This section asks about various technologies that your organization may house. Enter a "1" in either the "Yes" or "No" columns for each of the questions. This section needs completed for the electronic report as well.

Section 10:

This section asks what other data resources your organization may utilize. This may be federal or state agency sources. If enough organizations utilize the same federal sources, the possibility exists that the Census Bureau may be able to request it through the SDC/BIDC Program. This section also reflects the value-add of the program, how SDC/BIDCs use other data in conjunction with Census data. It also provides an opportunity for other SDC/BIDCs to see what data resources they may wish to add to their state program.

It will automatically generate if other worksheets are completed.

Section 11:

This section seeks suggestions for ways to improve the program.

It will automatically generate if other worksheets are completed.